## JUNE 12, 2023

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisor Irwin, Srp and George. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions

Resolutions 2023-129 and one (1) Motions were approved on the Consent Agenda:

RESOLUTION 2023-129

**Claims** Approval

WHEREAS, the listed Clinton County mobile home records have been purchased from a mobile home dealer and qualify for a property tax adjustment pursuant to Iowa Code Section 435.23:

- 4038 owned by Calista Katherine Voss qualifies for an adjustment of \$18.00.

- 5SFNB3621FE291174 owned by Tina Marie Stankus qualifies for an adjustment of \$9.00.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that mobile home taxes for the above referenced parcels shall be adjusted in accordance with Iowa Code Chapter 435.23 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit Number 9-46 for EI L&P to place new pole and bore new cable under 110<sup>th</sup> Street and Hwy 61 in the county right-of-way located in Section 10, T83 R4E of Waterford Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

RESOLUTIONS

RESOLUTION 2023-130 discussion: The Supervisors expressed their concerns about the amount of property tax currently suspended and the assessed value of the property.

The following resolution was presented and on motion failed:

RESOLUTION 2023-130

WHEREAS, the following individuals have petitioned to suspend their property taxes for the 2022 assessment year under provision of Code of Iowa, Section 427.8:

Mary Andresen, 277 36<sup>th</sup> Avenue N, Clinton, IA Parcel #8627530000

Taxes Currently Suspended: \$17,227.462020 Taxes: \$73.00Assessed Value: \$19,485.00WHEREAS, the eligibility for said suspensions have been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly.

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa is for the 2022 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call: George: No; Srp: No; Irwin: No.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2023-131

WHEREAS, the following individuals have petitioned to suspend their property taxes for the 2022 assessment year under provision of Code of Iowa, Section 427.8:

Juliana Whitener, 115 N 4 <sup>th</sup> Street, Clinton, IA	Parcel #8003130000
Taxes Currently Suspended: \$3,821.00	2020 Taxes: \$767.00
Beverly Grant, 315 N 13 <sup>th</sup> , Clinton, IA	Parcel #8022900000
Taxes Currently Suspended: \$5,156.00	2020 Taxes: \$2,007.00

WHEREAS, the eligibility for said suspensions have been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that the above petitioners property tax suspensions [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and are hereby approved and that the Clinton County Treasurer is authorized to make entry on the records accordingly.

BE IT FURTHER RESOLVED that the property tax suspension under provision 427.8, Code of Iowa is for the 2022 assessment year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further property tax suspensions.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

Motion carried.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2023-132

BE IT RESOLVED that the Clinton County Board of Supervisors will conduct a Public Hearing on the 3<sup>rd</sup> day of July, 2023 at 10:00 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed text amendment to the Clinton County Zoning Ordinance updating Chapter IV of the Clinton County Zoning Ordinance; and

BE IT FURTHER RESOLVED that the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

The following resolution was presented and on motion approved:

RESOLUTION 2023-133

WHEREAS, the Wage Study Committee has been appointed to implement the county wage study through Gallagher; and

WHEREAS, the committee has met with each Department Head/Elected Official to perform a due diligence review and adjust roles that may not have been properly placed due to changes in their job descriptions; now

THEREFORE BE IT RESOLVED to adjust the following: Auditor's Office Manager to B32, Conversation EE Coordinator to C41, Naturalists to B23, Park Ranger to B24, Veterans Assistants to B23, Sheriff's Director of Civil Process to B23, Sergeants to C41; and

BE IT FURTHER RESOLVED Human Resources Director, Ally Ellison, will update the employee handbook to reflect these changes.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Jim Irwin, Jr., Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES County Auditor Eric Van Lancker reminded the Board that the County Administration Building will close at 11 a.m. on June 19<sup>th</sup> for employee trainings that day. He reminded the Board that the ISAC annual conference registration is now open and hotel reservation process begins Wednesday morning.

County Treasurer Dustin Johnson said the tax sale is next Monday and some updates have been made to the 65 and older homestead tax credit in the County software.

Supervisor Srp said last week was the last meeting of the Seventh Judicial District where they actually have some decision making. He said the people in the office are ready for the transition to the new state-run model.

Chairman Irwin echoed comments made by Johnson and Van Lancker about how well Clinton's Tailgates and Tallboys event went the last weekend.

## **DISCUSSION WITH POSSIBLE ACTION**

Purchase Agreement of County Property Extension for the Clinton YWCA: Irwin said he was recently speaking with Shannon Sander Welzien from the YWCA. They are in the process of working on the rezoning for the property. He said the first agreement with the County is set to expire July 1, 2023, and any deal is likely not going to be done by then. Irwin said he recommended the option be extended by a year. Sander Welzien said the project is moving forward and the rezoning is the next step before the second environmental phase study is completed. She said those steps leading to the land deal with the County should be completed by August or September. Srp asked if a full year extension would then be needed if a decision will be made by fall of this year. He also asked about concerns of sustainability of the program and if the project has changed due to any of the studies that have already been completed. Sander Welzien said they have discussed going back to the State for more funding. She said it was originally supportive housing, offices, community space and shelter. She said the YWCA Board did hesitate on the 35-year obligation to receive the award. She said the award is for 24 units of permanent supportive housing. She said there needs to be offices on site to make it work and the shelter is probably now off the table. Sander Welzien said the YWCA has a donor who is interested in donating \$2 million for the YWCA to have its own funded shelter so it doesn't rely on the State obligations. She said the YWCA is only one of two awards in the State for more than \$4 million. She said they are usually around \$2 million. Sander Welzien said the hesitation is staffing the facility 24 hours which would be required, but they aren't sure how the State will provide funding for that portion. Sander Welzien said project-based vouchers won't be available at this time. She said they will ask the State during the next round of funding for various aid for the project. She said a \$500,000 donation has been made for a reserve account for the project. Srp said County funds to support projects such as this may not be there considering the new rules on property tax levies for counties approved by the legislature. Irwin said the viability of the shelter portion was always part of the discussion due to the full-time staffing issue. Sander Welzien said the State wants this project to be successful or they would not have awarded that high of an amount to it. She said the alternative to turning down this award is worse. Sander Welzien said they are fighting to make this happen. Srp said the developer said the vouchers were essential component or the project would fall apart so he's apprehensive right now. He said especially

considering how restrictive budgeting will be in the future for the County. Sander Welzien said it was the YWCA Board who believe the vouchers are needed. She said the developer said it could be done without vouchers. She said she needs the city, the county and the community to address homelessness because it isn't going away. She said status quo is not working and FEMA money that was used the last two years is going away. Srp wanted another week to decide on the extension. Irwin said this is just an extension on what the County has already committed. Van Lancker said the extension paperwork will need to be updated so the decision should likely wait a week for that to be done.

Determine Use of Funds for the Interest Created from ARPA and Opioid Settlement Funds: Van Lancker explained the Supervisors have been discussing using the interest from the ARPA funds to cover any project overruns, but County Treasurer Dustin Johnson is suggesting the interest go toward taxpayer relief or at least not be encumbered and available for anything the Supervisors see fit. Van Lancker said he didn't care how the Board wishes to use the interest funds, but said if it is for taxpayer relief then it should be tracked that way. Van Lancker said he has reached out to ISAC to get a determination on how the opioid settlement fund interest may be used. However, he has not yet received an opinion from ISAC. It was decided to revisit the matter after ISAC provides an opinion on the opioid settlement fund interest.

## 10:34 A.M. County HIPAA Advisor Update

Carosh representatives Roger Shindel and Stephanie Lathrop provided the Board with an update on the County's HIPAA compliance. Stephanie Lathrop said 80% employee training compliance is the goal to help defend the County during a breach of information. She said in many cases the cause of a breach is insufficient training. She said the County is currently at 63%. Shinel said clients with good percentages has a Board that is a leader in encouraging the training. He added Carosh has an indemnity program of \$100,000 they could use for the County if there is a breach, but a condition is the County must be at 80% or more on training compliance. The County's HIPAA audit was also reviewed.

