

CLINTON COUNTY JOB DESCRIPTION

Position Title: Patrol Operator

Working Title: Motor Grader Operator

Department: Secondary Roads

Job Summary

Under general supervision, perform skilled work in the operation of various heavy equipment in roadway maintenance and construction projects and snow removal.

Relationships

Reports to: Sub-Foreman and Maintenance Superintendent

Supervises: N/A

Works with: Secondary Roads department staff, other County employees and the public.

Physical/Environmental Conditions

Performs duties outdoors and is routinely exposed to varied weather conditions. Routine exposure to chemicals, engine exhaust, noise and hazards associated with traffic.

Major Duties/Performance Measures

1. Responsible for safe and efficient operation of heavy equipment and tools used in roadway maintenance and construction projects including, but not limited to: dump truck, bulldozer, motor grader, front end-loader, mover, chain saw, compactor, concrete saw and brush chipper.
2. Perform regular inspections of equipment to ensure safety and operability.
3. Perform preventive maintenance on assigned equipment on a regular basis. Perform routine maintenance on assigned equipment as necessary.
4. Operate equipment on roadway maintenance and construction projects including, but not limited to: grading roads and ditches, excavation and earth moving, sign replacement, maintaining and repairing bridges and culverts, laying pipe and tile, building catch basins, digging and cleaning ditches, patching PCC and ACC roads, brush cutting, spreading rock and shoulder maintenance.
5. Operate motor grader and heavy trucks for snow and ice removal.

6. Perform manual labor as necessary to conduct general road maintenance and construction.
7. Identify sections of aggregate roads which require maintenance, resurfacing, and drainage improvements.
8. Perform other job-related duties as required and/or assigned.

Background Requisites

Education: High School diploma or G.E.D. equivalent required.

Work Experience: One (1) year of experience operating heavy equipment. One (1) year experience in road construction/maintenance.

Essential Skills:

1. Demonstrate knowledge of principles, practices, materials and equipment used in road maintenance and construction. Document maintenance efforts on a weekly basis.
2. Demonstrate ability to safely and efficiently operate heavy equipment and tools such as: heavy truck, motor grader, end-loader; mower, chain saw, compactor, concrete saw, brush chipper.
3. Ability to utilize effective oral and listening communication skills. Ability to utilize tact and professionalism when communicating with the public.
4. Ability to establish effective working relationships with supervisor, co-workers and all levels of county staff and the general public.
5. Possess and maintain a valid Commercial Driver's License and possess a satisfactory driving record.

Physical Abilities

Incumbent frequently sitting for extended periods of time during the operation of heavy equipment. Occasionally may be required to bend, reach and kneel. Occasionally may be required to climb stairs/ladder to a height of 10 feet. Job duties may require lifting objects weighing up to 50 pounds.