

Board Members Present:

Nin Flagel  
Dan Srp (Zoom)  
Sarah Hogan  
Roberta Rosheim  
Lindsey Burken  
Charlie Minnick  
Jack Willey  
Peter Duytschaever

Board Members Absent:

Linda Hledik  
Gwen Deming

Staff Present:

Mary Kay Wirth

Guests:

Janette McMahon, DeWitt Lib.

Zoom attendees:

Liz Crane, LSI  
Julie Hamann, LSI  
Michele Cullen, MercyOne Gen.  
Susan Mesecher, Clinton Lib.  
Carolyn Proesch, Maquoketa Lib.

## Clinton/Jackson Early Childhood Iowa Board Meeting Minutes October 27, 2025

Jack Willey the board chair called the meeting to order at 4:04 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

September 22, 2025 minutes: Roberta made a motion to approve the minutes from the last meeting; Lindsey seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the September 2025 Director's expenditure report. Nin made a motion to approve the expenditure reports as presented; Roberta seconded the motion. Vote: All Ayes, motion carried. Sarah made a motion to approve LOA for Sacred Heart preschool; Nin seconded the motion. Vote: All Ayes, motion carried. There are currently five preschools participating and 11 scholarships with 9 more possible.

The following visitors gave an overview of their grant requests and answered questions: Michele Cullen from MercyOne Genesis VNA, Liz Crane & Julie Hamann from LSI, Susan Mesecher from the Clinton Library, Janette McMahon from the DeWitt Library, and Carolyn Proesch from the Maquoketa Library.

Director's Activities include the following which are to be uploaded into Iowa Grants: ECI Monthly Fiscal Tracking Spreadsheet due 10/30/25, 2<sup>nd</sup> Quarter Claim due 10/31/25, and TBD Budget Plans due 10/31/25. Mary Kay will be attending the Association of ECI Conference in Des Moines on November 12<sup>th</sup>-13<sup>th</sup>.

Mary Kay shared the 1<sup>st</sup> Quarter Reports from providers with contracts. She explained each one and highlighted important details.

The board discussed the Quality Improvement Grant Requests from MercyOne Genesis VNA for the Healthy Homes project: \$5,050 and LSI for the Healthy Homes project: \$7,256; and Literacy Grant Requests from the DeWitt Community Library for the Community Reader's Co-Op project: \$8,000, Clinton Public Library for the Sensory Saturday project: \$5,000, and Maquoketa Public Library for the Play, Read, Dream: Hands-On Literacy for Young Learners project: \$4,710. Sarah made a motion to fund the grant requests as presented for Quality Improvement and Literacy; Roberta seconded the motion. Vote: All Ayes, motion carried.

Mary Kay shared the summary of plans and budget revisions for allocating To Be Determined FY26 funds. The plan was gone over and discussed. Sarah made a motion to approve the TBD FY26 plans and budget revisions as presented; Dan seconded the motion. Vote: All Ayes, motion carried.

Mary Kay gave an update on the State ECI Board meeting sharing that there was discussion on the pros and cons of moving to districts. No decisions have been made. Three of the district ECI areas are submitting a letter of intent to move to a district at the next State ECI meeting.

Adjourn/Next Meeting Date: Meeting adjourned at 5:10 PM. Nin made a motion and Charlie seconded to adjourn.

The next regular C/J ECI Board meeting will be held on **November 24**, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. If the meeting needs to be moved to Zoom only, this will be posted.

Executive Meeting:

**November 10, 2025** at 7:30 AM/ via Zoom

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at [mwirth@clintoncounty-ia.gov](mailto:mwirth@clintoncounty-ia.gov) or call 563-659-3651.

Board President Signature\_\_\_\_\_Date\_\_\_\_\_