The Board of Supervisors approved the following claims be allowed and checks/drafts issued on the various funds in payment thereof:

JUNE 2023 PAYMENT Grand Total: Expense Amount \$4,225.00	<u>\$4,225.00</u> \$4,225.00
Expense Amount	\$4,225.00
\$4,225.00	
64 33F 00	
\$4,225.00 Payable Description	Payment Amount
· · ·	\$2,868.00
	\$1,250.00
	\$434.79
	\$467.00
•	\$5,520.00
•	\$1,658.16
	\$160.00
	\$5,449.94
	\$36.00
	\$370.76
	\$97.00
	\$15,595.76
	\$1,146.13
	\$2,331.90
	\$305.23
	\$393.00
	\$19,933.70
	\$270.00
	\$89.70
	\$55.15
	\$195.00
	\$210.00
	\$60.30
	\$300.00
	\$41.17
UTILITY	\$103.33
TRAINING REMB	\$150.00
SUPPLIES	\$42.29
ALLOCATION	\$495.00
EQUIPMENT	\$2,618.50
SERVICE	\$920.06
INSPECTION	\$495.88
SHOP SUPPLIES	\$419.26
PARTS/SUPPLIES	\$152.20
SERVICES	\$17.25
TRAINING REIMB	\$480.00
	\$630.00
	\$944.74
HBI REIMB	\$1,500.00
	\$92.85
	\$691.00
	\$25.00
	\$136.88
	\$2,210.00
	\$5,675.63
	SUPPLIES ALLOCATION EQUIPMENT SERVICE INSPECTION SHOP SUPPLIES PARTS/SUPPLIES SERVICES TRAINING REIMB TRAINING REIMB TRAINING REIMB

