

Board Members Present:

Nin Fligel
Linda Hledik
Sarah Hogan
Peter Duytschaever
Roberta Rosheim
Dan Srp
Lindsey Burken
Charlie Minnick (Zoom)

Board Members Absent:

Gwen Deming
Jack Willey

Staff Present:

Mary Kay Wirth

Guests:

Julie Hamann, LSI (Zoom)
Liz Crane, LSI (Zoom)

Clinton/Jackson Early Childhood Iowa Board Meeting Minutes August 25, 2025

Linda Hledik the board vice chair called the meeting to order at 4:04 PM. Mary Kay Wirth conducted roll call. Members present are listed at left.

June 23, 2025 minutes: Sarah made a motion to approve the minutes from the last meeting; Lindsey seconded the motion. Vote: All Ayes, motion carried.

Director's Expenditure Report: Mary Kay presented the June and July 2025 Director's expenditure report and the FY25 Expenditures. Dan made a motion to approve the expenditure reports as presented, Nin seconded the motion. Vote: All Ayes, motion carried. Preschool Scholarships: Seven preschools applied for scholarships and currently four families have submitted applications.

Director's Activities were shared. The board was given information and discussed the benefits for part time Clinton County employees. Nin made a motion to approve providing the Clinton County benefits listed for part time employees(including: Vacation/40 hours, Holidays/10 holidays at 4 hours each, Sick Days/8 hours per month, Bereavement/2.5, 1.5, and .25 days according to loss, and Personal Days/12 hours) to the director starting with the beginning of the next payroll, Dan seconded the motion. Vote: All Ayes, motion carried.

The FY25 Annual Report and Year End Financial reports were reviewed. Sarah made a motion to approve the FY25 Annual Report and Year End Financial reports as presented, Lindsey seconded the motion. Vote: All Ayes, motion carried.

The Provider 4th Quarter/Year End Reports were shared, and performance measures were reviewed. The director is working on the Qualtrics Survey which is due 8/30/25.

The board received Literacy Grant proposals from the Jackson County Dolly Parton Imagination Library for \$5,000, the Clinton County Dolly Parton Imagination Library for \$4,905.24, and Jackson Co. Campaign for Grade Level Reading for \$5,000. Roberta made a motion to fully fund all three Literacy Grants, Lindsey seconded the motion. Vote: All Ayes, motion carried.

The board received an Essential Needs Grant proposal from Women's Health and Family Services for \$20,000. Dan made a motion to approve the grant for Women's Health and Family Services reimbursable up to \$20,000, Peter seconded the motion. Vote: All Ayes, motion carried.

Eide Bailly sent a letter announcing that they will be doing the financial audit. Dan made a motion to agree to the audit with Eide Bailly, Nin seconded the motion. Vote: All Ayes, motion carried.

The invoice of \$511 for the Association of Early Childhood Iowa dues was presented. Roberta made a motion to pay the dues, Lindsey seconded the motion. Vote: All Ayes, motion carried.

The Clinton Jackson ECI Work Plan calendar and the updated Board Matrix were shared.

New Business/Community Input: Dan told the board that there will be a webinar about open meetings requirements. He will let us know when it is available. Sarah attended the open house at Sunshine. Mary Kay shared that there needs to be a plan in place for all of the "to be determined funds" by October 31, 2025

Adjourn/Next Meeting Date: Meeting adjourned at 5:24 PM. Lindsey made a motion and NIn seconded to adjourn.

The next regular C/J ECI Board meeting will be held on **September 22**, at 4:00 PM in person and via Zoom at the Clinton County Satellite office in DeWitt. If the meeting needs to be moved to Zoom only, this will be posted.

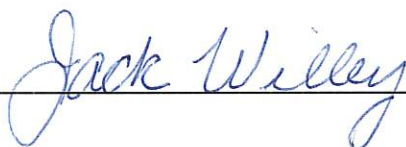
Executive Meeting:

September 8, 2025 at 7:30 AM/ via Zoom

Respectfully submitted by Mary Kay Wirth, Clinton/Jackson ECI Director

Any person in need of special assistance or accessibility needs should contact Mary Kay Wirth at mwirth@clintoncounty-ia.gov or call 563-659-3651.

Board President Signature



Date

