

Clinton County Board of Supervisors

Jim Irwin

Dan Srp

Erin George

Clinton County Administration Building
1900 North Third Street; Clinton, Iowa 52732
563-244-0575 www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Tuesday, January 2, 2024, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval

RESOLUTIONS

- RESOLUTION: Appointment of Board of Supervisors Chairperson and Appointment of Vice Chairperson for 2024

CONSENT AGENDA

- RESOLUTION 2024-02: Designation of official newspapers for County publications for 2024
- RESOLUTION 2024-03: Authorize the County Auditor to issue checks when the Board is not in session
- RESOLUTION 2024-04: Authorize the County Auditor to make allowed deductions from employee salaries
- RESOLUTION 2024-05: Authorize the County Engineer to execute certification of completion of work and final acceptance of federal or state aid construction projects
- RESOLUTION 2024-06: Authorize the Chairperson to execute transfer of funds from Secondary Road Farm to Market Fund
- RESOLUTION 2024-07: Authorize the County Engineer to close County secondary roads as necessary
- RESOLUTION 2024-08: Appointment – Jail
- RESOLUTION 2024-09: Appointment – Medical Examiner Transporter
- RESOLUTION 2024-10: Resignation – Sheriff's Office
- RESOLUTION 2024-11: Authorize the County Attorney to recover funds in a threatened animal case.
- MOTION: Approve utility permit 3-28 for Preston Telephone

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Review of Supervisors' board/commission assignments
2. Clinton County Area Solid Waste Agency update including discussion of a rural recycling proposal and potential reduction of the County's annual contribution to the agency
3. Review of fire districts in the County

10:15 a.m. Review County Administration Building remodel

The Supervisors will review the plans for the proposed improvements to the building which include new windows, ceiling tile, lights, an upgraded HVAC system and other details.

January 2, 2024

RESOLUTION 2024 – 01

RESOLUTION APPOINTING A CHAIRPERSON
FOR THE CLINTON COUNTY BOARD OF SUPERVISORS FOR 2024

The Board of Supervisors of Clinton County, Iowa, proceeded to elect a Chairperson according to the following Roll Call:

Supervisor George voted for _____

Supervisor Irwin voted for _____

Supervisor Srp voted for _____

Supervisor _____, having received the majority of the votes, was declared Chairperson of this Board of Supervisors for the year 2024.

Chairperson
ATTEST:

County Auditor, Eric Van Lancker

Chairperson _____ appointed Supervisor _____ Vice-Chairperson of the Clinton County Board of Supervisors for the Year 2024.

January 2, 2024

RESOLUTION 2024-02

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS
FOR CLINTON COUNTY BUSINESS AS THE OBSERVER AND THE HERALD

WHEREAS, two (2) newspapers of Clinton County have made application for appointment as official newspapers of this County, in accordance with Section 349, Code of Iowa, as follows:

THE OBSERVER, DeWitt, Iowa
THE HERALD, Clinton, Iowa

THEREFORE, BE IT RESOLVED that *THE OBSERVER* and *THE HERALD* are hereby designated as the official newspapers for the publication of the proceedings of the Board of Supervisors of Clinton County, Iowa, for the year 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-03

RESOLUTION TO AUTHORIZE THE COUNTY AUDITOR TO ISSUE VARIOUS CHECKS
WHEN THE BOARD IS NOT IN SESSION DURING CALENDAR YEAR 2024

BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the various funds when said Board is not in session during calendar year 2024, in payment of such fixed charges as freight, express postage, water/sewer, other utilities and right of way, when duly certified claims have been properly filed with the County Auditor; now

BE IT FURTHER RESOLVED that all bills paid under this provision shall be passed upon by the Board of Supervisors and shall then be entered upon the minutes as other claims allowed by the Board.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-04

RESOLUTION AUTHORIZING THE COUNTY AUDITOR/HR DEPARTMENT TO MAKE
ALLOWED DEDUCTIONS FROM EMPLOYEE SALARIES

WHEREAS, the employees of Clinton County have authorized certain deductions from their payroll, the accumulations of such deductions to be used in the purchase of Annuities, Life Insurance, Flex Plans, United Fund, Family Dental Coverage and Credit Unions; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor or County Human Resources Director, be and is hereby authorized to hold said deductions and make payments to the proper entity or organization.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024- 05

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EXECUTE
CERTIFICATION OF COMPLETION OF WORK AND FINAL ACCEPTANCE OF
FEDERAL/STATE AID PROJECTS

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that Todd Kinney, County Engineer of Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm to Market and federal or state aid construction projects in this county.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-06

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO EXECUTE
TRANSFER OF FUNDS FROM SECONDARY ROADS TO MARKET FUND

WHEREAS, from time to time it is necessary to procure various services from the Iowa Department of Transportation (IADOT) for the construction of Clinton County Secondary Road projects; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Chairperson of said Board of Supervisors of Clinton County, Iowa, is hereby designated, authorized, and empowered to execute the transfer of funds from the Secondary Road Farm to Market Fund to the IADOT in payment for services provided to Clinton County on Secondary Road construction projects in this county.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-07

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER
TO CLOSE COUNTY SECONDARY ROADS

WHEREAS, Section 306.41 of the Code of Iowa provides that “The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor”; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Engineer be authorized to close Clinton County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

1. For Construction: Any project as described in the approved Clinton County Secondary Road Construction Program for the current fiscal year and any approved supplements thereto.
2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-08

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR
ZACHARY CUNNINGHAM AT \$20.46/HOUR FROM THE JAIL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Zachary Cunningham, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$20.46 during the probationary period of 6 months, then increasing to \$22.74. Zachary’s starting date of employment with the Sheriff’s Office will be January 8th, 2024. This is subject to the terms and conditions of the Sheriff’s Bargaining Unit agreement without further action of this Board.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-09

RESOLUTION APPOINTING MICHAEL BRISCH AS
CLINTON COUNTY MEDICAL EXAMINER TRANSPORTER

WHEREAS, the Medical Examiner of Clinton County has determined the need for a Clinton County Medical Examiner Transporter; and

WHEREAS, the Board of Supervisors has determined Michael Brisch to be qualified and appropriate to be appointed as a Clinton County Medical Examiner Transporter; now

THEREFORE, BE IT RESOLVED; by the Board of Supervisors of Clinton County, Iowa that Michael Brisch is appointed as a Medical Examiner Transporter at the current per trip and training pay rate of \$18/hour for Transporters. The starting date of employment with the Medical Examiner's office will be January 8, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024-10

RESOLUTION ACCEPTING THE RESIGNATION OF
CHRIS TURNER FROM THE SHERIFF'S OFFICE

WHEREAS, the Clinton County Sheriff has accepted the resignation of Chris Turner, as a part-time Community Service Officer; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of the Sheriff, to Chris Turner. Chris's last day will be January 5, 2024.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

Chairperson,

ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

RESOLUTION 2024 - 11

RESOLUTION TO PROCEED WITH ACTION PROVIDED IN CODE OF IOWA
SECTION 717B TO ORDER AN OWNER TO PAY FOR VARIOUS COSTS
RELATED TO A THREATENED ANIMAL

WHEREAS, Iowa Code Section 717B Code of Iowa provides that a local entity, either a city or county, may petition the court to determine an animal(s) is/are threatened, and if so, the court may order what is appropriate for that/those animal(s); and

WHEREAS, Iowa Code Section 717B Code of Iowa further provides that a local entity may petition the court to order the owner(s) pay rescue costs (transport, boarding, veterinary and other related costs), and associated costs related to the filing, of a threatened animal(s); and

WHEREAS, the Clinton County Attorney desires to file such action, based upon a Clinton Police Department case which is being prosecuted by the County Attorney's Office, on behalf of Clinton County with respect to the disposition (and related costs) of 4 puppies held by the Clinton Humane Society (note: any claim or charge is merely an accusation and a person is presumed innocent until and unless proven guilty or determined to be responsible by the trier of fact); and

WHEREAS, the City of Clinton Attorney has provided the City's approval of this action by the County Attorney; now

BE IT RESOLVED the Clinton County Board of Supervisors affirms the Clinton County Attorney is authorized to proceed in this action on behalf of Clinton County as provided in Iowa Code Section 717B.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

Chairperson,
ATTEST:

County Auditor, Eric Van Lancker

January 2, 2024

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 3-28 for Preston Telephone to bore fiberoptic cable/duct under 362nd Avenue to private property. The proposed work is located within Clinton County right-of-way in Section 5 T83 R05E of Deep Creek Township.

Roll Call:

George: Yes No

Srp: Yes No

Irwin: Yes No

MOTION: _____