



## Clinton County Emergency Management Commission Meeting

Wednesday, February 19, 2025 | 6:15 PM

Clinton County Satellite Office and Zoom Meeting  
226 11th St, DeWitt, Iowa

### Attendees:

- Board of Supervisors: Supervisor Erin George
- City of Calamus: Councilperson Mark Buckner
- City of Camanche: Mayor Austin Pruett
- City of Charlotte: Councilperson Kelly Hosette
- City of Clinton: Mayor Scott Maddasion
- City of DeWitt: Mayor Steve Hasenmiller
- City of Goose Lake: Mayor Ken Schoon
- City of Grand Mound: Councilperson Matt Beuthien
- City of Wheatland: Councilperson Paul Stankee
- Sheriff's Office: Sheriff Bill Greenwalt
- Emergency Management:
  - Coordinator, Chance Kness
  - Plans Officer, Nancy Burns
  - Operations Officer, Andrew Smith

City of Andover  
City of Delmar  
City of Lost Nation  
City of Low Moor  
City of Toronto  
City of Welton

Media: None  
Public: None

- 
1. Introductions – The meeting was called to order at 6:15 p.m. by Mayor Maddasion. Roll call attendance was completed.
  2. Approval of previous meeting minutes – January 15, 2025 – A motion to approve the previous meeting minutes as presented was made by Supervisor George and seconded by Councilperson Stankee. Motion passed with all ayes.
  3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No comments from the public.
  4. Open Public Hearing for Fiscal Year 2025 Emergency Management Agency Budget Amendment.
    - a. A motion to open the Public Hearing was made by Councilperson Stankee and seconded by Mayor Hasenmiller. Public Hearing was opened at 6:18 pm.
    - b. No public comments were received prior to the meeting or during the meeting . A motion to close the Public Hearing was made by Councilperson Stankee and seconded by Councilperson Hosette. Public Hearing was closed at 6:18 pm.

5. Discussion and Possible action – To approve a Budget Amendment (Fiscal Year 2025) in the amount of \$50,689.00.
  - a. Kness explained that we have submitted and published this budget amendment for the current fiscal year. The total amount of the request is \$50,689.00. The budget amendment includes \$40,000.00 additional to the Siren Line Item in order to complete the decommissioning process. \$5,000.00 is for a Radiological planning support contractor. The final amount is for a drone and controller that was approved the last fiscal year and is under the Sheriff's budget now. The item was purchased in time but due to a backorder, it did not come until FY2025 and had to be paid for then. These are all existing funds and will come out of the Rollover Fund.
  - b. A motion to approve the Emergency Management Agency Budget Amendment (FY 2025) in the amount of \$50,689.00 was made by Supervisor George and seconded by Mayor Pruett. Motion carried with all ayes.
6. Discussion – Federal Grant History related to EMA.
  - a. Kness explained that each year we bring totals of federal grant program dollars received by local entities, where eligibility is determined by work that EMA does to keep jurisdictions in Clinton County eligible to receive these funds. This is for awareness only.
7. Discussion – Review of 2024 Davenport Hazmat Report.
  - a. Kness discussed that we pay Davenport Hazmat every year for Hazmat response coverage and for training. The report is an accounting of the services they have provided to the county for the last calendar year.
8. Discussion and Possible action – To approve 2025/2026 Budget (Fiscal Year 2026)
  - a. Kness explained that we did the public hearing last meeting for the budget. At the last meeting, we had feedback to work on a resolution to return \$100,000.00 from the rollover fund to the general fund and to also remove the disaster fund line item from the EMA budget moving forward. We did find out that we were not able to reduce the rollover fund in that way, so instead we have come with a plan to pay down an additional \$100,000.00 by requesting \$100,000.00 less in tax revenue one-time only for next year. This will still reduce the rollover fund as requested, it will just be done in a different way than discussed last meeting. Kness explained that the Board of Supervisors is aware and the EM Commission Executive Committee was positive about that change as stated.
  - b. Supervisor George stated that the Board of Supervisors have reviewed this budget and she stated, "none of them had any concerns and they are comfortable with the way it is."
  - c. A motion to approve the 2025/2026 Budget was made by Councilperson Stankee and seconded by Sheriff Greenwalt. Motion passes with all ayes by roll call vote.
    - City of Andover – Absent
    - City of Calamus - Yes
    - City of Camanche – Yes
    - City of Charlotte - Yes
    - City of Clinton – Yes
    - City of Delmar – Absent
    - City of DeWitt – Yes
    - City of Goose Lake – Yes
    - City of Grand Mound – Yes
    - City of Lost Nation - Absent
    - City of Low Moor – Absent

- City of Toronto - Absent
- City of Welton – Absent
- City of Wheatland – Yes
- Board of Supervisors – Yes
- Sheriff's Office – Yes

9. Discussion and Possible Action – Permission for Chair to approve and sign the FFY25 ESF/RSF Plan updates when available.

- a. Kness explained that each year we update a percentage of our plan and submit them to the State and we are required by the State to have the Chair sign approval for them. The timeline has moved up this year to be due the beginning of June.
- b. Motion was made by Councilperson Stankee for the Chair to approve and sign the FFY25 ESF Plan updates and was seconded by Mayor Pruett. Motion carried with all ayes.

10. Discussion – Mitigation Plan Review

- a. Review of Events/Incidents from 2024
  - Every year we compile a list of events and incidents throughout the county from the previous year. This helps us streamline the process for the 5-year plan update. We ask the commission to review our list and let us know if you know of any other events that should be included.
- b. Progress of Mitigation Efforts
  - Kness explained that if anyone knows of any mitigation efforts were started or done in their jurisdiction to please let us know, so we can add that to our plan information as well.
- c. Mitigation Funding Sources
  - Kness explained that this discussion will be very brief because we had a call today with IAHSEMD and all of those funding sources are up in the air right now and there is no need to discuss them because we are not sure of the status of these funding sources going forward.

11. Other Business

- a. None

12. With no other business, a motion to adjourn the meeting was made by Councilperson Stankee and seconded by Sheriff Greenwalt. The meeting was adjourned at 6:30 pm.



Chance Kness, Coordinator

2025-10-01

Date



Emergency Management Chairperson

10/1/25

Date