

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Dan Srp, Chairman  
Tom Determann, Vice-Chairman  
Jim Irwin, Jr.

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Wednesday, October 7, 2020, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions  
Claims Approval  
Coronavirus/COVID-19 update

## CONSENT AGENDA

- RESOLUTION 2020-253: Tax Suspension Request 427.8 – Dykes
- RESOLUTION 2020-254: Tax Suspension Request 427.8 – Postma
- MOTION: Authorize the chairman to sign the memorandum of understanding with the Area Substance Abuse Council to provide services through the IDPH substance abuse prevention grant

## RESOLUTIONS

- RESOLUTION: Adopt the Clinton County Cell Phone Policy
- RESOLUTION: Adopt the Clinton County Social Media Terms of Use Policy
- RESOLUTION: Adopt the Clinton County Social Media Policy
- RESOLUTION: Change order to the DeWitt truck shed contract
- RESOLUTION: Preliminary plat of Tanglewood Ridge subdivision

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

## DISCUSSION WITH POSSIBLE ACTION

1. County Recorder deputy replacement process
2. Elvira wastewater project financing options
3. County Administration Building generator

RESOLUTION 2020-253

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR GREG DYKES, CLINTON

WHEREAS, Greg Dykes has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1606 Middle Rd, Camanche, IA

Parcel #1017090000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2019 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

RESOLUTION 2020-254

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR PAMELA POSTMA, CLINTON

WHEREAS, Pamela Postma has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1001 N 3<sup>rd</sup> Street, Clinton, IA

Parcel #84-03610000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on the records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2019 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

October 7, 2020

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairman to sign the Memorandum of Understanding with the Areas Substance Abuse Council to provide the services relating to the Clinton County Substance Abuse Prevention Grant through the Iowa Department of Public Health for FY 21.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

MOTION: \_\_\_\_\_

October 7, 2020

RESOLUTION 2020-\_\_\_\_\_

RESOLUTION TO APPROVE CLINTON COUNTY CELL PHONE POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton IT Department and HR Department has recommended the addition of the Clinton County Clinton County Cell Phone Policy that works in conjunction with the HIPAA Cell Phone Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Cell Phone Policy be filed in the County Human Resources Department be and is hereby adopted with said recommended changes effective this date;

BE IT FURTHER RESOLVED that this policy be distributed by the County Human Resources Department to all County employees and a copy of the policy and request form be placed on the Clinton County Website for the viewing and access of the public.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

October 7, 2020

RESOLUTION 2020-\_\_\_\_\_

RESOLUTION TO APPROVE CLINTON COUNTY  
SOCIAL MEDIA TERMS OF USE POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton IT Department has recommended the addition of the Clinton County Clinton County Social Media Terms of Use Policy that works in conjunction with the HIPAA Social Media Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Social Media Policy be filed in the County Human Resources Department be and is hereby adopted with said recommended changes effective this date;

BE IT FURTHER RESOLVED that this policy be distributed by the County Human Resources Department to all County employees and a copy of the policy and request form be placed on the Clinton County Website for the viewing and access of the public. The County IT Director will work with County Department Heads and Elected Officials to ensure this is posted within all Clinton County Social Media Sites.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

October 7, 2020

RESOLUTION 2020-\_\_\_\_\_

RESOLUTION TO APPROVE CLINTON COUNTY SOCIAL MEDIA POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton IT Department and Human Resource Department has recommended the addition of the Clinton County Clinton County Social Media Policy that works in conjunction with the HIPAA Social Media Policy; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Social Media Policy be filed in the County Human Resources Department be and is hereby adopted with said recommended changes effective this date;

BE IT FURTHER RESOLVED that this policy be distributed by the County Human Resources Department to all County employees and a copy of the policy and request form be placed on the Clinton County Website for the viewing and access of the public.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

\_\_\_\_\_  
Chairperson, Daniel A. Srp

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

October 7, 2020

RESOLUTION 2020-\_\_\_\_\_

RESOLUTION TO APPROVE CHANGE ORDER THREE TO THE DEWITT TRUCK SHED CONTRACT WITH DM CORPORATION IN THE AMOUNT OF \$21,833

WHEREAS: The Clinton County Board of Supervisors have reviewed the proposed change to the contract with DM Corporation for the DeWitt Truck Shed Building Project, and;

WHEREAS: the Clinton County Engineer has determined that the change to a 4" water service line from the City of DeWitt water main is a benefit to Clinton County Secondary Road Department operations, and;

WHEREAS: the Clinton County Engineer has prepared Change Order #3 detailing the contract changes and negotiated not to exceed amount of (\$21,833.00) and recommends approval.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Engineer's recommendation that Change Order #3 for the contract change be approved.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

\_\_\_\_\_  
Chairman, Daniel A. Srp

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker



RESOLUTION 2020 - \_\_\_\_\_

RESOLUTION APPROVING THE PRELIMIARY PLAT OF  
TANGLEWOOD RIDGE, CLINTON COUNTY, IOWA

WHEREAS Mark and Linda Selby have filed subdivision application 4269 requesting preliminary approval of a proposed Major subdivision to be known and designated as Tanglewood Ridge, located in the NE ¼ of the SW ¼ of Section 4, Township 82 North, Range 3 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS the Clinton County Planning and Zoning Commission held a public meeting on September 1, 2020 in DeWitt, Iowa to consider this application, and

WHEREAS the Clinton County Board of Supervisors held a public hearing on September 28, 2020 in Clinton, Iowa to consider this application, and

WHEREAS it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Preliminary Plat of TANGLEWOOD RIDGE, CLINTON COUNTY, IOWA, be and the same is hereby approved.

Roll Call:

Irwin:        Yes No

Determann: Yes No

Srp:         Yes No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker