

# Clinton County Board of Supervisors

**Erin George, Chairperson**

**Jim Irwin, Vice-Chairperson**

**Dan Srp**

Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, November 3<sup>rd</sup>, 2025, 9:00 A.M., Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. As a courtesy and depending on internet capabilities, the public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also participate online by following this web address: <https://zoom.us/join>. Enter the meeting Code: 9341856401 and the password: clinton23.

**9:00 A.M.**      Review Correspondence & Claims      Call to Order – Pledge of Allegiance

**9:15 A.M.**      Formal Action & Motions      Claims Approval

## CONSENT AGENDA

- RESOLUTION: 2025-291 Resignation-Conservation
- RESOLUTION: 2025-292 Apointment-Jail
- RESOLUTION: 2025-293 Approve Temporary Change of Title-Sheriff's Office
- RESOLUTION: 2025-294 Authorize Property Tax Suspension- Code of Iowa 427.9
- RESOLUTION: 2025-295 Authorize Property Tax Suspension- Code of Iowa 427.8
- MOTION: Work in ROW EILP 9-75 - Eastern Iowa Light and Power (REC)

## RESOLUTIONS

- RESOLUTION: Wage Band Adjustment-Secondary Roads
- RESOLUTION: Approve Change Order One To The Administration Building Hvac Controls Upgrade Contract With Northwest Mechanical
- RESOLUTION: Appointment – Board Of Health
- RESOLUTION: Appointment – Board Of Health

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

- Pipeline Court Case

**9:30 A.M.** Drainage Districts with possible action

The Board of Supervisors will convene as the trustees for drainage districts to discuss repairs to DD7

**10:00 A.M.** Public Hearing with Possible Action to Follow

The Board of Supervisors will hold a Public Hearing to solicit comments from the public regarding the Proposed Fiscal Year 2026 Amendment to the Clinton County Budget

November 3<sup>rd</sup>, 2025

## RESOLUTION 2025-291

## RESOLUTION TO END EMPLOYMENT FOR KATIE BRANDENBURG AS A SEASONAL EMPLOYEES OF CLINTON COUNTY CONSERVATION

WHEREAS, the Clinton County Conservation Board wishes to end employment of Katie Brandenburg as a Seasonal Conservation Technician for the Clinton County Conservation Board effective November 3<sup>rd</sup>, 2025.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call:

Srp: Yes No

Irwin: Yes No

George:                      Yes    No

Chairperson, Erin George

ATTEST:

County Auditor, Dave Troester

November 3, 2025

RESOLUTION 2025-292

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR  
EMILY DRURY FROM THE JAIL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official, and the Board of Supervisors does not consider nor appoint personnel for elected officials but need to authorize payroll for the County Auditor.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Emily J. Drury, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$24.36. Emily's starting date of employment with the Sheriff's Office will be November 3, 2025. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3, 2025

RESOLUTION 2025-293

RESOLUTION FOR A TEMPORARY TITLE CHANGE IN THE SHERIFFS OFFICE

WHEREAS, The Sheriff determines the needs of the Sheriff's Office; and

WHEREAS, The Sheriff has identified a need for a temporary change in title for Special Deputy, Steve Cundiff, to Community Service Office.

THEREFORE, BE IT RESOLVED to temporarily change the title of Steve Cundiff to Community Service Officer at a rate of \$20.00 per hour, effective 11/3/2025 to 6/30/2026.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3, 2024

RESOLUTION # 2024-294

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION PER CODE OF  
IOWA 427.9 FOR KRISTOPHER KOONTZ, DELMAR

WHEREAS Kristopher Koontz has petitioned for a Property Tax Suspension under provisions of Code of Iowa, Section 427.9 on the following described property:

Address: 809 Market St., Delmar, IA  
Taxes Currently Suspended: \$830.00

Parcel #: 0402520000  
Taxes: \$554.00

WHEREAS eligibility for said 427.9 property tax suspension has been verified by HHS

BE IT RESOLVED by the Clinton County Board of Supervisors that the property tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved for the 2023 assessment year and all prior years, and that the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.9, Code of Iowa.

Roll Call:

Srp: Yes No

Irwin: Yes No

George: Yes No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

RESOLUTION #2025-295

RESOLUTION TO AUTHORIZE THE PETITION TO SUSPEND THE 2024  
ASSESSMENT YEAR PROPERTY TAXES PER CODE OF IOWA SECTION 427.8  
FOR BEVERLY GRANT, MYRNA KRUSE AND BRIAN FALLESEN

WHEREAS the following individuals have petitioned to suspend their property taxes for the 2024 assessment year under provision of Code of Iowa, Section 427.8:

Beverly Grant, 315 N 13 <sup>th</sup> St., Clinton, IA	Parcel #8022900000
Taxes Currently Suspended: <u>\$10,660.00</u>	2024 Taxes: <u>\$1,876.00</u>
Property's Assessed Value: <u>\$144,770.00</u>	

Myrna Kruse, 1900 Camanche Avenue, Clinton, IA	Parcel #8208250000
Taxes Currently Suspended: <u>\$ 3,270.00</u>	2024 Taxes: <u>\$778.00</u>
Property's Assessed Value: <u>\$63,640.00</u>	

Brian Fallesen, 2046 442 <sup>nd</sup> Avenue, Clinton, IA	Parcel #3204970000/71000
Taxes Currently Suspended: <u>\$ 18,024.00</u>	2024 Taxes: <u>\$960.00</u>
Property's Assessed Value: <u>\$154,60.00</u>	

WHEREAS the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioner's property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly.

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa is for the 2024 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
George:	Yes	No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3, 2025

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 9-75 for Eastern Iowa Light and Power’s (REC) proposed work. The work will consist of placing a new pole and spanning the existing overhead line across 308<sup>th</sup> Avenue. The work will be located within Clinton County Right-of-Way along 308<sup>th</sup> Avenue in Section 28 T82N R04E of the WASHINGTON Township.

Roll Call:

Srp:            Yes    No

Irwin:           Yes    No

George:        Yes    No

MOTION: \_\_\_\_\_

November 3, 2025

RESOLUTION 2025-

RESOLUTION TO AMMEND BANDING FOR SECONDARY ROADS

WHEREAS, The Wage Study Committee has been appointed to manage the County compensation strategy; and

WHEREAS, The Committee was asked to review the Banding of the Secondary Roads Department Titles in the B22 and B23 bands based on a pattern of data identifying market misalignment.

THEREFORE, BE IT RESOLVED to adjust the following titles to the assigned bands, effective 7/1/2026:

- Truck Driver- B23
- Bridge Crew- B24
- Sign Crew- B24
- Patrol Operator- B24
- Shop Mechanic- B24

Roll Call:

Srp:	Yes	No
Irwin:	Yes	No
George:	Yes	No

\_\_\_\_\_  
Chairperson, Erin George

ATTEST:

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County Auditor, David Troester



November 3rd, 2025

RESOLUTION 2025

RESOLUTION TO APPROVE CHANGE ORDER ONE TO THE ADMINISTRATION  
BUILDING HVAC CONTROLS UPGRADE CONTRACT WITH NORTHWEST  
MECHANICAL IN THE AMOUNT OF \$7,674.00

WHEREAS the Clinton County Board of Supervisors have reviewed the proposed change to the contract with Northwest Mechanical for the Administration Building HVAC controls upgrade; and

WHEREAS the Maintenance Manager has determined that the changes are necessary to control and monitor the cooling tower;

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Maintenance Managers recommendation that Change Order #1 for the contract change be approved; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3<sup>rd</sup>, 2025

RESOLUTION 2025-

RESOLUTION APPOINTING AMANDA HOERSCHELMANN TO CLINTON COUNTY  
BOARD OF HEALTH

WHEREAS, the Clinton County Board of Health has two seat openings; and

WHEREAS, the Board has determined Amanda Hoerschelmann to be qualified and appropriate to be appointed as a member of the Clinton County Board of Health; now

THEREFORE, BE IT RESOLVED that Amanda Hoerschelmann is appointed to a three-year term set to expire 12/31/2028.

Clinton County Board of Health (Three-Year Term; expires Dec. 31, 2028)  
Amanda Hoerschelmann, Camanche

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3<sup>rd</sup>, 2025

RESOLUTION 2025-

RESOLUTION APPOINTING JEFF SANDER-WELZIEN TO CLINTON COUNTY BOARD  
OF HEALTH

WHEREAS, the Clinton County Board of Health has two seat openings; and

WHEREAS, the Board has determined Jeff Sander-Welzien to be qualified and appropriate to be  
appointed as a member of the Clinton County Board of Health; now

THEREFORE, BE IT RESOLVED that Jeff Sander-Welzien is appointed to a three-year term set  
to expire 12/31/2028.

Clinton County Board of Health (Three-Year Term; expires Dec. 31, 2028)  
Jeff Sander-Welzien, Clinton

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

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Chairperson, Erin George

ATTEST:

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County Auditor, David Troester

November 3, 2025

RESOLUTION 2025-

RESOLUTION TO ADOPT BUDGET AMENDMENT  
TO THE FISCAL YEAR 2026 COUNTY BUDGET

WHEREAS, certain departments in the various funds of the County may overspend and there are sufficient funds available in the said service areas to cover these expenditures; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors that the following office funds be adjusted to wit:

General Basic Fund – Revenues	from	\$15,897,872	to	\$16,294,132
General Basic Fund – Expenses	from	\$21,405,452	to	\$21,983,550
General Supp. Fund – Expenses	from	\$7,496,965.20	to	\$7,541,264.20
Conservation Land Acquisition Fund - Expenses	from	\$75,000.00	to	\$287,000.00

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to make the above adjustments to the fiscal year 2026 County Budget.

Roll Call:

Srp:            Yes    No

Irwin:        Yes    No

George:      Yes    No

\_\_\_\_\_  
Chairperson, Erin George

ATTEST:

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County Auditor, David Troester