



CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF CORRECTIONS
JOHN BALDWIN, DIRECTOR

April 27, 2009

Dennis Starling, Chairperson
Clinton County Supervisors
P.O. Box 2957
Clinton, Iowa 52732-2957

Re: Clinton County Jail Inspection

Dear Chairperson Starling,

The Clinton County Jail was inspected on March 24, 2009 by the Iowa Department of Corrections, as required by Iowa Code Section 356, to ensure compliance with Chapter 201-50 of the Iowa Administrative Code. The inspection included an examination of staff training records, required documentation, prisoner files, jail policy and procedures and a tour of the jail. Please note the following Iowa Administrative Code Sections, comments and recommendations for corrective actions:

IAC 201-50.12(356,356A) Standard operating procedures manual. Pursuant to the authority of Iowa Code sections 356.5 and 356.36, each jail shall establish and the jail administrator shall ensure compliance with a standard operating procedures manual to include the following administrative rules: subrules 50.2(5), 50.2(6), 50.4(11), 50.9(3), 50.9(4), 50.10(1), 50.10(2), 50.10(3), 5-.11(1) and rules 50.13(356,356A) to 50.22(356,356A) as noted. The following standards do not require written policy: 50.13(2)“c”(3), 50.15(4), 50.16(4), and 50.16(8).

Comment: A review of the Clinton County Jail Policy and Procedures shows that wording from the following sections of the administrative rules may need to be included in the jail policy and procedures manual:

IAC 201-50.13(2)	Incidents that threaten facility security
IAC 201-21(4)	Discipline and grievance

IAC 201-50.14(356,356A) Cleanliness and hygiene.

50.14(1) Housekeeping.

- a. The jail shall be kept clean and sanitary: Toilets, washbasins, showers and other equipment throughout the facility shall be maintained in good working order. Walls, floors and ceilings shall be well maintained.**

The mission of the Iowa Department of Corrections is:
To advance successful offender reentry to protect the public, staff and offenders from victimization.

(Office) 515-725-5701 - 510 East 12th Street, Des Moines, Iowa 50319 - (FAX) 515-725-5799

Comment: During the tour of the facility, rust was seen around the showers and toilets in Cell block 1, 2, 3 and female.

Corrective action: Please address the issue of the rust, ensure each cell is clean and sanitary.

Additional comments:

The jail is clean and well-managed. However, this is an older facility that will require continued maintenance to comply with jail standards. Rick Laurion, Facilities Maintenance, did accompany jail staff during the tour of the jail, which is an indication of the efforts to maintain the facility. Jail and maintenance staffs are to be commended for their efforts.

Major improvements include the updating of laundry, policy and procedure with two exceptions, lighting, SCBA, upgrade of locks and keys, sewer issues, and working with National Institution of Corrections in regards to jail issues.

Jail staff is doing a good job in a facility that was not designed for current needs.

Upon completion of the above corrective actions, the Clinton County Jail will be in compliance with Chapter 201-50 of the Iowa Administrative Code.

I wish to thank Sheriff Rick Lincoln, Lt. Craig Eberhart, Sgt Joe Steffen, Maintenance Rick Laurion, and the jail staff for their cooperation and assistance during the inspection.

Sincerely,
Delbert G. Longley
Chief Jail Inspector

cc: Sheriff
County Attorney
File