DAVISSON TILING LLC	UTILITIES	\$150.00
DEERING, ANDREA	MEI SERVICES	\$41.40
DENTONS DAVIS BROWN PC	SERVICES	\$1,011.00
DEVER, JACOB P		\$62.88
DEWITT REFERRAL CENTER DEWITT, CITY OF	ALLOCATION UTILITY	\$1,500.00 \$201.22
DIAMOND MOWERS INC	PARTS	\$257.34
DISPATCH WELLNESS LLC	REGISTRATION	\$750.00
EAGLE, SARA A	MILEAGE/MEALS REIMB	\$336.15
EASTERN IOWA CONSERVATION FOUNDATION LTD	ACQUISITION	\$10,000.00
EASTERN IOWA LIGHT & POWER COOP	SIREN POWER	\$48.03
EASTERN IOWA LIGHT & POWER COOP	UTILITY	\$719.20
EASTERN IOWA TIRE INC	VEHICLE MAINT	\$2,197.40
EHREDT, HANDY B	MILEAGE REIMB	\$61.57
ESL GLOBAL LLC	RENT ASSISTANCE	\$200.00
F&B COMMUNICATIONS INC	SERVICE	\$317.56
FIDLAR TECHNOLOGIES	ANNUAL SOFTWARE	\$5,770.00
FOLEY, ASHLEY	MEI SERVICES	\$378.74
FOLEY, TOM DBA HOMETOWN RENTAL LLC	RENT ASSISTANCE	\$550.00
GASSER TRUE VALUE	SUPPLIES	\$18.99
GENESIS VNA & HOSPICE	SERVICES	\$10,541.49
GEOPLIANT LLC	SUBSCRIPTION RENEWAL	\$1,890.00
GIULIANI, HOLLIE E	MEAL REIMB	\$36.97
GO GREEN CLEANING SERVICE	SERVICES	\$1,995.00
GO VAN GOGHS	CONCESSION SUPPLIES	\$214.00
GOETTSCH, LEISHA	MILEAGE REIMB	\$660.24
GOLLON BAIT & FISH FARM INC	SUPPLIES	\$557.00
GOVIER, MEGAN K	MEAL REIMB	\$146.40
GRAND MOUND COOPERATIVE TELEPHONE ASSOC	SERVICE	\$1,014.58
GREAT WESTERN SUPPLY CO	SUPPLIES	\$290.62
GREENWALT, WILLIAM H	TRAVEL REIMB	\$914.58
GUILLIAMS, JODI L	MEAL REIMB	\$59.60
HAMILTON, COLE A	MEAL REIMB	\$145.64
HARRIS, AMANDA C	MEI SERVICES	\$356.90
HARRY'S FARM TIRE INC	VEHICLE MAINT	\$137.50
HODGES, BRETT A	MEI SERVICES	\$96.60
HOLIDAY INN DES MOINES AIRPORT	LODGING	\$2,399.04
HOLST, DEAN A	MILEAGE REIMB	\$402.17
ILLOWA CULVERT & SUPPLY CO	PIPE CULVERTS	\$2,382.00
IMWCA	PREMIUMS	\$88,936.00
IOWA AMERICAN WATER CO	SERVICE	\$184.22
IOWA DEPT OF PUBLIC HEALTH STATE MEDICAL EXAMINER	SERVICES	\$6,951.71
IOWA LAW ENFORCEMENT ACADEMY	REGISTRATION	\$1,125.00
IRV'S REPAIR INC	REPAIR SERVICE	\$756.39
JOHN DEERE FINANCIAL	SUPPLIES	\$472.73
JOHNSON CO MEDICAL EXAMINER	MEI SERVICES	\$631.62
KALFAS, DANIEL B	GROUND LEASE	\$50.00
KAMPER KORNER LLC	PARTS	\$66.60
KINNEY TRUCKING LLC	ROCK HAULING	\$15,713.05
KONE INC	MAINTENANCE	\$3,539.25
KUNAU IMPLEMENT CO INC	PARTS	\$103.98
LANT, CRYSTAL A	MILEAGE/MEALS REIMB	\$271.38
LECTRONICS INC	SERVICE CALL	\$1,675.90
LEXIS-NEXIS	SERVICES	\$249.00
LINCOLN WAY COMMUNITY FOUNDATION	ALLOCATION	\$15,000.00
LOST NATION, CITY OF	UTLITIES	\$6.58
LUNDBERG, SYDNEY N	TRANSCRIPTS	\$7.50
LYNCH DALLAS PC	SERVICES	\$563.00
MADISON NATIONAL LIFE	PREMIUMS	\$386.86
MAGILL-HAMILTON, ANN E	MEI SERVICES	\$71.76
MAIL SERVICES LLC	SERVICES	\$4,598.65
MALCOM, MARY E	MEI SERVICES	\$3,232.30
MARTENSON TURF PRODUCTS INC	MULCH	\$20,025.00
MASTERCARD	REGISTRATION, FUEL	\$611.12
MCI COMMUNICATIONS SERVICES	SERVICE	\$49.85
MCROBERTS, MCKENNA	MEAL REIMB	\$60.61
MEDIACOM COMMUNICATIONS CORP	SERVICE	\$4,600.00
MENARD INC	SUPPLIES/MATERIALS	\$259.43
MEYERMANN, SCOTT A	MILEAGE REIMB	\$243.66
MIDLAND PLASTICS INC	MATERIALS	\$461.12
MIDWEST CARD & ID SOLUTIONS LLC	LICENSE RENEWAL	\$2,000.00
MIDWEST PATCH, IOWA PATCH	SIGNS	\$3,806.00
MILESTONES AREA AGENCY ON AGING	ALLOCATION	\$3,000.00
MJ'S EAST AMOCO	BRIDGES	\$20.97
MOTION INDUSTRIES INC MOTOROLA SOLUTIONS INC	CELL PHONES PROJECT PAYMENT	\$101.11 \$39,009.00
MULGREW OIL CO	FUEL	\$1,866.11
MYERS COX CO	CONSESSION ITEMS	\$1,023.05
NAPA AUTO PARTS - 2879	PARTS	\$371.78
NELSON, CHRIS	FIREWOOD	\$600.00
OLDSEN, SARAH - LAW OFFICE OF	SERVICES	\$251.60
OWENS, MATTHEW R	MEAL REIMB	\$62.99
PANASONIC CONNECT	SUPPLIES/PARTS	\$437.73
PELHAM BROS INC	VEHICLE MAINT	\$1,000.00
PERFORMANCE FOOD GROUP INC-TPC	SUPPLIES	\$1,535.94
PREMIER METAL ART	SUPPLIES	\$749.00
PRESTON READY MIX CORP	ROCK	\$20,960.12
PRICE, SHELLY J	MEI SERVICES	\$45.54
QC ANALYTICAL SERVICES LLC	SERVICES	\$96.00
QUILL CORPORATION	SUPPLIES	\$1,193.24
RANDY'S NEIGHBORHOOD MARKET	SUPPLIES	\$4.49
RANSFORD, JAYMIE J	MEI SERVICES	\$28.98
RAY O'HERRON CO INC	UNIFORMS	\$228.35
RCM DATA CORPORATION	SUPPLIES	\$648.00

REPUBLIC SERVICES	SERVICES	\$12 <i>,</i> 846.19
RETIRED SENIOR VOLUNTEER PROGRAM OF CLINTON CO	ALLOCATION	\$2,625.00
RIVER BEND TRANSIT	ALLOCATION	\$6,407.00
RIVERSTONE GROUP INC	ASPHALT	\$733.60
RK DIXON	COPIER MAINT	\$128.89
RK GRAPHICS	TRAILER WRAP	\$5,830.00
RNJS DISTRIBUTION INC	SERVICE	\$40.00
ROEDER BROTHERS INC	SUPPLIES	\$103.23
ROGIS, DAVID GLEN	MEI SERVICES	\$33.12
ROYALE INTERNATIONAL BEVERAGE CO	SUPPLIES	\$246.50
SADLER POWER TRAIN INC	PARTS	\$307.04
SCHNEDEN, DAVID F	EXPENSE REIMB	\$19.90
SCHNEIDER GEOSPATIAL LLC	SERVICES	\$2,664.00
SCHNURR BARKALOW, PC	SERVICES	\$6,335.28
SCHULZ, ASHTON LEE	MEI SERVICES	\$69.00
SCOTT, COUNTY OF - JUVENILE DETENTION CENTER	SERVICES	\$2,000.00
SCOTT, COUNTY OF - TREASURER	MEI SERVICES	\$540.00
SJ SMITH CO INC	WELDING SUPPLIES	\$813.00
SMALL TOWN MACHINING LLC	VEHICLE MAINT	\$1,918.38
SMICKER, JODY	MEI SERVICES	\$38.23
SMITH, ANDREW	RAD OFFICER	\$210.00
STANKEE, CHRISTY	MEI SERVICES	\$138.00
STREICHER'S INC	SUPPLIES	\$65.71
THE GARAGE INC	VEHICLE MAINT	\$654.52
TIRES N' MORE	VEHICLE MAINT	\$112.64
TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS INC	SERVICES	\$75.00
TRI CITY ELECTRIC CO OF IOWA	EQUIPMENT	\$6,165.00
TRI STATE FIRE CONTROL INC	SERVICES	\$543.00
TRI STOP FUEL	FUEL	\$35.32
UNIFORM DEN INC	UNIFORMS/ACCESSORIES	\$204.34
UNITED RENTALS NORTH AMERICA INC	EQUIPMENT LEASE	\$433.00
US CELLULAR	SERVICE	\$147.48
VERIZON WIRELESS	SERVICE	\$261.79
VISSER, PHILIP D	EXPENSE REIMB	\$182.65
VOLRATH HARDWOODS	SUPPLIES	\$400.00
WARREN, LOGAN	MILEAGE/MEAL REIMB	\$383.77
WARREN, LOGAN WELLS FARGO FINANCIAL LEASING INC	COPIER	\$211.05
WELLES FARGO FINANCIAL ELASING INC	SUPPLIES	\$2,710.00
WENDLING QUARRIES INC	MATERIALS	\$6,350.79
WENDEING GOARNIES INC	TRANSCRIPTS	\$31.20
WHITE CAP LP	NEW BUILDING MATERIALS	\$370.70
WINDSTREAM IOWA COMMUNICATIONS INC	SERVICE	\$970.50
WINDSTREAM IOWA COMMONICATIONS INC	EXPENSE REIMB	\$12.21
WINTER, TAYLOR WOMEN'S HEALTH SERVICE	MEAL REIMB SERVICES	\$202.89
		\$125.00
XEROX FINANCIAL SERVICES LLC YWCA - CLINTON	COPIER LEASE ALLOCATION	\$566.15 \$20,000.00
FWCA - CLINTON		
Fund	Grand Total:	\$461,055.71
	Expense Amount	
0001 GENERAL BASIC 0002 GENERAL SUPPLEMENTAL	\$187,447.20	
	\$96,613.21	
0004 EASTERN IOWA MENTAL HEALTH REGION	\$179.61	
0011 RURAL SERVICES BASIC 0020 SECONDARY ROADS	\$60.91	
	\$96,965.26	
0030 COUNTY CONSERVATION LAND ACQUIST	\$10,000.00	
0040 MISC. GRANTS	\$1,146.13	
4000 EMERGENCY MANAGEMENT SERVICES	\$58,218.81	
4010 E911 4100 COUNTY ASSESSOR	\$5,692.31 \$4.345.41	
8500 CLINTON COUNTY BENEFIT TRUST		
	\$386.86	
Grand Total:	\$461,055.71	
	r • x7	10.0

Roll Call: George: Yes; Srp: Yes; Irwin: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet Monday, June 19, 2023.

Eric Van Lancker, County Auditor

-APPROVED-

Jim Irwin, Jr., Chairperson

County Auditor

Chairperson