

# Clinton County Board of Supervisors

**Jim Irwin, Chairman**

**Dan Srp, Vice Chairman**

**Erin George**

**Clinton County Administration Building  
1900 North Third Street; Clinton, Iowa 52732  
563-244-0575      [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)**

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, April 3, 2023, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may also join the meeting on Zoom by phone by dialing 1-253-215-8782 and entering the access code 9341856401. The public may also join through the internet by following this web address: <https://zoom.us/join> Enter meeting Code: 9341856401 and then password clinton23.

**9:00 a.m.**            Review Correspondence & Claims  
                          Call to Order – Pledge of Allegiance

**9:15 a.m.**            Formal Action & Motions  
                          Claims Approval

## CONSENT AGENDA

- RESOLUTION 2023-78 Home Base Iowa award – Wright
- RESOLUTION 2023-79: Appointment – Miles Benefited Fire District Board of Trustees
- RESOLUTION 2023-80: Set a public hearing for the status of CDBG funds (GACC food pantry assistance)
- RESOLUTION 2023-81: Set a public hearing for the status of the CDBG Funds (GACC facility improvements)

## RESOLUTIONS

- RESOLUTION: Approve the County Courthouse Law Center Security Policy updates
- RESOLUTION: Rescind County policies related to the pandemic/COVID-19
- RESOLUTION: Establish an account with the Iowa Department of Transportation for County elected officials and department heads
- RESOLUTION: Renew a contract with Health Solution for a County wellness program

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. June 19 County Run Hide Fight training update
2. ARPA funding review

**10:00 a.m.**            Public Hearing with Possible Action to Follow

The Supervisors will solicit public comment on the proposed Clinton County Secondary Road Five-Year Program and Budget.

**10:10 a.m.**            FY24 Budget Discussion

The Supervisors will review the County Attorney Office budget.

It will also consider the previously presented proposed budgets and other budget-related issues including, but not limited to, budget presentations scheduled for a future date, various tax levies, fund balances, the current FY23 budget in its entirety, the past FY22 budget in its entirety, capital projects (in progress and proposed), ARPA funds, LATC funds, various state and federal grants, wages, employee health benefits, IPERS, FICA, union contracts, library funding, outside agency funding, economic development funding, any pending or anticipated litigation, office supplies, computers and other related technologies, copier leases and other office equipment leases, leases on any vehicles, all previous annual audits, staffing levels, the County Conservation Board, the County 911 Board, the County Emergency Management Commission, building operational expenses (including, but not limited to, internet, electrical, water, sewer, etc) project revenues for the current FY23 budget and FY24 budget, grant applications, special projects, records archiving, existing and potential 28E agreements, the County Five-Year Secondary Road plan, roadside weed spraying, drainage districts, disposition of County-owned property, employee trainings, mileage rates, vehicle and equipment purchases and repairs, contracts for services, etc.

April 3, 2023

RESOLUTION 2023-78

RESOLUTION AWARDED CLINTON COUNTY HOME BASE IOWA  
HOME PURCHASE CLOSING COST REIMBURSEMENT TO JAMES WRIGHT

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards James Wright the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to James Wright from the General Basic Miscellaneous Fund.

Roll Call:

George:	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

---

Chairperson, Jim Irwin

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION 2023 – 79

RESOLUTION REAPPOINTING JAMES E. JACOBS TO  
THE MILES BENEFITED FIRE DISTRICT BOARD OF TRUSTEES

BE IT RESOLVED that the Clinton County Board of Supervisors hereby orders the following appointment:

Miles Benefited Fire District Board of Trustees (Term expires: Dec. 31, 2025)  
James E. Jacobs, Miles, IA

Roll Call:

George:      Yes      No

Srp:          Yes      No

Irwin:        Yes      No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

April 3, 2023

RESOLUTION 2023-80

RESOLUTION TO SET A PUBLIC HEARING FOR APRIL 24 AT 10:00 A.M.  
TO SOLICIT COMMENTS FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) STATUS OF FUNDS 20-CVN-012  
GATEWAY AREA COMMUNITY CENTER FOOD PANTRY ASSISTNACE

WHEREAS, the Clinton County Board of Supervisors received CDBG COVID19 funds to provide Gateway Area Community Center assistance to purchase food and equipment for the food bank; and

