

Clinton County Board of Supervisors

Dan Srp, Chairperson

Erin George, Vice-Chairperson

Jim Irwin

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, August 10, 2026, 9:00 A.M., Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join via the internet by following this web address: <https://zoom.us/join>. Enter meeting code 9341856401, then password clinton23.

9:00 A.M. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION: 2026-205: Appointment-Auditor's Office
- RESOLUTION: 2026-206: Appointment-Sheriff's Office
- RESOLUTION: 2026-207: Resignation- Sheriff's Office
- RESOLUTION: 2026-208: Stop Payroll for Various Seasonal Employees-Conservation
- RESOLUTION: 2026-209: Award HBI-Schmidt

RESOLUTIONS

- RESOLUTION: Set Wage Band for Assistant to the Engineer-Secondary Roads
- RESOLUTION: Approve Wage Change-Secondary Roads
- RESOLUTION: Approve Road Closer- Charlotte Days 5k
- RESOLUTION: Approve Settlement Agreement
- MOTION: Authorize Clinton County Attorney Externship and Internship Program
- MOTION: Authorize Recruitment incentives for the open Assistant Clinton County Attorney Position

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

- ISAC 99 County Tour
- County Farm Lease Bid Process
- Assistance and auditing of Payroll.

August 10th 2026

RESOLUTION 2026-205

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR MICHELLE SPAIGHT
FROM THE ELECTIONS BUDGET AS ELECTIONS COORDINATOR

WHEREAS, the Clinton County Auditor is an elected official and the Board of Supervisors does not consider or appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Supplemental Fund, Office of Auditor-Elections, to Michelle Spaight, as a full-time Elections Coordinator. This will be in effect at an hourly rate of \$25.08. Michelle Spaight's starting date of employment with the Auditor's Office will be August 12th 2026

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, David Troester

August 10, 2026

RESOLUTION 2026-206

RESOLUTION TO AUTHORIZE PAYROLL TO CHANGE FOR
DALLES JOHNSON FROM THE JAIL BUDGET TO PATROL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official, and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to change biweekly paychecks from General Basic Fund, Office of Jail (0001-05-1050-000-10000) to the Rural Service Basic, (0011-05-1000-000-10000) to Dalles Johnson, as a full-time Deputy Sheriff. This will be in effect at an hourly rate of \$35.10. Dalles's starting date of employment as a Sheriff's Deputy will be August 10, 2026. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, David Troester

August 10, 2026

RESOLUTION 2026-207

RESOLUTION ACCEPTING THE RESIGNATION OF
SHERIFF DEPUTY CLAYTON RABE FROM THE SHERIFF OFFICE

WHEREAS, the Clinton County Sheriff has accepted the resignation of Deputy Clayton Rabe.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Sheriff to Clayton Rabe. Clayton's last working day is August 12, 2026.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, David Troester

August 10th, 2026

RESOLUTION 2026-208

RESOLUTION TO END EMPLOYMENT FOR, MITCHELL JOHNSON, BAYLOR CRIGGER, AND GEORGE SHREVESAS SEASONAL EMPLOYEES OF CLINTON COUNTY CONSERVATION

WHEREAS, the Clinton County Conservation Board wishes to end employment of Mitchell Johnson, George Shreves, and Baylor Crigger as Seasonal Conservation Technicians for the Clinton County Conservation Board effective August 10th, 2026.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, Dave Troester

August 10, 2026

RESOLUTION 2026-209
RESOLUTION AWARDED CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO ANDREW
SCHMIDT

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members, and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016, and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 6, 2026; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Andrew Schmidt the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Andrew Schmidt from the General Basic Miscellaneous Fund.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp
ATTEST:

County Auditor, David Troester

August 10, 2026

RESOLUTION 2026-

RESOLUTION TO SET PAY BAND FOR THE ASSISTANT TO THE ENGINEER
POSITION

WHEREAS, The Wage Study Committee has been appointed to manage the County compensation strategy; and

WHEREAS, The Wage Committee has reviewed the Position Description Questionnaire of the Assistant to the Engineer role and determine what pay band it should be assigned in the Clinton County Compensation Policy; and

WHEREAS, it is the recommendation of the wage committee to set the wage band of this position to C41.

THEREFORE, BE IT RESOLVED to set the band of the Assistant to the Engineer to C41 and update the Clinton County Compensation Policy accordingly.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, David Troester

August 10, 2026

RESOLUTION 2026-

RESOLUTION TO AUTHORIZE CHANGE OF PAY RATE FOR RYAN WEAVER
FOR THE SECONDARY ROAD DEPARTMENT

WHEREAS, The Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the hourly rate change for Ryan Weaver due to the position transfer from Senior Engineering Technician to Assistant to the Engineer.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve Ryan Weaver's rate of \$36.07 as a full-time Assistant to the Engineer position (C41), effective August 17, 2026.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, David Troester

August 10, 2026

RESOLUTION #2026- _____

RESOLUTION TO APPROVE ROAD CLOSURE REQUEST FOR CHARLOTTE DAYS 5K

WHEREAS: Clinton County has received a completed request form for temporary road closure as follows:

Request From: Charlotte Days (City of Charlotte)

Purpose of Closure: 5K

Date & Time: Saturday, August 22, 2026; 8:00 A.M.-10:00 A.M.

(Approx.)

Roads Involved: 145th Street to 320th Avenue

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the City of Charlotte.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, David Troester

Roll Call:

k:\resolutions\road closure\2026\charlotte days\5k res.doc

RESOLUTION # 2026 - _____

A RESOLUTION APPROVING SETTLEMENT AGREEMENT AND RELEASE AND
AUTHORIZING EXECUTION

WHEREAS, litigation has been commenced against Clinton County, Iowa. Specifically, a lawsuit pending in the Iowa District Court for Clinton County, case No. LACV050592 captioned *Merkel v. Mercy Medical Center-Clinton, Inc, d/b/a MercyOne Clinton North Health Plaza, Clinton County, Maria Koester*; and

WHEREAS, the parties have negotiated a proposed Settlement Agreement and Release to resolve all claims asserted in that litigation; and

WHEREAS, the Clinton County Attorney, along with ICAP legal counsel, have reviewed the proposed Settlement Agreement and Release and find that approval of the agreement serves the public interest by avoiding the time, expense, and uncertainty associated with continued litigation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, as follows:

1. The Settlement Agreement and Release presented to the Board is hereby approved in substantially the form presented.
2. The Chairperson of the Clinton County Board of Supervisors is hereby authorized and directed to execute the Settlement Agreement and Release on behalf of Clinton County, Iowa, together with such non-substantive changes as may be approved by legal counsel.
3. ICAP legal counsel, the County Attorney and other appropriate County officials are authorized to take such further actions as are reasonably necessary to carry out the intent of this Resolution and to implement the approved settlement.

PASSED AND APPROVED this ____ day of _____, 2026.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, David Troester

MOTION

Supervisor _____ moved to authorize the establishment of a Clinton County Attorney Externship and Internship Program to assist in the recruitment and retention of future Assistant County Attorneys in response to the continuing shortage of qualified attorneys available for public service.

The Clinton County Attorney is authorized to establish and administer the following programs:

1. **Law School Externship Program.** The County Attorney is authorized to recruit and employ qualified law students participating in an approved law school externship program during the spring and fall academic semesters. Externs shall be students eligible for student practice pursuant to the rules of the Iowa Supreme Court and shall be compensated at a rate of **\$25.00 per hour**, or such adjusted hourly rate as may be approved by the Board in the future. Externs may be scheduled to work **between 25 and 40 hours per week**, depending upon the student's academic schedule and the operational needs of the office.
2. **Summer Law Student Internship Program.** The County Attorney is authorized to recruit and employ qualified law students for a summer internship program. Summer interns shall be compensated at a rate of **\$25.00 per hour**, or such adjusted hourly rate as may be approved by the Board in the future, and may be scheduled to work **between 25 and 40 hours per week**.
3. **Training and Licensing Expenses.** The County Attorney is authorized to approve and pay reasonable expenses associated with the externship and internship programs, including but not limited to tuition, registration fees, student practice licensing requirements, mandatory training, continuing education, travel, lodging, meals, and other expenses reasonably necessary to enable externs and interns to participate in the Iowa Supreme Court student practice program and to perform the duties assigned by the Clinton County Attorney's Office.
4. **Housing Assistance.** The County Attorney is authorized to work with externs and interns to identify and facilitate temporary housing opportunities that may assist in recruiting qualified applicants. The County Attorney is further authorized to coordinate with local colleges and universities, landlords, economic development organizations, community partners, and other public or private entities to identify, arrange, or facilitate temporary housing opportunities for externs and interns. The County Attorney may recommend housing assistance for individual externs or interns; however, any financial assistance or housing arrangement requiring the expenditure of County funds or the use of County resources shall be subject to the prior approval of the Clinton County Board of Supervisors.
5. **Program Administration.** The County Attorney is authorized to establish program requirements, recruit applicants, determine work schedules, supervise participants, and administer the externship and internship programs in a manner consistent with the operational needs of the office and the policies of Clinton County.

The Board finds that the establishment of these programs will enhance the recruitment and retention of qualified attorneys for public service by creating a pipeline of future Assistant

County Attorneys for Clinton County in light of the continuing statewide shortage of prosecuting attorneys.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Motion carried.

MOTION

Supervisor _____ moved to authorize the Clinton County Attorney to offer additional recruitment incentives to hire for the position of Assistant Clinton County Attorney due to the continued difficulty in recruiting qualified applicants. These incentives shall be in addition to the salary range previously approved and advertised for the position.

The County Attorney is authorized to offer the following recruitment incentives:

1. A signing bonus to be available to a successful candidate. As a condition of receiving the signing bonus, the candidate shall execute a repayment agreement requiring repayment terms.
2. Reimbursement of reasonable moving and relocation expenses of up to **\$5,000**.
3. Reimbursement of reasonable attorney licensing, admission, bar examination, and related fees necessary for an attorney licensed in another jurisdiction to become licensed to practice law in the State of Iowa.

The County Attorney is authorized to determine the amount and applicability of these recruitment incentives based upon the qualifications of the selected candidate and the needs of Clinton County.

Supervisor _____ seconded the motion.

Roll Call:

Irwin: Yes No

George: Yes No

Srp: Yes No

Motion carried.