

Clinton County, Iowa Job Description

Conservation Department

Title: Seasonal Maintenance Worker	Reports to: Park Supervisor
Department: Conservation	Pay Grade: Seasonal \$13.500
Revision Date: 04/09/2019, 8/25/2021	FLSA: Non Exempt, Non-Union

Summary: Seasonal position under the supervision of the Executive Director and/or Park Officer. Assist with the management, maintenance and development of county parks and wildlife areas.

Essential Duties: Essential job duties for this position include the following items. Other duties must be performed as assigned or required.

- Operating lawn mowers, weed eaters and hand tools and other hand tools to maintain a clean, safe park grounds.
- Clean cabins, restrooms and other park facilities.
- Serve as a point of information for park visitors.
- Assist full-time staff with park maintenance and development projects.
- Will work a nonstandard work week.

Qualifications: To perform this job successfully, the Seasonal Park Maintenance employee must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the minimum knowledge, skills and abilities required.

Education/Experience:

High school diploma or general education degree (GED)

Must be 18 years of age or older

License/Certification:

Must have a valid driver license

Language Skills:

- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write routine reports and correspondence.
- Ability to communicate effectively with other staff and the general public.

Mathematical Skills:

- Ability to add, subtracts, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form.

Physical Demands:

- Standing – Approximately greater than 2/3 of on-the-job time.
- Walking – Approximately greater than 2/3 of on-the-job time.
- Sitting – Approximately less than 1/3 of on-the-job time.
- Use of hands to finger, handle or feel – Approximately greater than 2/3 of on-the-job time.
- Reaching with hands and arms – Approximately greater than 2/3 of on-the-job time.
- Climbing or balancing – Approximately less than 1/3 of on-the-job time.
- Stooping, kneeling, crouching or crawling – Approximately less than 1/3 of on-the-job time.
- Talking or hearing – Approximately greater than 2/3 of on-the-job time.
- Tasting or smelling – Approximately less than 1/3 of on-the-job time.
- Weight lifted/Force exerted – Occasionally requires lifting of objects up to 50 pounds.
- Vision – Close vision (clear vision at 20 inches or less); Distance vision (clear vision at 20 feet or more); Peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point); Depth perception (three-dimensional vision, ability to judge distances and spatial relationships); Ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).

Work Environment:

Environmental:

- Frequently exposed to work near moving mechanical.
- Frequently exposed to outdoors weather conditions including heat, cold and humidity. Occasionally exposed to toxic or caustic chemicals; risk of burns, electrical shock, and vibration.
- Noise – Occasionally Loud (example: lawn care equipment, truck and tractors).

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

ACKNOWLEDGEMENT: I acknowledge that this position description was reviewed with me and a copy was provided to me. I agree that I can successfully perform the essential functions and responsibilities listed above with or without reasonable accommodation.

Employee's Signature

Date