

Board Members Present:

Nin Flagel  
Linda Hledik  
Sarah Hogan  
Roberta Rosheim (Zoom)  
Lindsey Burken (Zoom)  
Charlie Minnick  
Jack Willey

Board Members Absent:

Gwen Deming  
Dan Srp  
Peter Duytschaever

Staff Present:

Mary Kay Wirth

Guests:

Julie Hamann, LSI (Zoom)  
Tamra Jetter, Vince Jetter  
Comm. Center (Zoom)  
Mike Zimmer, Iowa State  
Senator (35<sup>th</sup> District)

## **Clinton/Jackson Early Childhood Iowa Board Meeting Minutes November 24, 2025**

Jack Willey the board chair called the meeting to order at 4:05 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

October 27, 2025 minutes: Charlie made a motion to approve the minutes from the last meeting; Nin seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the October 2025 Director's expenditure report. Sarah made a motion to approve the expenditure reports as presented; Lindsey seconded the motion. Vote: All Ayes, motion carried. There are currently five preschools participating and 15 scholarships, one child resides in Dubuque. The board agreed this is acceptable since we have adequate funding.

Director's Activities include the ECI Monthly Fiscal Tracking Spreadsheet due on 11/30/25. The Annual Report approval from the state was shared. Mary Kay has obtained Foxit PDF editor to use to work on the Bylaws and Policies and Procedures. Currently there are no working copies of these documents. They need updated and a committee will be formed to begin updates. Mary Kay shared a brief summary of the AECIAB & A Conference she attended in Des Moines. Highlights included speakers on the Legislative outlook, child care efforts, family support programs, and examples of service types offered in other areas. The state board chair also attended and took suggestions from ECI directors.

Tamra Jetter, Director of the Vince Jetter Community Center explained the Essential Needs Grant request being presented. The board gave suggestions for improving the request and resubmitting. Sarah made a motion for the full board to vote to allow the Executive Committee to look at the revised grant request at the next meeting and approve if satisfactory; Charlie seconded the motion. Vote: All Ayes, motion carried.

Mary Kay gave an update on the State ECI Board meeting on 11/7/25. Revisions to the Family Support and Parent Education Tool FF were approved including the mandatory use of IHV 2.0 Operations Manual by July 1, 2026, emphasis on parent/child interactions and verifications, emphasis on mandatory responsibilities, and adding a critical incident notification process. Two maps showing possible ECI area boundaries were shared and discussed. No decision to change the map was made at this time. Mike Zimmer participated in the state meeting and gave public comment. He shared that the state board doesn't have the authority to change to districts according to 256i in Iowa Code. Senator Zimmer would like to work with Mary Kay to come up with information to share with the public about what Clinton Jackson ECI does for families and children in our area. Mary Kay also shared that the D7 Directors have met and will continue to meet to work on 1) preparation for the possibility of becoming a district, and 2) collaboration within the existing areas. The boards' opinion is that it would be a waste of time to plan for something that is unknown at this time.

In other business, Mary Kay is to check with the Family Support programs and Women's Health about distributing diapers/wipes to families.

Adjourn/Next Meeting Date: Meeting adjourned at 5:16 PM. Sarah made a motion and Charlie seconded to adjourn.

The next regular C/J ECI Board meeting will be held on **January 26th**, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. If the meeting needs to be moved to Zoom only, this will be posted.

Executive Meeting:

**December 8th, 2025**, at 11:30 AM at Hall of Fame in DeWitt

**January 12<sup>th</sup>, 2026** at 7:30 AM via Zoom

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at [mwirth@clintoncounty-ia.gov](mailto:mwirth@clintoncounty-ia.gov) or call 563-659-3651.

Board President Signature \_\_\_\_\_ Date \_\_\_\_\_