

Clinton County Board of Supervisors

Erin George, Chairperson

Jim Irwin, Vice-Chairperson

Dan Srp

**Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, December 22nd, 2025, 9:00 A.M., Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities, the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also participate online by following this web address: <https://zoom.us/join>. Enter the meeting Code: 9341856401 and the password: clinton23.

9:00 A.M. Review Correspondence & Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

- RESOLUTION: 2025-328: Approve Home Base Iowa Award-Metz
- RESOLUTION: 2025-329: Resignation-Maintenance

RESOLUTIONS

- RESOLUTION: Award bid to Replace Boiler at the Law Center
- RESOLUTION: Award bid to Replace Boilers at the Law Center
- RESOLUTION: Amend Banding for the Assistant County Attorneys

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

Recruitment for a Budget Director

December 22, 2025

RESOLUTION 2025-328

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT OF \$1,500 TO KEVIN METZ

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Kevin Metz the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Kevin Metz from the General Basic Miscellaneous Fund.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

December 22, 2025

RESOLUTION 2025-329

RESOLUTION ACCEPTING THE RETIREMENT OF MAINTENANCE
SUPERVISOR
EDWARD A. REUTER FROM THE BUILDING MAINTENANCE DEPARTMENT

WHEREAS, the Clinton County Maintenance Manager has accepted the resignation of Maintenance Supervisor Edward A. Reuter, due to his retirement after 18.25 years of employment.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks out of the Administration Building Maintenance Fund, to Edward A. Reuter. Ed's last working day is January 2, 2026, with accrued benefits to be paid out on January 23, 2026.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

December 22, 2025

RESOLUTION 2025 - _____

RESOLUTION TO AWARD BID FOR BOILER REPLACEMENT AT THE CLINTON COUNTY
LAW CENTER TO RAGAN MECHANICAL FOR \$70,966.00

WHEREAS, the Clinton County Board of Supervisor has considered the bids for the boiler replacement at 241 7th Ave N. Clinton, IA: and

WHEREAS, the bids received are as follows:

Loescher Heating and Cooling	\$97,520.00
Northwest Mechanical	\$97,396.00
Ragan Mechanical	\$70,966.00
Total Maintenance Inc.	\$72,522.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, with the recommendation of Building Maintenance Manager Matt Lancaster the bid be awarded to Ragan Mechanical for the amount of \$70,966.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to sign said proposal on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

December 22, 2025

RESOLUTION 2025 - _____

RESOLUTION TO AWARD BID FOR REPLACING BOTH BOILERS AT THE CLINTON
COUNTY LAW CENTER TO TOTAL MAINTENANCE INC FOR \$129,935.00.

WHEREAS, the Clinton County Board of Supervisor has considered the bids for the boiler replacement at 241 7th Ave N. Clinton, IA: and

WHEREAS, the bids received are as follows:

Loescher Heating and Cooling	\$194,500.00
Northwest Mechanical	\$194,792.00
Ragan Mechanical	\$137,660.00
Total Maintenance Inc.	\$129,935.00

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, with the recommendation of Building Maintenance Manager Matt Lancaster the bid be awarded to Total Maintenance Inc. for \$129,935.00.

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Supervisors be authorized to sign said proposal on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester

December 22, 2025

RESOLUTION 2025-

RESOLUTION TO AMEND BANDING FOR THE ASSISTANT COUNTY ATTORNEYS

WHEREAS, The Wage Study Committee has been appointed to manage the County compensation strategy; and

WHEREAS, The Committee was asked to review the banding of the Assistant County Attorneys and additional information was provided to the Committee about the comparative data for the role; and

WHEREAS, it is the recommendation of the wage committee to move the band of this position to C45.

THEREFORE, BE IT RESOLVED to adjust the band of the Assistant County Attorney to C45.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

Chairperson, Erin George

ATTEST:

County Auditor, David Troester