

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Dan Srp, Chairman  
Tom Determann, Vice-Chairman  
Jim Irwin, Jr.

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, August 19, 2019, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance

**9:15 a.m.** Closed Session

The Supervisors anticipate to enter into a closed session per Code of Iowa Section 21.5(1)(c).

**9:30 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2019-212: Resignation – CCJCC
- RESOLUTION 2019-213: Resignation – Treasurer’s Office
- RESOLUTION 2019-214: Resignation/Appointment – Treasurer’s Office
- RESOLUTION 2019-215: Appointment – Treasurer’s Office
- RESOLUTION 2019-216: Appointment – Jail
- RESOLUTION 2019-217: Tax Suspension Request 427.9 – McDanel
- RESOLUTION 2019-218: Tax Suspension Request 427.9 – Scott
- RESOLUTION 2019-219: Tax Suspension Request 427.8 – Fenzel

## RESOLUTIONS

- RESOLUTION: Set a public hearing for a proposed Clinton County Zoning Ordinance amendment
- RESOLUTION: Approve the final plat of St Joseph’s 2<sup>nd</sup> Subdivision
- RESOLUTION: Set a public hearing for a proposed budget amendment
- RESOLUTION: Approve payment of claims for the Law Enforcement Center project

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Law Enforcement Center project update

August 19, 2019

RESOLUTION 2019-212

RESOLUTION ACCEPTING THE RESIGNATION OF MARGARET KUHL FROM  
THE CLINTON COUNTY JUSTICE COORDINATING COMMISSION

WHEREAS, the Clinton County Justice Coordinating Commission has accepted the resignation of Margaret Kuhl, as the full-time CCJCC Coordinator, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Clinton County Justice Coordinating Commission fund, to Margaret Kuhl. Margaret's last day is on August 9, 2019 with accrued benefits to be paid out.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION # 2019-213

RESOLUTION OF RESIGNATION OF LORI MICHAELSEN  
AS DEPUTY TREASURER FROM THE COUNTY TREASURER'S OFFICE

WHEREAS, the Clinton County Treasurer has accepted the resignation of Lori MichaelSEN from the position of Tax Deputy Treasurer effective August 31, 2019; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors, that the County Auditor be and is hereby authorized to discontinue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Lori MichaelSEN effective September 1, 2019.

Roll Call:

Irwin:            Yes     No

Determann:    Yes     No

Srp:             Yes     No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION # 2019-214

RESOLUTION OF RESIGNATION OF ALLISON SWANSON AS SECOND DEPUTY  
TREASURER AND RE-ASSIGNMENT TO PART-TIME CLERK II DEWITT OFFICE

WHEREAS, the Clinton County Treasurer has accepted the resignation of Allison Swanson in the position of Second Deputy Treasurer effective August 1, 2019; and

WHEREAS, Allison Swanson has accepted re-assignment to the position of part-time clerk II in the Dewitt location only, at an hourly pay rate of \$18.09, working less than 20 hours per work week.

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Allison Swanson in the position of Clerk II effective August 1 2019.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION # 2019-215

RESOLUTION TO APPOINT TAMI STODDARD AS SECOND DEPUTY TREASURER  
IN THE CLINTON COUNTY TREASURER'S OFFICE

WHEREAS, Tami Stoddard has accepted promotion to the position of 2<sup>nd</sup> Deputy Treasurer in the Office of Clinton County Treasurer effective August 26, 2019 at a pay rate of 60% of the treasurer's salary; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Tami Stoddard in the position of Deputy Treasurer at 2019.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

August 19, 2019

RESOLUTION 2019-216

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR  
COLTON JONES FROM THE JAIL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Colton Jones, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$18.32 during the probationary period of 6 months, then increasing to \$20.35. Colton Jones's starting date of employment with the Sheriff's Office will be August 26, 2019. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION # 2019-217

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.9 FOR CLAIR AND CAROLYN MC DANIEL, CLINTON

WHEREAS, CLAIR AND CAROLYN MC DANIEL have petitioned for property tax suspension under provision of Code of Iowa, Section 427.9, on the following property:

1844 Deer Creek Rd, Clinton, IA

Parcel #: 3210270000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

AUGUST 19, 2019

RESOLUTION # 2019-218

RESOLUTION TO AUTHORIZE A TAX SUSPENSION REQUEST PER CODE OF IOWA SECTION 427.9 FOR KIMBERLY SCOTT, CLINTON

WHEREAS, KIMBERLY SCOTT has petitioned for property tax suspension under provision of Code of Iowa, Section 427.9, on the following property:

2095 250<sup>th</sup> Street, Clinton, IA

Parcel #: 8036350000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker



RESOLUTION # 2019-219

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER  
CODE OF IOWA SECTION 427.8 FOR CHARLES FENZEL JR., CLINTON

WHEREAS, CHARLES FENZEL JR. has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

514 N 3<sup>rd</sup> Street, Clinton, IA

Parcel #8049450000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION 2019 - \_\_\_\_\_

RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER AN AMENDMENT  
TO THE CLINTON COUNTY ZONING ORDINANCE

BE IT RESOLVED, that the Clinton County Board of Supervisors will hold a Public Hearing on the 9<sup>th</sup> day of September, 2019 at 9:30 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 4, Township 82 North, Range 3 East of the 5<sup>th</sup> P.M. from A-1 (Prime Agriculture) to R-1 (Suburban Residential); and

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call:

Irwin:        Yes No

Determann: Yes No

Srp:         Yes No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

RESOLUTION 2019 - \_\_\_\_\_

RESOLUTION APPROVING THE FINAL PLAT OF  
ST. JOSEPH'S 2<sup>ND</sup> SUBDIVISION, CLINTON COUNTY, IOWA

WHEREAS Paul and Christine Green have filed subdivision application 4193 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as St. Joseph's 2<sup>nd</sup> Subdivision, located in the SW ¼ of the SW ¼ of Section 16, Township 81 North, Range 5 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS the Clinton County Planning and Zoning Commission held a public meeting on August 6, 2019 in DeWitt, Iowa to consider this application, and

WHEREAS it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of ST. JOSEPH'S 2<sup>ND</sup> SUBDIVISION, CLINTON COUNTY, IOWA, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

Irwin:        Yes No

Determann: Yes No

Srp:         Yes No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

August 19, 2019

RESOLUTION 2019-

RESOLUTION TO SET A PUBLIC HEARING  
FOR A BUDGET AMENDMENT TO THE FISCAL YEAR 2020 BUDGET

WHEREAS, the fiscal year 2019-2020 budget for Clinton County requires a budget amendment as allowed per conditions under Iowa Code 331.435; and

WHEREAS, it is required per Iowa Code 331.435, Iowa Code 331.434(3) and Iowa Code 331.434(4) to set a time and place for a public hearing on the fiscal year 2019-2020 budget amendment to allow taxpayers to present objections to or arguments in favor of any part of the budget amendment; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing be held on Monday, September 9, 2019, at 9:45 a.m. in the Board of Supervisors Room, Clinton County Administration Center, 1900 N. Third Street, Clinton Iowa, for the aforementioned purpose; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication to be not less than 10 nor more than 20 days before the date of the public meeting on the fiscal year 2019-2020 budget amendment.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:             Yes    No

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

August 19, 2019

RESOLUTION 2019-\_\_\_\_\_

RESOLUTION TO AUTHORIZE THE PAYMENT OF  
LAW ENFORCEMENT CENTER PROJECT CLAIMS

**WHEREAS**, Clinton County voters approved a proposition to issue General Obligation Bonds not to exceed \$22,000,000 for the purpose to pay for the costs of designing, constructing, equipping and furnishing a jail, sheriff’s office, 911/communications center and emergency management agency office and demolition of the existing facility; and

**WHEREAS**, the Clinton County Board of Supervisors have deemed it best practice to review each claim for payment for said project; and

**WHEREAS**, the appropriate Clinton County officials have reviewed the claim(s) listed below and recommend payment; and

**WHEREAS**, the following list of claims have been submitted for payment on said project:

VENDOR	AMOUNT	INVOICE DATE
Samuels Group	\$40,936.92	July 31,2019

**BE IT RESOLVED** by the Clinton County Board of Supervisors that said claims have been duly reviewed and approved for payment; and

**BE IT FURTHER RESOLVED** the County Auditor is authorized to make said payments within the standard claim payment process from the Capital Projects Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

\_\_\_\_\_  
Chairperson, Daniel A. Srp

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker