# **OCTOBER 2, 2023**

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Irwin, Srp and George. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims

Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions

Claims Approval

## CONSENT AGENDA

Resolutions 2023-252 through 2023-255 and one (1) Motion were approved on the Consent Agenda:

## RESOLUTION 2023-252

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton/Jackson Early Childhood Board of Directors, hire Mary Kay Wirth for the position of Clinton/Jackson Early Childhood Iowa Director; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County Iowa, to approve the appointment of Mary Kay Wirth for the part-time position of Clinton/Jackson Early Childhood Iowa, at the hourly wage of \$25.00 per hour for up to 20 hours per week, effective October 2, 2023; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Clinton/Jackson Early Childhood Iowa funds in payment of salaries without further order of the Board.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

## **RESOLUTION 2023-253**

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted "Regulations for Non-Union County Engineer's Personnel" applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Terminate the employment of Steve Olson for the position of temporary summer labor, effective September 22, 2023.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

#### RESOLUTION 2023-254

WHEREAS, the Clinton County Sheriff's Office desires to enter into an agreement with the Governor's Traffic Safety Bureau to provide overtime and equipment to the county for the purpose of enforcing traffic safety laws; and

WHEREAS, the Sheriff desires the Clinton County Board of Supervisors to authorize the signing of said agreement effective October 1, 2023, and expires September 30, 2024; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the agreement, which has been reviewed and approved by the Clinton County Attorney.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

## RESOLUTION 2023-255

WHEREAS, the Clinton County Assessor's Office has determined a 2022 valuation adjustment is required on parcel 10-1954-5000; and

WHEREAS, the Clinton County Assessor's Office has informed the Treasurer's office regarding the intention to correct the valuation of the parcel; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors authorizes the Clinton County Treasurer to adjust the 2022 tax bill for the following parcel:

- Parcel 10-1954-5000: value should be corrected from \$830 to -0- (zero). This is platted street in Edens Fourth Addition dedicated to the public.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit Number 9-50 for EI L&P to bore new cable under 230<sup>th</sup> Street from an existing pole on the north side of the road to a private property on the south side of the road in the county right-of-way located in Section 05, T81 R2E of Olive Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

## GENERAL PUBLIC

Cheryl Wilson, executive director of the Clinton Housing Authority and Park Tower manager, said she learned the supportive housing is slated to go in Park Tower's backyard. She realizes that is city property and she has concerns about that location. She said Park Tower has been there for years and includes 71 low-income apartments for

seniors. She said the facility is a well-established building that is taken care of and is good for the city and provides a safe place for seniors to live. She said meals are also served there and many seniors not living there come to visit. She's surprised no one informed the Clinton Housing Authority about this plan. She said no one from the city contacted her. She has left a message for the City Administrator who has not returned her call. She has received calls back from a councilman and Supervisor George. She is concerned placing more than 100 low-income housing units that close is not a good idea. She understands it is close to many resources. She said the Housing Authority also provides 50 scattered housing locations throughout the community. She is not against helping low-income families but doesn't think this is a good plan for this location. She said much of the green space there will be taken. She said her Board is also opposed to this location.

# DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reminded the Board of the informational IUB meeting about the Hawkeye Solar project this week at the County Satellite Office in DeWitt. He said candidate filing for the City/School Election is complete and absentee ballot request forms for ballots to be mailed can be submitted now. He said those ballots cannot be sent from his office until October 18, which is the first day voters will be able to vote absentee in person at his office. He said the last day to request a ballot by mail is October 23.

Supervisor George said the CCDA will join Grow Clinton. November 9 will be a Veterans Outreach event at the Great Revivalist Brewery in Clinton.

Chairman Irwin reported ADM and Wolf Pipeline have reached out and would like to meet for an update.

County Treasurer Dustin Johnson said today is the last day for first-half property tax collections.

## DISCUSSION WITH POSSIBLE ACTION

YWCA Supportive Housing Project Update: Shannon Sander-Welzien and John Frey represented the YWCA and provided an update that included the Clinton City Council last week approving a location for the project in DeWitt Park in Clinton. Frey said they heard from IFA and they are supportive of the new site for the project. Frey apologized to Park Towers for the lack of communication about the project. He said city officials have looked into the space at the location in regard to Park Towers. Frey said there is concern from Park Towers about too many lowincome families in one location. Frey said the current project does not include a homeless shelter. He said that would require funds from a private donor. He referred to a study where a supportive housing facility that are less than 50 there is no increase in crime nor a decrease in property value. He said they will also explore having a workspace for police officers at the location. He said the YWCA has been a trusted partner in the community for many years and plans to work with the community and make the facility work; they will be responsible and responsive. Frey said homelessness in the community is a serious problem and you don't have to look too hard to find examples of it. Supervisor Srp wondered if the County should wait for action until the City takes formal action to approve the site for the project. Frey said the local commitments need to be made by the end of November. He said there is some time for the County to consider its \$500,000 commitment. Sander-Welzien said they would like the County to make a decision soon especially if the County only provides \$250,000 so they can work with IFA on the grant award. Irwin said he's frustrated that the Housing Authority hasn't spoken up since this project has been talked about. George said she asked the Housing Authority to attend today because the project has changed and is being built near their facility. George said she is upset with the way some people representing this project have spoken to elected officials and others. Sander-Welzien said this has been a very thoughtful process for more than a year and it was awarded a historic grant of \$4.4 million. She added IFA is working with this project to make it happen. George said she wants to know what are the assurances the YWCA can keep this facility running if the County is going to invest \$500,000. Sander-Welzien said there is some funding now and they will be applying for more funding. She said they can't apply for funding until the facility exists. Sander-Welzien said the YWCA will continue to ask the community to help. Sander-Welzien said George needs to speak to the Sheriff, and police and hospital officials about the people who are sleeping in the lobbies and around their buildings. Frey said supportive housing is federal funding and there is \$60,000 set aside for maintenance with more to be set aside after rent starts coming in. Wilson wondered where the funds will come from when there aren't enough vouchers. She said they feel bullied to give up their vouchers for these project-based projects. She said vouchers should not be given up from a successful program like Park Towers. Sander-Welzien said this is HUD and IFA funding. She said HUD cannot fund the project until there is a facility. She said HUD and IFA are wondering what is happening in Clinton when it gets a historic grant and the project can't get approved. Sander-Welzien said she has been asking about the Housing Authority for project-based vouchers for the YWCA project. She said they have been told they are using their max project-based vouchers. Sander-Welzien said the grant has been awarded without the vouchers. Srp said it's a confusing message from the state IFA requiring this match from the County for the grant, but the State is cutting the County's revenue. He said he has been reviewing budgeting for the future under the new property tax laws and is concerned the YWCA support from the County may not be sustainable. Frey said finding another \$250,000 to fill the rest of the County commitment is highly unlikely. Srp said he believes the County has a standing commitment, but County Attorney Mike Wolf had said there have been changes which allows the County to review its previous commitment. George asked to see the plan from the YWCA to operate the facility before the next discussion. Sander-Welzien said she

will set up a meeting with George. Wilson said maintenance costs are not small and can add up in a facility that is being proposed. Sander-Welzien said IFA has never funded a project that hasn't been successful, but it also can't make promises ahead of time. The Board of Supervisors will return this discussion to the agenda on October 16.

County Health Plan Agreements with Outside Agencies: County HR Director Ally Ellison said the Health Benefits Group has been working with its consultants and discovered that the outside agencies have been detrimental to the County plan. She said the Health Benefits committee is recommending that agreements not be renewed with L'Arche and the Clinton County Area Solid Waste Agency. She explained the current agreements have a 90-day notification for termination, but the County would like to start the notification process as soon as possible depending on Board action. She added the County's consultants have offered to help the other organizations find a new plan. Devin Land, Director of L'Arche, said they have shopped for other plans and have not been able to find anything better. He said the plan is helpful in recruitment and retaining employees. Srp said this is only being considered for the County taxpayers and the County employees. Srp said this goes along with the conversation the County is having about the budget. The issue will return to the Board agenda October 9.

Performance Evaluation Update/Timeline: Ellison said the timeline to start the employee performance evaluation in November is proving to be tight and she is concerned the appropriate training won't get done on the schedule previously discussed with the Board. She feels to hit the timelines they will need to suppress much of the critical portions of the proposed evaluation. She said many department heads are busy at this time and are afraid boxes will get checked just to get them done. She suggested starting the program in January and move away from the discussion it is tied to pay, but more about aligning everyone on the same page. Johnson said a lot of effort has been put into this program and it is important for most managers and employees. He said abandoning the program would be short sighted. He said the county can make payroll and it's important to get through the pilot process so there is time to make adjustments. Ellison said training is scheduled for October. She said the self-evaluation could be removed and just go to the employee evaluation. Srp said he understands the concern to implement it as presented and is concerned about being able to provide wage increases. Ellison said that is why she is trying to remove the pay discussion away from the evaluation. She said evaluations can still be done but she wants to untether it from pay. She said employees will be motivated for doing a good job. George said she never tied it to pay but understood it could be a part of the evaluation process. Ellison said that may have not been communicated and this is a good time to set that standard. Srp said he can support the hybrid approach to the evaluations. Irwin agreed. Ellison said she will schedule the process accordingly.

Continuity of Operations/Continuity of Government Planning: Van Lancker said this discussion has been rescheduled to mid to late October.

11:08 a.m. Anticipated Closed Session per Code of Iowa 21.5(1)(c) MOTION by Supervisor Srp to enter a closed session per Code of Iowa 21.5(1)(c).

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried. The Board entered a closed session at 11:09 a.m.

Chairman Irwin adjourned the closed session at 11:20 a.m.

MOTION by Supervisor Srp to authorize the Chair to sign the settlement and release agreement recommended by counsel.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes. Motion carried.

The Board of Supervisors approved the following claims be allowed and checks/drafts issued on the various funds in payment thereof:

ranas in payment thereor.		
Vendor	Payable Description	Payment Amount
ACCESS SYSTEMS	COPIER LEASE	\$26.38
ACCESS SYSTEMS LEASING	COPIER LEASE	\$487.54
AFFORDABLE FUNERAL SUPPLY LLC	SUPPLIES	\$60.76
AGVANTAGE FS	DIESEL STABILIZED BASE METER	\$25,903.98
AKIKI, SAMIR	RENT ASSISTANCE	\$200.00
ALLIANT ENERGY / INTERSTATE LIGHT/POWER CO	SERVICE	\$41,346.34
ALLTEST INC	DRUG TEST	\$546.00
AMAZON CAPITAL SERVICES INC	EQUIPMENT	\$1,429.90
AMERICAN HOME FINDING ASSOCIATION	SERVICES	\$1,446.15
BAN, SEUNG WOO	MILEAGE REIMB	\$154.58
BRAET'S SERVICE	VEHICLE MAINT	\$87.50
BRANDENBURG DRAINAGE INC	BUILDING ELVIRA	\$90.77
CAPITAL ONE	SUPPLIES	\$580.03
CARR MOWING	GROUNDS CARE	\$220.50
CDW GOVERNMENT LLC	EQUIPMENT	\$468.50
CEDAR, COUNTY OF - SHERIFF'S DEPT	SERVICES	\$62.88
STONEHUGGER CEMETERY RESTORATION LLC	GROUNDS CARE	\$50,000.00
CENTURYLINK	SERVICE	\$1,348.83
CENTURYLINK BUSINESS SERVICES	SERVICE	\$78.63
CERTASITE LLC	RESTOCK SUPPLIES	\$159.00
CINTAS CORPORATION LOC 23M	SHOP SUPPLIES	\$420.26
CLINTON AUTO GROUP	VEHICLE MAINT	\$64.65
CLINTON COUNTY AUDITOR	1ST QTR FISCAL AGENT FEES	\$1,280.00
CLINTON HERALD	SUBSCRIPTION	\$53.58

CLINTON PROPERTIES LLC	RENT ASSISTANCE	\$200.00
CLINTON, CITY OF COMMUNITY ACTION OF EASTERN IA	SALARY REIMB CCRR	\$6,261.49
CONCRETE SERVICES K A K LLC	BRIDGE	\$11,705.76 \$840.00
COUNCIL OF SOCIAL AGENCIES OF CLINTON IA	ANNUAL DUES	\$35.00
CYPRESS SOLUTIONS	ANNUAL SERVICE FEE RADIOS	\$4,182.00
DAVISON FUELS & OIL, LLC	FUEL	\$7,134.30
DAVISSON TILING LLC	UTILITIES	\$150.00
DES MOINES REGISTER MEDIA	SUBSCRIPTION	\$419.04
DOWNTOWN AUTO CLINIC	VEHICLE MAINT	\$63.89
EASTERN IOWA TIRE INC ECOLAB INC	TIRES AND TUBES EQUIPMENT RENTAL	\$2,120.17 \$163.01
FOLEY, ASHLEY	MEI SERVICES	\$67.77
FOLEY'S STUMP REMOVAL	GROUNDS CARE	\$275.00
FRANZEN FAMILY TRACTORS AND PARTS LLC	PARTS	\$350.00
GASSER TRUE VALUE	MATERIALS	\$23.52
GENESIS VNA & HOSPICE	CCNC	\$15,759.30
GEORGE, ERIN E	EXPENSE REIMB	\$914.77
GO GREEN CLEANING SERVICE	SERVICES	\$1,540.00
GOLLON BAIT & FISH FARM INC	SUPPLIES	\$472.00
GRAND MOUND COOPERATIVE TELEPHONE ASSOC GREAT WESTERN SUPPLY CO	SERVICES SUPPLIES	\$1,014.58 \$3,150.74
HAACK LAWN CARE LLC	GROUNDS CARE	\$1,563.57
HAMILTON, COLE A	MEAL REIMB	\$46.97
HARRIS, AMANDA C	MEI SERVICES	\$133.82
HAWKEYE AREA COMMUNITY ACTION PROGRAM	HEAD START EXPANDED	\$863.72
HD EQUIPMENT INC	EQUIPMENT PURCHASE	\$9,687.45
HEALTH SOLUTIONS LLC	WELLNESS PROGRAM	\$3,378.30
HODGES, BRETT A	MEI SERVICES	\$144.92
HOLLOWAY, NICOLLETTE HOME DEPOT CREDIT SERVICES	RENT ASSISTANCE SUPPLIES	\$350.00 \$84.49
HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES	\$663.50
IA DEPT OF PUBLIC SAFETY	REGISTRATION	\$150.00
IA LEIN	REGISTRATION	\$675.00
ICEA SERVICE BUREAU	TRAINING CONFERENCE	\$325.00
INTOXIMETERS INC	PARTS	\$125.00
IOWA AMERICAN WATER CO	SERVICE	\$1,283.25
IOWA COMMUNITIES ASSURANCE POOL	PREMIUMS	\$12,565.00
IOWA CONCRETE PRODUCTS IA DEPT OF PUBLIC HEALTH	NEW BUILDING ELVIRA SERVICES	\$2,117.00 \$2,206.00
IOWA LAW ENFORCEMENT ACADEMY	REGISTRATION	\$2,200.00
IOWA PRISON INDUSTRIES	SIGNS	\$1,197.01
IOWA SECRETARY OF STATE	ANNUAL MAINT FEE	\$5,957.35
IOWA STATE ASSOCIATION OF ASSESSORS	REGISTRATION	\$325.00
IOWA STATE SHERIFFS & DEPUTIES ASSOCIATION	REGISTRATION	\$350.00
J & J AUTO GLASS LLC	VEHICLE MAINT	\$385.00
J ROBERT HOPSON INC	CERTIFICATION	\$650.00
KEEP IOWA BEAUTIFUL KWIK TRIP INC	CONTRIBUTION FUEL	\$50,000.00 \$863.44
LAWSON PRODUCTS INC DBA KENT AUTOMOTIVE	PARTS	\$687.51
LEXIS-NEXIS	SERVICES	\$249.00
LIFTOFF LLC	LICENSING	\$39,648.00
LOGAN CONTRACTORS SUPPLY INC	BRIDGE	\$428.43
LOVEWELL FENCING INC	BRIDGES	\$930.00
LUTHERAN SERVICES IN IOWA INC	NPP	\$14,069.79
LYNCH DALLAS PC MAINSTAY SYSTEMS INC	SERVICES MAINTENANCE	\$2,001.50 \$237.00
MALCOM, MARY E	ME SERVICES	\$1,700.00
MANRIQUE, NICHOLAS J	MILEAGE REIMB	\$224.01
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SERVICE	\$968.12
MARTIN EQUIPMENT OF ILLINOIS INC	PARTS	\$576.41
MASTERCARD	SEPT PAYMENT	\$781.35
MAYER LONERGAN & ROLFES	SERVICES	\$1,160.00
MCI COMMUNICATIONS SERVICES MEDIACOM COMMUNICATIONS CORP	SERVICE	\$102.78
MENARD INC	SERVICE MATERIALS	\$269.97 \$26.94
MENARD INC	MATERIALS	\$9,495.77
MERCYONE CLINTON NORTH HEALTH PLAZA	SERVICES	\$1,412.00
MIDAMERICAN ENERGY COMPANY	SERVICE	\$4,298.45
MIDWEST CARD & ID SOLUTIONS LLC	SUPPLIES	\$574.97
MODUS ENGINEERING LTD	SERVICES	\$13,125.00
MULGREW OIL CO	FUEL CROUNING CARE	\$2,250.59
MULHOLLAND, MICHAEL L MUNCK, MICHELLE R	GROUNDS CARE TRANSCRIPTS	\$252.00 \$25.00
NATIONAL RALEY COUNSELORS INC	SERVICES	\$8,093.79
O'DONNELL ACE HARDWARE	SHIPPING	\$26.24
OLDSEN, SARAH - LAW OFFICE OF	SERVICES	\$258.40
OSMUN, MICHAEL F	MILEAGE REIMB	\$28.82
OWENS, MATTHEW R	EXPENSE REIMB	\$33.98
OWENS, MATTHEW R	GROUNDS CARE	\$748.36 \$130.30
P & K MIDWEST INC PAPE FUNERAL HOME INC	FILTERS CREMATION ASSISTANCE	\$129.20 \$1,500.00
PERFORMANCE FOOD GROUP INC-TPC	SUPPLIES	\$1,300.00
PEST CONTROL CONSULTANTS	SERVICES	\$45.00
PHILLIPS 66 - CONOCO 76 COMMERCIAL	FUEL	\$54.18
PINE HILL CEMETERY ASSOC INC	SERVICEMEN'S GRAVE CARE	\$70.00
PLASTIC RECYCLING OF IOWA FALLS INC	PARTS	\$378.80
PRANGER, LORI	WELL PLUGGING	\$500.00
QUALITY INN QUILL CORPORATION	SERVICES SUPPLIES	\$450.00 \$480.76
RAAYMAKERS, JOSEPH E	EXPENSE REIMB	\$480.76 \$442.50
RANDY'S NEIGHBORHOOD MARKET	SUPPLIES	\$14.67
RK DIXON	COPIER MAINT	\$585.08
RNJS DISTRIBUTION INC	SERVICE	\$32.50
ROBERT J MCGEE PC	SERVICES	\$3,125.00

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

County Auditor	Chairperson
-APPROVED-	
Eric Van Lancker, County Auditor	Jim Irwin, Jr., Chairperson
The Board of Supervisors adjourned to meet on Monday, October 9, 2023.	