



Clinton County Justice Coordinating Commission  
Clinton County Courthouse  
612 North Second Street, Suite 103  
Clinton, Iowa 52732

(563) 243-6210 ext. 4310  
ccjcc@clintoncounty-ia.gov

#### MEETING MINUTES

**Date:** May 17, 2018

**Time:** 3:30 PM

**Location:** Clinton Community College – Room 139

**Members Present:** Tom Christoffersen, Carole Dunkin, Becky Eskildsen, Gabe Gluba, Kelly Greenwalt, Paul Hammond, Kim Hess, Joe Krenzelo, Mark Lawson, Rick Lincoln, Dave Porter, Kim Ralston, Patti Robinson, Dan Srp, Burt Watson

Staff Present: Margaret Kuhl, Amanda Pearson

**Quorum:** yes (10)

#### **Call to Order, Introductions and Approval of 4/5/18 Minutes**

Chairperson Dave Porter opened the meeting at 3:28 PM with introductions. A motion to approve the April 4, 2018 minutes was moved by Supervisor Srp and seconded by Judge Lawson. Motion passed - all ayes

#### **Financial Report**

Kuhl reported on finances. Balance as of the meeting date is \$14,365.33. At this time a budget amendment is not necessary. A motion to approve the balance was moved by Rick Lincoln and seconded by Carole Dunkin.

#### **Committee Reports and Discussion**

- Courts: A meeting was held yesterday at the Courthouse, discussion included jail overcrowding, cost shifting and communication continued with the departments to work on resolving the issues of setting hearings in a timelier manner. The next Court meeting will be August 14<sup>th</sup>.
- Jail Facility & Planning: Progress is moving well on the construction. The housing has been enclosed with exterior drywall which has been waterproofed. The roof is planned to be completed the end of this week and after that brick will be completed next. A lot of work is being done behind the walls and contractors plan to be pouring concrete on the second floor in order to work on both floors at the same time. Duct work in the housing unit is being worked on inside. The plan is to take control of the new jail the end of January 2019, 4-6 weeks will be needed to train staff and the hope is to open March of 2019. A project management meeting will take place next week for the contractors involved in the project to touch base and make sure everyone is on the same page and to review Samuels Group safety protocols.
- Mental Health/Substance Abuse: The group met last Tuesday and updates included the Best Practice Implementation Academy. Discussion was also held to combine meetings with similar topics and involved people. Kim is asking to hold off on holding the Mental Health/Substance Abuse meetings. The group discussion during this CCJCC meeting agreed to hold off on holding MH/SA meetings.
- Citizen Members: No updates,



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### **Jail Overcrowding**

There are currently 7 out of county inmates and there are no open beds at this time and with the weekend approaching, the jail prefers to leave 4 beds open. During this week, two inmates were released from the jail with the help of Judge Tabor and the Assistant County Attorney due. Those inmates were in jail for misdemeanors.

### **Review and Possible Modification of Clinton County Jail Inmate Medical Clearance Report**

The current Inmate Medical Clearance Report which has been used in the jail prior 1990 does not address an inmate that is out of control with mental health or in need of detoxification from narcotics. It is uncertain where this form originated. At this time the jail is not capable of being a detoxification center. This form is used for any incoming inmate that needs to be medically cleared to come to the jail based on a visible injury. The hospital was reached out to regarding the form but no one knew where it originated based on its age. Sheriff Lincoln recommended reaching out to the medical contract's doctor with ACH. Chief Porter suggested reaching out to other counties who may already have a standard form created.

### **Acute Cases with Jail as Only Option**

No further action is required at this time and was addressed at the previous meeting per Mike Wolf.

### **Grants**

The grant committee is asking for a pre-determined grant project instead of creating a project to fit the grant's requirements. Therefore, an application will not be submitted to the DOJ/OJP/BJA- Justice and Mental Health Collaboration grant.

USDA Rural Development/Community facilities – The focus of this grant is opioid problems in communities. There was discussion that Clinton County is too large to apply for this grant so any committees that are county based may not be eligible to apply.

### **Possibility of expanding CCJCC to include Person with Lived Experience**

Becky was approached from a representative from a DeWitt program that inquired if someone with lived experience could be representative on this commission. Lived experience is someone who has experience with mental health or substance abuse treatment and is now in recovery with a peer support specialist. If someone is added to the commission, the bylaws may need revisited in order to comply.

### **Justice Systems Focus Group**

No further action is required at this time per Mike Wolf.

### **Best Practices Implementation Academy (BPIA) to Reduce the Number of People with Mental and Substance Use Disorders in Jails**

This program is put on by the Substance Abuse Mental Health Services Administration (SAMHSA) and the group was invited to the Best Practice and Implementation Academy. The Clinton County Team attended the April 17-19, 2018 in Alexandria, VA for an education opportunity. There are two main focus areas that the group thought would contribute the most to advancing their effort. The two focuses include 1.) Improve Data Collection and 2.) Sharing and Improve Reentry Services. SAMHSA also invited



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the group to two other follow up events. One includes visiting Calaveras County, CA on June 20<sup>th</sup> for a site visit and discussion for two people to attend. The other invite is to the annual National Association of Counties (NACo) conference during July 14-16 in Nashville, TN.

#### **National Network Criminal Justice Coordinating Council Meetings (NNCJCC)**

This meeting will take place June 25-27, 2018 in Salt Lake City, Utah. There will be travel and lodging reimbursements for one of the two people that attend this training. They prefer to have a commission chair and an elected official attend.

#### **Open Forum**

The next Stepping Up meeting will be Monday, May 21<sup>st</sup> at 1 PM at the Clinton County Administration Building. There will be a few new partners in attendance at the meeting. There will be a Stepping Up live event on May 24<sup>th</sup> at 11:15 AM CST - Collecting Accurate and Timely Data on People with Mental Illnesses in Your Jail. The video can be accessed at [www.stepuptogether.org](http://www.stepuptogether.org).

Sheriff Lincoln asked for an update on the PSA Program. At this time, there is not update for Clinton County and funding will end at the end of this fiscal year. Scott County is still piloting this program. The Three Days Count is a state initiative and would need to get the state to sign on in order to occur in Clinton County.

#### **Closing Remarks & Adjournment**

The meeting adjourned at 4:27 PM. A motion to adjourn the meeting was made by Sheriff Lincoln and seconded by Lt. Hammond. The next meeting is scheduled for Thursday, July 19, 2018 at 3:30 PM

*Amanda Pearson*