

**NOTICE TO BIDDERS**  
**CLINTON COUNTY COURTHOUSE BUILDING**  
**ELEVATOR EQUIPMENT UPGRADE**

Clinton County is seeking bidders to bid to contract for public improvements for the equipment upgrade for the existing Clinton County Courthouse Building Elevator, located at 612 North 2<sup>nd</sup> St., Clinton, Iowa.

**Time and Place for Filing Sealed Proposals.** Sealed bids for the work comprising of Equipment Upgrades to the Clinton County Courthouse Building Elevator located at 612 North 2<sup>nd</sup> St., Clinton, Iowa, as stated below must be filed before 2:00 p.m. on January 17, 2023 in the Office of the County Auditor, Clinton County Administration Building, 1900 N. 3<sup>rd</sup> St., Clinton, IA 52732.

**Time and Place Sealed Proposals will be Opened and Considered.** Sealed proposals will be opened and bids tabulated at 2:00 p.m. on January 17, 2023 at the Clinton County Administration Building, 1900 N 3<sup>rd</sup> St, Conference Room B, Clinton, Iowa, for consideration by the Clinton County Board of Supervisors (Board) at its meeting on Monday, January 23, 2023, at 9:00 a.m. The County of Clinton, Iowa, reserves the right to reject any and all bids.

**Pre-bid Information:** Prospective Bidders may contact Corey R. Johnson, Manager, Clinton County Building Maintenance, Clinton County Administration Building, 1900 N. 3<sup>rd</sup> Street, Clinton, Iowa 52732; office phone (563) 243-2160 or by email: [cjohnson@clintoncounty-ia.gov](mailto:cjohnson@clintoncounty-ia.gov). Each prospective bidder is encouraged to attend the Pre-Bid Construction Conference to be held at 10:00 AM on January 5, 2023 at the project site, 612 N. 2<sup>nd</sup> Street, Clinton, Iowa. Attendance by prospective bidders is not mandatory but highly recommended.

**Time for Commencement and Completion of Work.** Work on the Building shall be commenced within ten (10) days after the Notice to Proceed has been issued and shall be completed by June 30th, 2023. The contractor shall schedule and conduct a preconstruction meeting and present a schedule showing dates and timelines for each portion of the project. The schedule will identify the dates of downtime for the elevator and other equipment. This schedule must be approved by the owner prior to the start of work. During construction, if the contractor or his subcontractors pull off the project unscheduled and leaves the elevator out of operation, the Contractor shall pay the County \$1,000.00 per day liquidated damages for each day that the elevator is out of operation. If the contractor or his subcontractors need to pull off of the project for more than 24 hours, they must schedule downtime with the owner.

**Bid Security.** Each Bidder shall accompany its bid with a bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, acceptable to the governmental entity, for the faithful performance of the contract, in an amount equal to one hundred percent (100%) of the amount of the contract. The bid security shall be in the amount of five percent (5%) of the amount of the contract and shall be in the form of a cashier's check or certified check drawn on a state-chartered or federally-chartered bank, or a certified share draft drawn on a state-chartered or federally-chartered credit union, or the governmental entity may provide for a bidder's bond with corporate surety satisfactory to the governmental entity. The bid bond shall contain no conditions except as provided in this section.

**Contract Documents.** Copies of the Construction Bidding Documents may be obtained by contacting Clinton Printing Company, 1402 Roosevelt Street, Clinton, Iowa, 52732, 563-242-7895. A deposit of \$100.00 per set of documents or receipt of AGC, AMC, AMEC, MBI or NECA card is required. Deposits will be refunded upon return of the Construction Bidding Documents in good condition within ten (10) days after bid opening.

Copies of the Construction Bidding Documents may be viewed at the Office of the Clinton County Auditor, Clinton County Administration Building, 1900 N 3<sup>rd</sup> St, Clinton, Iowa.

Project information will also be posted on the County's website at [www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**Preference for Iowa Products and Labor.** By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes. Equipment or products authorized to be purchased with federal funding awarded for this contract must be American made to the maximum extent feasible, in accordance with Public Law 103-121, Sections 606 (a) and (b).

**Sales Tax.** The bidder should not include sales tax in its bid. A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

**General Nature of Public Improvement.** The scope of the project includes upgrade of the existing Elevator in the historic courthouse building.

**To View the Building.** Building is located at 612 North 2<sup>nd</sup> St., Clinton, Iowa Prospective Bidders may contact Corey R. Johnson, Manager, Clinton County Building Maintenance, Clinton County Administration Building, 1900 N. 3<sup>rd</sup> St., Clinton, Iowa, 52732; office phone 563- 243-2160 or by email: [cjohnson@clintoncounty-ia.gov](mailto:cjohnson@clintoncounty-ia.gov).

For the Clinton County Board of Supervisors,  
Eric Van Lancker  
Clinton County Auditor