

AUGUST 10, 2026

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Administration Building, Clinton, IA. Members in attendance: Supervisor Dan Srp and Supervisor Jim Irwin. Full video recordings of this meeting are available on the Clinton County website at www.clintoncounty-ia.gov/board_of_supervisors/meetings_minutes/. Minutes of the meetings July 13, 2026, July 16, 2026, and July 23, 2026, were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2026-205 through 2026-209 were approved on the consent agenda:

RESOLUTION 2026-205

WHEREAS, the Clinton County Auditor is an elected official and the Board of Supervisors does not consider or appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Supplemental Fund, Office of Auditor-Elections, to Michelle Spaight, as a full-time Elections Coordinator. This will be in effect at an hourly rate of \$25.08. Michelle Spaight's starting date of employment with the Auditor's Office will be August 12th, 2026

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-206

WHEREAS, the Clinton County Sheriff is an elected official, and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to change biweekly paychecks from General Basic Fund, Office of Jail (0001-05-1050-000-10000) to the Rural Service Basic, (0011-05-1000-000-10000) to Dalles Johnson, as a full-time Deputy Sheriff. This will be in effect at an hourly rate of \$35.10. Dalles's starting date of employment as a Sheriff's Deputy will be August 10, 2026. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-207

WHEREAS, the Clinton County Sheriff has accepted the resignation of Deputy Clayton Rabe.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Sheriff to Clayton Rabe. Clayton's last working day is August 12, 2026.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-208

WHEREAS, the Clinton County Conservation Board wishes to end employment of Mitchell Johnson, George Shreves, and Baylor Crigger as Seasonal Conservation Technicians for the Clinton County Conservation Board effective August 10th, 2026.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-209

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members, and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016, and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 6, 2026; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Andrew Schmidt the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Andrew Schmidt from the General Basic Miscellaneous Fund.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes. Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION 2026-210

WHEREAS, the Wage Study Committee has been appointed to manage the County compensation strategy; and
WHEREAS, the Wage Committee has reviewed the Position Description Questionnaire of the Assistant to the Engineer role and determine what pay band it should be assigned in the Clinton County Compensation Policy; and
WHEREAS, it is the recommendation of the wage committee to set the wage band of this position to C41.
THEREFORE BE IT RESOLVED to set the band of the Assistant to the Engineer to C41 and update the Clinton County Compensation Policy accordingly.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2026-211

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the hourly rate change for Ryan Weaver due to the position transfer from Senior Engineering Technician to Assistant to the Engineer.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve Ryan Weaver’s rate of \$36.07 as a full-time Assistant to the Engineer position (C41), effective August 17, 2026.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2026-212

WHEREAS, Clinton County has received a completed request form for temporary road closure as follows:

Request From:	Charlotte Days (City of Charlotte)
Purpose of Closure:	5K
Date & Time:	Saturday, August 22, 2026; 8:00 A.M.-10:00 A.M. (Approx.)
Roads Involved:	145 th Street to 320 th Avenue

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the City of Charlotte.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes. Daniel A. Srp, Chairperson

Discussion on Resolution 2026-213: Approve Settlement Agreement: County Attorney Mike Wolf stated that the County's legal counsel had reviewed the matter and that ICAP recommended approving the settlement. Wolf explained that the agreement aimed to minimize the County’s litigation risk and avoid potentially higher costs if the case continued.

The following resolution was presented and on motion approved:

RESOLUTION 2026-213

WHEREAS, litigation has been commenced against Clinton County, Iowa. Specifically, a lawsuit pending in the Iowa District Court for Clinton County, case No. LACV050592 captioned Merkel v. Mercy Medical Center-Clinton, Inc, d/b/a MercyOne Clinton North Health Plaza, Clinton County, Maria Koester; and

WHEREAS, the parties have negotiated a proposed Settlement Agreement and Release to resolve all claims asserted in that litigation; and

WHEREAS, the Clinton County Attorney, along with ICAP legal counsel, have reviewed the proposed Settlement Agreement and Release and find that approval of the agreement serves the public interest by avoiding the time, expense, and uncertainty associated with continued litigation; and

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, as follows:

1. The Settlement Agreement and Release presented to the Board is hereby approved in substantially the form presented.
2. The Chairperson of the Clinton County Board of Supervisors is hereby authorized and directed to execute the Settlement Agreement and Release on behalf of Clinton County, Iowa, together with such non-substantive changes as may be approved by legal counsel.

3. ICAP legal counsel, the County Attorney and other appropriate County officials are authorized to take such further actions as are reasonably necessary to carry out the intent of this Resolution and to implement the approved settlement.

Passed and approved this 10th day of August, 2026.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Daniel A. Srp, Chairperson

Motion: Authorize Clinton County Attorney Externship And Internship Program : The Board discussed establishing a formal, year-round externship and internship program within the County Attorney's Office as a long-term recruitment strategy.

Supervisor Irwin moved to authorize the establishment of a Clinton County Attorney Externship and Internship Program to assist in the recruitment and retention of future Assistant County Attorneys in response to the continuing shortage of qualified attorneys available for public service.

