

MAY 1, 2023

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisor Irwin, Srp and George. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approval

Resolutions 2023-100 and one (1) Motion were approved on the Consent Agenda:

**RESOLUTION 2023-100**

WHEREAS, the Clinton County Sheriff's Office wishes to end full-time employment of Amanda Schwartz, effective May 7, 2023; and

WHEREAS, the Board of Supervisors of Clinton County, upon recommendation from the Clinton County Engineer, hire Amanda Schwartz for the position of Office Manager; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, to approve the transfer of Amanda Schwartz to the full-time position of Office Manager, at the hourly rate of \$27.96 base wage for said position, effective May 8, 2023; and

THEREFORE BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, to transfer all benefits related to the employees' original start date of December 22, 2014; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Sheriff's Office General Fund in payment of wages without further order of the Board ; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Secondary Road Fund in payment of salaries without further order of the Board.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Jim Irwin, Jr., Chairperson

MOTION by Supervisor Srp to authorize the Chairperson to sign Utility Permit Number 9-44 for EI L&P to place new poles along near the intersection of 210<sup>th</sup> Street and 330<sup>th</sup> Avenue in the county right-of-way located in Sections 25 and 36, T82 R4E of Washington Township.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Motion carried.

**RESOLUTIONS**

MOTION by Supervisor Srp to authorize the chairman to sign the agreement with Cost Advisory Services, Inc. for cost allocation services.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Motion carried.

**DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES**

County Auditor Eric Van Lancker reported he worked on many policies last week and hopes to bring them to the Board for approval very soon. He said some of those policies have been emailed to the Board for their review. He also asked about the Memorial Day holiday and meeting that week. It was generally agreed to not have a meeting that week unless it is necessary.

Supervisor Srp said the City of Clinton U of I sustainability study results will be presented on Thursday.

County Treasurer Dustin Johnson said they are preparing tax sale rules and the State County Treasurer Organization has a training next week.

County HR Director Ally Ellison said open enrollment for the County employees will start soon. She said this will be the first year that online enrollment is available.

County Facilities Director Corey Johnson reported the air control balancers are in the Administration Building next week. He said they will work long hours Monday through Thursday to avoid interfering with work in various offices.

County Planning and Zoning Director Thomas Barnes said they are still looking for a Planning and Zoning Commission member and a member for the Board of Adjustments. He has contacted ECIA about assistance with a County master plan. Barnes said ECIA could start in January of 2024 and the cost is estimated to be \$25,000 and includes revamping the plan and conducting local meetings. He has reached out to other planning firms as well to check on their availability and cost.

County EMA Director Chance Kness reported the Mississippi River appears it will crest today at just under what was predicted. He said up north is showing the river is receding fairly quickly after the crest and that is what is projected for here. He said they assisted Clinton Public Works and Camanche Public Works to get state provided pumps and a sandbag filling machine.

**DISCUSSION WITH POSSIBLE ACTION**

Clinton Humane Society Request: Chairman Irwin said they have received another email from the organization for a request of \$10,000 a year or allow the Humane Society to bill the County for each day for each animal brought in

from the County. Srp said the Board overlooked this funding discussion during the budget process. Srp said the organization provided information on how many animals have been picked up in the rural area of the County. He said it has increased this year. Sheriff Greenwalt said his department rarely transports animals to the Humane Society. He said the cities don't appear to have an agreement with the Clinton Humane Society. He said Delmar has one in Jackson County. Greenwalt said there were less than 10 incidents in the last year where his staff transported an animal to the Humane Society. Irwin said he wonders if it is the County's responsibility to pay for other cities' animals. Srp said the Humane Society did admit people drop animals in the rural areas. Srp said this is a challenging decision as it is difficult to prove where the animal came from. Irwin said he's not inclined to fund this as there are other places this money could benefit the County. James McHugh, Humane Society Director, said sometimes the hoarding cases can cost the Humane Society a lot of money as they have to hold the animals through the court process which could be up to 10 months. Irwin said he would like to work with the County Attorney to come up with an answer for situations where hoarding happens and several animals need to be held.

Solar Project Application Update: County Zoning Director Thomas Barnes reported Origin Design said it would continue to consult for the County on this permit. He will get an agreement for the County to consider and sign.

MOTION by Supervisor Srp to authorize Thomas Barnes to sign the Origin Design agreement if there are no changes from the previous agreement.

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Motion carried.

Barnes reviewed a draft timeline for the process. He said it will start June 6 with a planning and zoning meeting. He said he would work with Van Lancker and the Supervisors to set a public hearing date, likely in early July.

Opioid Settlement Funding Discussion: Irwin said Assistant County Attorney James McHugh, Kristen Huizenga of CSAC and County Community Assistance Director Kim Ralston will be attending the conference later in the month in Des Moines.

