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**ECI Board Members Present:**

Jack Willey, Chair  
Linda Hledik, Vice Chair  
Sarah Hogan  
Jim Irwin

**ECI Staff Present:**

Gwen Deming, Director

**January 25, 2021** The Executive Committee reviewed the minutes from January 25, 2021.

**Preschool Scholarships:** Gwen reported the C/J ECI Board has funded \$14,550 for 3-year-old preschool scholarships through December, 2020.

**C/J ECI Community Plan:** Gwen shared the Parent/Caregiver Survey on Google Docs, and reported the survey had been sent out via the CPPC email list, as well as to C/J ECI Contractors. It will also be shared on the C/J ECI and CPPC Facebook pages. The Provider Survey will be out by 2/15/21.

**FY22 Renewals/RFPs:** The committee discussed the upcoming renewals/RFPs timeline for FY22 contracts. The committee agreed to release renewals for all contracts except Head Start. The Executive Committee would like to open up this funding to Jackson County as well as Clinton County. This will be voted on by the entire C/J ECI Board on 2/22/21.

**Site Visits March 1st - 4th, 2021:** All contractor site visits will be held via Zoom this year due to Covid-19. Site visit reports were sent out to program managers and are due 2/22/21.

**0-5 in 60 Minutes Meeting:** The next meeting will be held 2/10/21 at 10:00 a.m. via Zoom. This meeting is part of our Community Plan process.

**New Business:** Gwen stated she reached out to Jennifer Praet from the New Parent Program and Becky White from Child Care Consultant to discuss their mid-year spending to see if they need to adjust anything in their budget to make sure they are able to spend their funding. They both said they would give an update by 2/22/21 for the board members.

Gwen reported she spoke with Jill Bertelsen from Bertelsen Education, as well as Lori Mueller from Child Care Resource & Referral to discuss current training needs for child care providers. Both Jill and Lori will be in attendance at the C/J ECI Board Meeting on February 22, 2021.

Bright Beginnings will be going through their program credentialing site visit during the first week of March. Any board member who would like to be a part of the funder section, 3/2/21 at 9:00 a.m. is welcome. Jim Irwin and Sarah Hogan both volunteered to attend.

**Next C/J ECI Board Meeting:** February 22, 2021 at 4:00 p.m. via Zoom