The Clinton County Attorney is authorized to establish and administer the following programs:

1. Law School Externship Program. The County Attorney is authorized to recruit and employ qualified law students participating in an approved law school externship program during the spring and fall academic semesters. Externs shall be students eligible for student practice pursuant to the rules of the Iowa Supreme Court and shall be compensated at a rate of \$25.00 per hour, or such adjusted hourly rate as may be approved by the Board in the future. Externs may be scheduled to work between 25 and 40 hours per week, depending upon the student's academic schedule and the operational needs of the office.
2. Summer Law Student Internship Program. The County Attorney is authorized to recruit and employ qualified law students for a summer internship program. Summer interns shall be compensated at a rate of \$25.00 per hour, or such adjusted hourly rate as may be approved by the Board in the future, and may be scheduled to work between 25 and 40 hours per week.
3. Training and Licensing Expenses. The County Attorney is authorized to approve and pay reasonable expenses associated with the externship and internship programs, including but not limited to tuition, registration fees, student practice licensing requirements, mandatory training, continuing education, travel, lodging, meals, and other expenses reasonably necessary to enable externs and interns to participate in the Iowa Supreme Court student practice program and to perform the duties assigned by the Clinton County Attorney's Office.
4. Housing Assistance. The County Attorney is authorized to work with externs and interns to identify and facilitate temporary housing opportunities that may assist in recruiting qualified applicants. The County Attorney is further authorized to coordinate with local colleges and universities, landlords, economic development organizations, community partners, and other public or private entities to identify, arrange, or facilitate temporary housing opportunities for externs and interns. The County Attorney may recommend housing assistance for individual externs or interns; however, any financial assistance or housing arrangement requiring the expenditure of County funds or the use of County resources shall be subject to the prior approval of the Clinton County Board of Supervisors.
5. Program Administration. The County Attorney is authorized to establish program requirements, recruit applicants, determine work schedules, supervise participants, and administer the externship and internship programs in a manner consistent with the operational needs of the office and the policies of Clinton County.

The Board finds that the establishment of these programs will enhance the recruitment and retention of qualified attorneys for public service by creating a pipeline of future Assistant County Attorneys for Clinton County in light of the continuing statewide shortage of prosecuting attorneys.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes.

Motion carried.

Motion: Authorize Recruitment Incentives For The Open Assistant Clinton County Attorney Position: The Board discussed additional recruitment incentives for the anticipated Assistant County Attorney vacancy. The position had generated no applicants

Supervisor Irwin moved to authorize the Clinton County Attorney to offer additional recruitment incentives to hire for the position of Assistant Clinton County Attorney due to the continued difficulty in recruiting qualified applicants. These incentives shall be in addition to the salary range previously approved and advertised for the position.

The County Attorney is authorized to offer the following recruitment incentives:

1. A signing bonus to be available to a successful candidate. As a condition of receiving the signing bonus, the candidate shall execute a repayment agreement requiring repayment terms.
2. Reimbursement of reasonable moving and relocation expenses of up to \$5,000.
3. Reimbursement of reasonable attorney licensing, admission, bar examination, and related fees necessary for an attorney licensed in another jurisdiction to become licensed to practice law in the State of Iowa.
4. Offer will be approved by the Chairperson, BOS Member, or a designee without a board vote.

The County Attorney is authorized to determine the amount and applicability of these recruitment incentives based upon the qualifications of the selected candidate and the needs of Clinton County.

Roll Call: Irwin: Yes; George: Absent; Srp: Yes. Motion carried.

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Auditor David Troester reported that the new Elections Coordinator is set to start work on Wednesday. The Board of Supervisors members reported on their upcoming meeting schedules. Treasurer Dustin Johnson reported that applications for the department's open clerk position were closing that day and that interviews would be scheduled as the office prepares for the upcoming property tax collection period. He also reported increased customer traffic at the DeWitt satellite office. County Engineer Todd Kinney reported that the 140th Street paving project west of Andover has been finished and reopened to traffic. He said that Jasper Construction will start work on the bridge deck overlay, which will require one-lane traffic across the bridge.

DISCUSSIONS WITH POSSIBLE ACTION

ISAC 99 County Tour: Auditor David Troester informed the Board that the Iowa State Association of Counties (ISAC) is conducting a tour of all 99 Iowa counties and has proposed visiting Clinton County on October 7, 2026, at 10:30 a.m. to meet with County officials. The Board discussed the proposed visit and requested that the Auditor notify department heads and elected officials

County Farm Lease Bid Process: The Board continued its discussion regarding the County-owned farm lease following its previous action to terminate the existing lease and rebid the property using the same sealed-bid process. The Board also discussed the timing of the bid process and the need to provide prospective tenants adequate time to plan for seed, fertilizer, and other inputs. The tentative schedule discussed was to establish a September 18 deadline for submission of bids, with consideration of the successful bid and new lease anticipated for September 28.

Payroll System and Auditing Assistance: Auditor Troester discussed recent payroll processing issues and asked the County to consider having its outside auditing firm review payroll transactions from approximately June through August. He explained that the goal would be to provide an independent review of payments, deductions, tax-related transactions, and account postings; verify that identified issues have been properly corrected; and establish clear documentation before the County's next audit. Troester stated that the County has been able to account for the transactions reviewed so far but felt that an independent second review would help ensure accuracy and prevent errors from accumulating.

MOTION made to approve the following claims listed on the Claims Approval Report and allow checks/drafts to be issued on the various county funds:

Vendor	Payable Description	Payment Amount
BOCKELMANN, STEVEN J	FLEX SPENDING DEDUCTION REIMB	\$38.46
	Grand Total:	\$38.46
Fund	Expense Amount	
8500 CLINTON COUNTY BENEFIT	\$38.46	
Grand Total:	\$38.46	

Vendor	Payable Description	Payment Amount
PEANUT BUTTER INC	AUGUST 2026 PAYMENT	\$6,460.00
	Grand Total:	\$6,460.00
Fund	Expense Amount	
0001 GENERAL BASIC	\$6,460.00	
Grand Total:	\$6,460.00	

Roll Call: Irwin: Yes; George: Yes; Srp: Yes. Motion carried.

I, David Troester, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: David Troester, Clinton County Auditor

The Board of Supervisors adjourned to meet on Monday, August 17, 2026, at 9:00 a.m.

David Troester, County Auditor Daniel A. Srp, Chairperson

-APPROVED-

County Auditor Chairperson