1:00 P.M. Anticipated Closed Session

MOTION by Supervisor George to enter a closed session per Code of Iowa Sec. 21.5(1)(c).

Roll Call: George: Yes; Srp: Yes; Irwin: Yes  
session at 1:02 p.m.

Motion carried. The Board entered a closed

Chairman Irwin adjourned the closed session at 1:29 p.m.

The Board of Supervisors approved the following claims be allowed and checks/drafts issued on the various funds in payment thereof:

<u>Vendor</u>	<u>Payable Description</u>	<u>Payment Amount</u>
ACCESS SYSTEMS LEASING	SERVICE	\$843.48
ACCURATE CONTROLS INC	SERVICE CALL	\$435.00
ADVANCED CORRECTIONAL HEALTHCARE INC	SERVICES	\$15,304.32
AGVANTAGE FS	FUEL	\$37,376.07
ALLIANT ENERGY / INTERSTATE LIGHT/POWER CO	SERVICE	\$25,938.34
ALTORFER INC	PARTS AND LABOR	\$9,434.66
AMAZON CAPITAL SERVICES INC	EQUIPMENT/TVS	\$1,854.21
ANDERSON SAND & GRAVEL CO	ROCK	\$150.66
ARCSEARCH LLC	SERVICES	\$467.97
BECKWITH COMMERCIAL ROOFING	SERVICE CALL	\$349.00
BERGERT, DALE H	GROUNDS CARE	\$239.98
BILLION CHEVROLET BUICK GMC TOYOTA	VEHICLE MAINT	\$735.35
BLAIN'S FARM & FLEET	SUPPLIES	\$9.98
CARDINAL PRESCHOOL	SCHOLARSHIPS	\$400.00
CDW GOVERNMENT LLC	EQUIPMENT	\$1,004.05
CENTRAL IOWA JUVENILE DETENTION CENTER	SERVICES	\$5,187.75
CENTURYLINK	SERVICE	\$1,353.89
CENTURYLINK BUSINESS SERVICES	SERVICE	\$125.75
CERTASITE LLC	SERVICE CALL	\$754.42
CHAMPION TREE SERVICES LLC	TREE REMOVAL	\$2,200.00
CHEMRIGHT LABORATORIES INC	SUPPLIES	\$1,000.00
CINTAS CORP NO 2	SHOP SUPPLIES	\$25.01
CINTAS CORPORATION LOC 23M	SHOP SUPPLIES	\$769.28
CLINTON COUNTY	COPY PAPER REIMB	\$40.00
CLINTON COUNTY SHERIFF	PETTY CASH REIMB	\$44.79
CLINTON HERALD	PUBLICATION	\$2,087.83
CLINTON, CITY OF	SEWER SERVICE	\$2,362.23
COMELEC SERVICES INC	SERVICES	\$220.56
COMMUNITY ACTION OF EASTERN IA	CCRR	\$8,628.02
COMPLETE BUILDING SERVICES INC	SERVICES	\$1,400.00
CONFERENCE TECHNOLOGIES INC	EQUIPMENT/INSTALLATION	\$1,990.82
CROSTHWAITE, MARGARET	EXPENSE REIMB	\$47.83
CULLIGAN OF CLINTON	SERVICE	\$584.60
CYPRESS SOLUTIONS	PARTS	\$472.27
DAN'S OVERHEAD DOORS	SERVICE CALL	\$97.50
DAVENPORT, CITY OF	HAZMAT AGREEMENT	\$18,750.00
DAVISON FUELS & OIL, LLC	FUEL	\$6,686.29
DENTONS DAVIS BROWN PC	SERVICES	\$6,161.50
DES MOINES, COUNTY OF, SHERIFF	TRANSPORTATION	\$49.25
DEWITT VETERINARY CLINIC PC	SERVICES	\$202.00
DOMESTIC PLUMBING CO	SERVICE CALL	\$3,358.40
DULTMEIER SALES LLC	PARTS	\$145.00

ED MORSE CHEVROLET BUICK GMC NORTH	PARTS	\$348.22
ELITE GRAPHICS	CONCESSION SUPPLIES	\$2,422.00
ELLISON, ALEXANDRIA K	MILEAGE/MEAL REIMB	\$313.57
FARM & HOME PUBLISHERS LTD	PLATT BOOKS	\$1,125.00
FARRO'S LEAD FARM LLC	SUPPLIES	\$9,585.00
FASTENAL CO	SUPPLIES	\$187.19
FOLEY, ASHLEY	MEI SERVICES	\$91.22
GALLAGHER BENEFIT SERVICES INC	CONSULTING FEES	\$500.00
GASSER TRUE VALUE	SUPPLIES	\$83.82
GENESIS OCCUPATIONAL HEALTH	SERVICES	\$235.00
GENESIS VNA & HOSPICE	SERVICES	\$66,298.70
GO GREEN CLEANING SERVICE	SERVICES	\$1,670.00
GRAINGER	PARTS	\$523.27
GREAT WESTERN SUPPLY CO	SUPPLIES	\$1,613.28
HARTZ LOCK CO	SUPPLIES	\$6,038.74
HAWKEYE AREA COMM ACTION PROGRAM INC	HEAD START EXPANDED	\$1,909.28
HEALTH SOLUTIONS LLC	WELLNESS PROGRAM	\$3,529.30
HENSLEY DISPOSAL LLC	SERVICE	\$160.50
HITCHCOCK, RAYMOND A	TRAVEL EXPENSE REIMB	\$366.24
HY-VEE - JOHNSTON IA	ACADEMY SCHOOL MEALS	\$2,361.52
ILLOWA CULVERT & SUPPLY CO	PIPE	\$11,032.50
INT'L ACADEMIES OF EMERGENCY DISPATCH	RECERTIFICATION	\$93.00
INTOXIMETERS INC	PARTS	\$125.00
IOWA AMERICAN WATER CO	SERVICE	\$42.00
IOWA DEPT OF NATURAL RESOURCES	WELL FEES	\$100.00
IOWA STATE ASSOCIATION OF COUNTIES	REGISTRATION	\$1,005.00
IOWA WILDLIFE CENTER	SERVICES	\$45.00
ITSAVVY LLC	SUPPLIES	\$110.00
JACKSON, COUNTY OF, SHERIFF	TRANSPORTATION	\$171.48
JOHN DEERE FINANCIAL	PARTS/BOOTS	\$111.98
JOHNSON CO MEDICAL EXAMINER	MEI SERVICES	\$2,625.51
JONES, COUNTY OF - AUDITOR	MEI SERVICES	\$3,649.00
KEENEY WELDING	METAL PLATE	\$137.47
KELTEK INCORPORATED	PARTS	\$264.75
KINNEY, TODD	CONFERENCE EXPENSES	\$2,500.43
KNOWBE4 INC	SUBSCRIPTION	\$7,768.80
KWIK TRIP INC	FUEL	\$894.47
LAURITZEN AUTOMOTIVE INC	VEHICLE MAINT	\$1,230.74
LIBERTEL ASSOCIATES	PARTS	\$413.12
LITTLE SHEPHERD CHRISTIAN PRESCHOOL	SCHOLARSHIPS	\$500.00
LOST NATION-ELWOOD TELEPHONE	SERVICE	\$396.91
MAGILL-HAMILTON, ANN E	MEI SERVICES	\$301.70
MALCOM, MARY E	MEI SERVICES	\$1,782.80
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SERVICE	\$667.15
MARY'S ALTERATIONS & REPAIR	SERVICES	\$110.50
MASTERCARD	APR PAYMENT	\$6,849.38
MCDONALD SUPPLY/DIV OF HAJOCA	PARTS	\$378.74
MCI COMMUNICATIONS SERVICES	SERVICE	\$52.63
MEAD & HUNT	PROJECT PAYMENT	\$3,150.90
MEDIACOM COMMUNICATIONS CORP	SERVICE	\$249.46
MENARD INC	SUPPLIES	\$150.80
MENARD INC	ROD	\$29.99
MEYER PEST CONTROL LLC	SERVICES	\$65.00
MIDAMERICAN ENERGY COMPANY	SERVICE	\$1,613.99
MIDLAND TECHNOLOGIES	SERVICES	\$375.00
MOTOROLA SOLUTIONS INC	SUPPLIES	\$774.90
MOYSON RESOURCES	SAFETY MEETING	\$500.00
MULGREW OIL CO	FUEL	\$2,700.61
NACVSO	DUES	\$150.00
NORTHWAY WELL AND PUMP COMPANY	EQUIPMENT	\$648.00
NORTHWEST MECHANICAL INC	MAINTENANCE CONTRACT	\$1,642.50
OSMUN, MICHAEL F	TRAVEL EXPENSE REIMB	\$608.59
PANNELL, HANNAH	EXPENSE REIMB	\$118.80
PHILLIPS 66 - CONOCO 76 COMMERCIAL	FUEL	\$110.29
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	INSERTER LEASE	\$1,188.12
POLK, COUNTY OF - TREASURER	MEI SERVICES	\$3,156.44
PRAIRIE UNION CEMETERY ASSOC	SERVICEMEN'S GRAVE	\$270.00
PRESTON READY MIX CORP	ROCK	\$2,247.23
PRIORITY DISPATCH	LICENSE RENEWAL	\$12,800.00
PROPERTY MANAGERS INC	RENT ASSISTANCE	\$200.00
QUICK ATTACH ATTACHMENTS LLC	EQUIPMENT PURCHASE	\$7,358.00
RAAYMAKERS, JOSEPH E	EXPENSE REIMB	\$366.24
RANSFORD, JAYMIE J	MEI SERVICES	\$183.98
RAY O'HERRON CO INC	UNIFORM ACCESSORIES	\$766.28
RDO TRUCK CENTER CO	PARTS	\$697.94
REPUBLIC SERVICES	SERVICE	\$816.89
RK DIXON	COPIER MAINT	\$315.08
RK GRAPHICS	GRAPHICS/LETTERING	\$2,872.00
SADLER POWER TRAIN INC	TOOL	\$34.28
SCOTT, COUNTY OF - JUVENILE DETENTION CENTER	SERVICES	\$12,600.00
SCOTT, COUNTY OF - TREASURER	I SMILE	\$780.20
SECRETARY OF STATE	NOTARY APPLICATION	\$60.00
SEVENTH JUDICIAL DISTRICT COURT	GRANT	\$5,186.33
SHI INTERNATIONAL CORP	LICENSE RENEWAL	\$30,754.88
SILENT E INVESTMENTS	RENT ASSISTANCE	\$275.00
SMICKER, JODY	MEI SERVICES	\$70.28
SOENKSEN, ALLAN L	MEAL REIMB	\$13.11
STANKEE, CHRISTY	MEI SERVICES	\$515.91
STAR EQUIPMENT LTD	CONCRETE SAW	\$20,204.43
STERICYCLE INC	SERVICES	\$779.19
STODDARD, TAMI K	MILEAGE REIMB	\$137.55
STORM WATER SUPPLY LLC	GRASS SEED	\$4,086.00
THE GARAGE INC	VEHICLE MAINT	\$932.14
THE MASTER'S TOUCH LLC	SERVICES	\$1,666.72

THEISEN'S OF DE WITT INC	PARTS AND SUPPLIES	\$560.93
THILTGEN, DONALD	MILEAGE REIMB	\$28.82
TIRES N' MORE	VEHICLE MAINT	\$51.38
TOTAL SEPTIC SERVICE	SERVICE	\$150.00
TRI CITY ELECTRIC CO OF IOWA	SERVICES	\$150.00
U S POSTAL SERVICE, POSTMASTER	ACCOUNT RELOAD	\$500.00
ULINE INC	SUPPLIES	\$1,335.96
UNIFORM DEN INC	UNIFORMS	\$421.46
US CELLULAR	SERVICE	\$1,300.60
VAN LANCKER, ERIC	MILEAGE REIMB	\$110.04
VERIZON WIRELESS	SERVICE	\$2,847.32
VOGEL, BRENT M	MILEAGE REIMB	\$279.41
WAGNER PHARMACY	MEDICATIONS	\$42.85
WENDLING QUARRIES INC	ROCK	\$124,238.83
WHERE TO CATCH'EM LAKE MAPS	SUPPLIES	\$54.25
WHITE CAP LP	TOOLS	\$587.98
WILSON, RUTH A	EXPENSE REIMB	\$40.00
WINDSTREAM IOWA COMMUNICATIONS INC	SERVICE	\$38.87
XEROX FINANCIAL SERVICES LLC	COPIER LEASE	\$1,155.29
	Grand Total:	\$560,127.01

Fund	Expense Amount
0001 GENERAL BASIC	\$214,024.85
0002 GENERAL SUPPLEMENTAL	\$35,279.00
0003 AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)	\$5,675.90
0004 EASTERN IOWA MENTAL HEALTH REGION	\$629.65
0011 RURAL SERVICES BASIC	\$206.04
0020 SECONDARY ROADS	\$220,544.26
0021 PIONEER CEMETERY	\$2,479.98
0027 COMMISSARY	\$713.94
0040 MISC. GRANTS	\$5,186.33
4000 EMERGENCY MANAGEMENT SERVICES	\$26,640.48
4010 E911	\$15,661.80
4100 COUNTY ASSESSOR	\$4,849.83
5120 SCHOOL READY	\$13,477.21
5121 EARLY CHILDHOOD IOWA	\$10,603.44
5400 STATE FEES / WELL PERMITS	\$100.00
7300 REFUND CLEARING	\$25.00
8500 CLINTON COUNTY BENEFIT TRUST	\$4,029.30
Grand Total:	\$560,127.01

Roll Call: George: Yes; Srp: Yes; Irwin: Yes

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet Monday, May 8, 2023.

Eric Van Lancker, County Auditor

Jim Irwin, Jr., Chairperson

-APPROVED-

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County Auditor

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Chairperson