

MAY 4, 2026

The Board of Supervisors of Clinton County, Iowa, met at the Clinton County Administration Building, Clinton, IA. Present were Supervisors Srp, George and Irwin. Full video recordings of this meeting are available on the Clinton County website at www.clintoncounty-ia.gov/board_of_supervisors/meetings_minutes/. Minutes of the meetings for March 30, 2026, April 6, 2026 and April 13, 2026, were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions 2026-90 through 2026-93 were approved on the consent agenda:

RESOLUTION 2026-90

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the hourly rate change for Isaac Johnson due to the completion of his probationary period and his work proficiency to reach the mid-point of the B22 pay band.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve Isaac Johnson's hourly rate of \$25.59 as a full-time Patrol Operator (M-07), effective April 20, 2026. Back pay discrepancy differences will be compensated from April 20, 2026.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-91

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the hourly rate change for Adam Assenmacher due to the position transfer from Truck Driver to Patrol Operator.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve Adam Assenmacher's hourly rate of \$28.49 as a full-time Patrol Operator position (DeWitt Shed M-07), effective May 11, 2025.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-92

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, to approve the hourly rate change for Isaac Johnson due to the position transfer from Truck Driver to Patrol Operator.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve Isaac Johnson's hourly rate of \$25.79 as a full-time Patrol Operator position (Delmar Shed M-03), effective May 11, 2025.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2026-93

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members, and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016, and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 6, 2026; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Antonio B. Alfaro the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Antonio B. Alfaro from the General Basic Miscellaneous Fund.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTIONS

Resolution 2026-94 discussion: The Board considered a resolution to restructure positions within the Conservation Department. The Conservation Director explained that, after reviewing employee duties and departmental operations, it was determined that current job responsibilities were more consistent with higher-level classifications. The proposal would retitle Maintenance Worker II as Conservation Technician and Maintenance Worker III as Senior Conservation Technician while maintaining the same employee banding and compensation levels. Board members expressed support for the changes as a practical adjustment to better reflect operational needs and staff responsibilities.

The following resolution was presented and on motion approved:

RESOLUTION 2026-94

WHEREAS, the Director of Conservation and the Conservation Board determine the structure of the County Conservation Department, and

WHEREAS, the following changes have been made to the structure of the department:

The current title of Maintenance Worker will no longer exist.

The title of Maintenance Worker II and the existing job description will be changed to Conservation Technician. The band assignment of B21 will not change.

The title of Maintenance Worker III and the existing job description will be changed to Senior Conservation Technician. The band assignment of B22 will not change, and

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the above stated changes are effective July 1st, 2026.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

Resolution 2026-95 discussion: The Board next considered a resolution changing the title of an employee position within the Conservation Department. The Conservation Director explained that the employee originally served as a part-time conservation worker and was later converted to full-time status before the wage study and banding structures were completed. At that time, the employee should have been reclassified into the higher-level position, but was not.

The following resolution was presented and on motion approved:

RESOLUTION 2026-95

WHEREAS, the Director of Conservation and the Conservation Board determine the structure of the County Conservation Department, and

WHEREAS, a change has been made to the structure of the Conservation department, eliminating the Conservation Maintenance Worker role, effective 7/1/2026, and

WHEREAS, Allen Ketelesen currently occupies the role of Maintenance Worker, which will no longer exist as of 7/1/2026.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Allen Ketelesen's title change from Maintenance Worker to Maintenance Technician, effective July 1st, 2026.

BE IT FURTHER RESOLVED that Allen Ketelesen's wages will be adjusted to the new role, in accordance with the Clinton County Compensation Policy, effective 7/1/2026.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

The County Auditor reported that preparations for the upcoming primary election are continuing. A private test of election equipment was completed the previous week, and a public test was scheduled for the following Tuesday. Notice of the public test had been provided to local newspapers.

Supervisor Irwin reported that he would be attending an upcoming shared resources meeting at ECIA with several county supervisors. He also noted upcoming meetings for the Solid Waste Agency wage committee and Pioneer Cemeteries later in the week.

Supervisor George provided an update regarding potential administrative restructuring within Early Childhood Iowa due to anticipated state changes and limited interest in filling an open position. Representatives from Cedar-Jones and Dubuque County participated in discussions regarding possible partnerships that would allow Clinton County to share administrative services and reduce overhead costs. It was emphasized that the proposal would involve a partnership arrangement rather than a formal merger at this time.

An additional update was provided on Iowa 250 planning efforts, including collaboration with Muscatine County on historical signage and related project coordination.

Supervisor Srp provided an update on participation in an Iowa State Association of Counties webinar on PFAS-related litigation stemming from firefighting foam contamination. Information was presented on potential environmental claims involving airports, landfills, and fire training facilities, including a discussion of local concerns regarding 3M contamination in eastern Clinton County. Information from the webinar will be shared with local jurisdictions and fire departments for further evaluation. An update regarding the recent county cybersecurity incident and ongoing forensic review. County systems were credited with preventing more significant disruption, and continued review will occur in coordination with IT staff, the County Attorney, and ICAP.

Human Resources recognized county employees celebrating service anniversaries in May, including Chris Sivright with 25 years in the Sheriff's Office, Latisha Hart with 5 years in Communications, Jared Cannon with one year in the Jail, and Shelby Wilkie with one year in Emergency Management. An update was also provided regarding employee open enrollment. Employees were reminded that enrollment is passive unless participating in a Flexible Spending Account, which requires annual reenrollment.

Conservation reported that floodwaters along the Mississippi River had significantly receded, and Rock Creek facilities were expected to reopen soon. Staff were working to install docks and continue seasonal maintenance activities, including mowing, trimming, and educational field trips.

DISCUSSION WITH POSSIBLE ACTION

Second Half of Fiscal Year 2027 Approved County Holidays: The Board reviewed the proposed second-half Fiscal Year 2027 holiday schedule, including New Year's Day, Martin Luther King Jr. Day, Good Friday, and Memorial Day. Discussion noted that approving the holiday schedule early assists employees with payroll planning and leave scheduling. Although the State of Iowa had not yet finalized its calendar, the proposed county holiday schedule was consistent with historical state holiday schedules.

The following resolution was presented and on motion approved:

RESOLUTION 2026-96

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for the second half of fiscal year 2027, for which County offices of the Administration Building and other off-premises County offices will be closed, are as follows:

- New Year's Day, Friday, January 1
- Martin Luther King Day, Monday, January 18
- Good Friday, Friday, March 26
- Memorial Day, Monday, May 31

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call: Irwin: Yes; George: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

REPORTS

The Sheriff's Fees and Expenses 3rd Quarter FY26 report was presented, approved and filed.

The Board of Supervisors adjourned to meet on Monday, May 11, 2026, at 9:00 a.m.

David Troester, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson