

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Dan Srp, Chairman
Tom Determann, Vice-Chairman
Jim Irwin, Jr.

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Wednesday, July 1, 2020, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval

CONSENT AGENDA

- RESOLUTION 2020-175: Fiscal Year 2020 budget appropriation
- RESOLUTION 2020-176: Secondary Road fund transfer
- RESOLUTION 2020-177: Approval of County depositories
- RESOLUTION 2020-178: Resignation – Conservation
- RESOLUTION 2020-179: Appointment – Conservation
- MOTION: Utility permit number 16-196 for Eastern Iowa Light and Power
- MOTION: Utility permit number 10-122 for Windstream Communications of Iowa

RESOLUTIONS

- RESOLUTION: Award a contract for resurfacing on 292nd Street
- RESOLUTION: Award FY21 Rural County Transportation Program Funds

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Coronavirus/Covid-19 update
2. Clinton County employee serving as an expert witness

9:45 a.m. Clinton Regional Development Corporation update
The Supervisors will receive an update on the activity of the CRDC by its President Erin Cole.

July 1, 2020

RESOLUTION 2020-175

RESOLUTION APPROPRIATING FUNDS FOR THE
FISCAL YEAR 2021 CLINTON COUNTY BUDGET

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the amounts as shown, published, and approved in the County Budget for fiscal 2020/2021 on April 20, 2020, be and are hereby appropriated for fiscal year 2020/2021 from the various funds of the County to the several offices and departments of County Government for the purpose set out in detail and on file in the office of the County Auditor.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2020-176

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS TO THE SECONDARY ROADS FUND FOR FISCAL YEAR 2021

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services funds to the Secondary Road Fund during the 2020/2021 budget year, and

WHEREAS, said transfers must be in accordance with section 331.432, Code of Iowa,

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020, shall not exceed the sum of \$264,088.00; and the maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2020, shall not exceed the sum of \$1,782,047.00.

Section 2. Within three days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes or military service tax credit replacements to the General Basic or Rural Services Funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of mobile home taxes and total military service tax credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Clinton County, Iowa the vote thereon being as follows:

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp
ATTEST:

County Auditor, Eric Van Lancker

July 1, 2020

RESOLUTION 2020 - 177

RESOLUTION ASSIGNING CLINTON COUNTY'S DEPOSITORIES
FOR FISCAL YEAR 2021

WHEREAS, the officials of the various offices of Clinton County designate the following institutions as depositories for the funds coming into their hands FY 2020-2021, as provided by Section 12C.1, Code of Iowa; and

WHEREAS, the Clinton County Board of Supervisors, after receiving advice from the County Treasurer, deem said institutions as proper places for the deposit of such funds; now

THEREFORE, BE IT RESOLVED that the actions of said officials in designating said institutions be and the same are hereby approved and said officials are hereby authorized to deposit public funds in their hands in the financial institutions specified, deposits in no case to exceed the amount specified:

RECORDER/REGISTRAR, Scott Judd	
Clinton National Bank	\$ 300,000.00
SHERIFF, Rick Lincoln	
Clinton National Bank	\$ 500,000.00
TREASURER, Dustin Johnson	
Clinton National Bank	\$60,000,000.00
Sterling Federal Bank	10,000,000.00
US Bank	10,000,000.00
DeWitt Bank & Trust	30,000,000.00
First Central State Bank	60,000,000.00
First Trust & Savings Bank	10,000,000.00
Citizen's First Bank	30,000,000.00
IPAIT	3,000,000.00
Edward D. Jones (Jerry Kedley)	1,000,000.00

Roll Call:		
Irwin	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2020

RESOLUTION 2020 – 178

RESOLUTION ACCEPTING THE RESIGNATION OF CHIP BROWN
FROM THE CLINTON COUNTY CONSERVATION BOARD

WHEREAS, the Clinton County Conservation Board has accepted the resignation of Chip Brown, as a park officer; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Brown's last day of employment was on June 19, 2020.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2020

RESOLUTION 2020-179

RESOLUTION TO HIRE PHILLIP VISSER AS THE EXECUTIVE DIRECTOR
OF THE CLINTON COUNTY CONSERVATION BOARD

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Approve the appointment of PHILLIP VISSER for the position of EXECUTIVE DIRECTOR, an exempt permanent position with the annual salary of \$69,500 effective, July 1, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Clinton County Conservation General Fund in payment of wages without further order of the Board.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

July 1, 2020

Mike Schmidt
Eastern Iowa REC
500 S. 5th Street
DeWitt, IA 52742
563-732-7357

Subject: Permit 10 – 122 for Underground Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee. If you have any questions, please call the office at the above listed number. Thank you.

Jacob Cline
Assistant County Engineer

July 1, 2020

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 10-122 for Eastern Iowa Light and Power to install new 40' riser pole within the county right-of-way on the North side of 105th Street. Located in Section 3 of Sharon Township, T23

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

July 1, 2020

Windstream Communications Inc.
Attn: Kyle Petty
4001 N. Rodney Parham Rd
P.O. Box 189
Little Rock, AR 72212

Subject: Permit #16-196 Project #: 71340907000013

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Windstream Communications shall install all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Windstream Communications shall not place guy wires within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Your permit fee of \$100 has been received (Check #1236357). Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Jacob Cline.
Clinton County Assistant Engineer

July 1, 2020

Motion by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 16-196 for Windstream Communications of Iowa to trench underground cable on the North side of 221st Street Section 7 and 18 of T81N-R3E in Dewitt Township.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

July 1, 2020

RESOLUTION 2020-_____

RESOLUTION TO AWARD HMA RESURFACING/COLD IN-PLACE RECYCLING
CONTRACT ON 292ND STREET PROJECT NO. STBG-SWAP-CO(119)—FG-23

WHEREAS The Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on June 16, 2020 for HMA resurfacing and cold in-place recycling project located on (Z-30) 292nd Street between Scott County line and State Highway 67, Project No. STBG-SWAP-CO(119)—FG-23; and

WHEREAS: the total amount of each bid was as follows:

MANATT’S INC. \$1,297,312.90

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IaDOT’s recommendation that the contract for said work be awarded to the low bidder, as follows:

MANATT’S INC. \$1,297,312.90

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2020

RESOLUTION 2020-_____

RESOLUTION TO AWARD FY 2021 RURAL COUNTY TRANSPORTATION PROGRAM FUNDS

WHEREAS, the Board of Supervisors of Clinton County, Iowa, created a Rural Transportation Program (RCTP) which establishes a \$75,000 fund for small cities in Clinton County to apply for to complete transportation related projects; and

WHEREAS, ECIA staff have reviewed the applications for FY 2020 funding based on project eligibility and assigned a numerical ranking based on the evaluation criteria in the application guidelines; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Board accept the ranking from ECIA and award the following funding amounts to the Cities listed in the table below.

City Name	Project Name	Award Amount
Calamus	Storm drain/erosion control	\$21,951
Delmar	Main Street project	\$25,000
Grand Mound	Pavement Management Plan Year 3	\$23,049
	Total	\$70,000

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 01, 2020

RESOLUTION 2020-
ADOPTION OF A CLINTON COUNTY EXPERT WITNESS POLICY

WHEREAS, the Clinton County Board of Supervisors wishes to adopt a uniform and fair policy for Clinton County employees if and when they should serve as an expert and/or expert witness; and

WHEREAS, the Board of Supervisors adopts the following as its Policy for employees to serve as an expert witness:

Clinton County generally allows employees to serve as unpaid or paid expert witnesses. However, the employee may only accept outside employment if it does not conflict with the interests of Clinton County or interfere with the performance of the employee's job duties. The employee may not provide expert witness services to individuals, associations, or corporations that provide goods, services or equipment to that employee's department. Furthermore, whenever a Clinton County employee serves as an expert witness they must report to their supervisor when such activities are done.

Clinton County employees who serve as an expert witness must do so on their own time using their own resources, equipment, office supplies, transportation, etc. They must affirmatively represent to their client that they are not doing so on behalf of Clinton County.

Clinton County, Iowa does not assume liability for the employee's activities as an expert witness. Employees who serve as an expert witness agree to release Clinton County from any and all responsibility and liability for such activities, and hold Clinton County harmless for any claim related to their work; now

THEREFORE, BE IT RESOLVED the Board of Supervisors of Clinton County, Iowa adopts the above as its policy.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Dan Srp

ATTEST:

County Auditor, Eric Van Lancker