WHEREAS, the CDBG regulations require grantees of CDBG COVID19 funding to hold a Status of Funded Activities public hearing to solicit public comments on the project; now

THEREFORE, BE IT RESOLVED BY THE CLINTON COUNTY BOARD OF SUPERVIOSRS, CLINTON, IOWA that a public hearing on the Status of Funded Activities of the Community Development Block Grant Covid19 Facility Improvements Program providing funds to the Gateway Area Community Center will be conducted on Monday, April 24 at 10 a.m. before the Clinton County Board of Supervisors, 1900 North Third Street, Clinton, Iowa; and

BE IT FURTHER RESOLVED that notice of this hearing shall be published in accordance with the law.

Roll Call:

George:     Yes    No

Srp:         Yes    No

Irwin:       Yes    No

---

Chairperson, Jim Irwin

ATTEST:

---

County Auditor, Eric Van Lancker

April 3, 2023

RESOLUTION 2023-81

RESOLUTION TO SET A PUBLIC HEARING FOR APRIL 24 AT 10:00 A.M.  
TO SOLICIT COMMENTS FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) STATUS OF FUNDS 20-CVN-013  
GATEWAY AREA COMMUNITY CENTER FACILITY IMPROVEMENTS

WHEREAS, the Clinton County Board of Supervisors received CDBG COVID19 funds to provide Gateway Area Community Center assistance to make facility improvements; and

WHEREAS, the CDBG regulations require grantees of CDBG COVID19 funding to hold a Status of Funded Activities public hearing to solicit public comments on the project; now

THEREFORE, BE IT RESOLVED BY THE CLINTON COUNTY BOARD OF SUPERVIOSRS, CLINTON, IOWA that a public hearing on the Status of Funded Activities of the Community Development Block Grant Covid19 Facility Improvements Program providing funds to the Gateway Area Community Center will be conducted on Monday, April 24 at 10 a.m. before the Clinton County Board of Supervisors, 1900 North Third Street, Clinton, Iowa; and

BE IT FURTHER RESOLVED that notice of this hearing shall be published in accordance with the law.

Roll Call:

George:     Yes    No

Srp:         Yes    No

Irwin:       Yes    No

---

Chairperson, Jim Irwin

ATTEST:

---

County Auditor, Eric Van Lancker

April 3, 2023

RESOLUTION 2023-\_\_\_\_\_

RESOLUTION TO UPDATE THE CLINTON COUNTY COURTHOUSE LAW CENTER  
SECURITY POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Board of Supervisors desires to update its security procedures for the Clinton County Courthouse and Law Center; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Courthouse Law Center Policy filed in the County Auditor's Office be and is hereby adopted effective this date; and

BE IT FURTHER RESOLVED that this policy is updated by the County Auditor in the County PolicyStat program.

Roll Call:

George:      Yes    No

Srp:          Yes    No

Irwin:        Yes    No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

April 3, 2020

RESOLUTION 2023-

RESOLUTION TO RESCIND PANDEMIC/COVID-19 COUNTY POLICIES  
EFFECTIVE MAY 11, 2023

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, The U. S. Federal Government is ending the Covid 19 Pandemic Emergency as of May 11, 2023; and

WHEREAS, the Clinton County Director of Human Resources has recommended the County update Policies for Pandemic reasons, specifically COVID-19 related; now

THEREFORE, BE IT RESOLVED that all temporary policies enacted due to the Covid 19 pandemic will expire on May 11, 2023; and

BE IT FURTHER RESOLVED any policies that were not specifically labeled as temporary, but are directly related to the pandemic emergency, including Covid-related sick leave (EFMLA and EPSLA Policy), Isolation Policy, Working During Pandemic Policy; and

BE IT FURTHER RESOLVED that these policies be removed from the website by the Director of Human Resources.

Roll Call:

George:        Yes   No

Srp:            Yes   No

Irwin:         Yes   No

---

Chairperson, Jim Irwin

ATTEST:

---

County Auditor, Eric Van Lancker

April 3, 2023

RESOLUTION 2023-

RESOLUTION TO ESTABLISH AN IOWA DOT ACCOUNT FOR CLINTON COUNTY DEPARTMENT HEADS AND ELECTED OFFICIALS

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, Clinton County has a responsibility to ensure that all employees operating County vehicles or personal vehicles during their work duties for the County are properly licensed for the purpose of insurance rating and underwriting as well as pre-employment screening in accordance with the Driver’s Privacy Protection Act of 1994; now

THEREFORE, BE IT RESOLVED all employees who drive vehicles as a condition of their employment will provide their elected official or department head with a copy of their driver’s license annually; and

BE IT FURTHER RESOLVED the following are granted authorization to access DOT records on behalf of Clinton County; Supervisors Erin George, Jim Irvin, and Dan Srp, Mike Wolf (County Attorney), Eric Van Lancker (Auditor), Scott Judd (Recorder), Dustin Johnson (Treasurer), Alexandria Ellison (Director of HR), Kim Ralston (Director of General Services), Thomas Barnes (Director of Zoning and Planning), Becky Eskildsen (Director of Mental Health), Eric Dau (Director of Communications), Chance Kness (director of EMA), Brian Tiesman (County Assessor), Corey Johnson (Director of Maintenance), Paul Banowetz (Director of IT), Todd Kinney (County Engineer), Phil Visser (Director of Conservation), Shane McClinton (County Sanitarian) and Joe Raaymakers (Director of Veterans Affairs); and

BE IT FURTHER RESOLVED The Director of Human Resources, Alexandria Ellison, is designated as Clinton County’s DPPA Contact and is given authorization to sign the letter of intent required to set up online to access certified driver’s license records.

Roll Call:

George: Yes No  
Srp: Yes No  
Irwin: Yes No

\_\_\_\_\_  
Chairperson, Jim Irwin

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker



April 3, 2023

RESOLUTION 2023-

RESOLUTION TO RENEW THE CONTRACT WITH  
HEALTH SOLUTIONS TO PROVIDE A COUNTY WELLNESS PROGRAM

WHEREAS, it is in the best interest of Clinton County to annually review and renew benefits;  
and

WHEREAS, Health Solutions has provided a contract renewal for the wellness program for the  
2024 plan year; now

THEREFORE, BE IT RESOLVED, by the Clinton County Board of Supervisors that the  
Chairman sign said renewal document with Health Solutions for the County wellness program.

Roll Call:

George:       Yes   No

Srp:            Yes   No

Irwin:         Yes   No

---

Chairperson, Jim Irwin

ATTEST:

---

County Auditor, Eric Van Lancker

April 3, 2023

RESOLUTION 2023-

RESOLUTION ALLOCATING ADDITIONAL AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, on March 11, 2021, President Biden signed the \$109 trillion American Rescue Plan Act (ARPA) which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) to provide state, local and tribal governments with the resources needed to respond to the pandemic and its economic effects; and

WHEREAS, on January 6, 2022, the Treasury issued final rules for the SLFRF program including authorization for counties to allocate up to \$10,000,000 of their total SLFRF allocation as lost revenue to spend on government services; and

WHEREAS, Clinton County applied for and has received both tranches of the funds for the American Rescue Plan Act totaling \$9,018,289, and

WHEREAS, based on the final rules from the US Department of Treasury, the following projects have been approved for the use of said funds:

PROJECT	OFFICE/DEPARTMENT	ESTIMATED (INC. CONTINGENCY)
Administration Building – Mechanical and HVAC Upgrades	Building Maintenance	\$300,000
Administration Building – Remodel of Treasurer’s Office	Building Maintenance/Treasurer	\$200,000
Administration Building – Complete Generator Upgrade after Heating/Cooling Analysis and Architecture/Engineering Analysis	Building Maintenance	\$166,750
Updating County Master Plan	Planning/Zoning	\$30,000
Modification of previously approved Active Shooter Training expenses (Resolution 2022-286) to include verbiage for other incidental costs	Sheriff’s Office/Jail	No additional monetary request

BE IT RESOLVED that the Clinton County Board of Supervisors endorses the distribution of American Rescue Plant Act Funds for the items listed above and authorizes the Auditor to make these payments as they are presented.

Roll Call:

George	Yes	No
Srp:	Yes	No
Irwin:	Yes	No

ATTEST:

\_\_\_\_\_  
Chairperson, Jim Irwin

\_\_\_\_\_  
County Auditor, Eric Van Lancker