

Clinton/Jackson Decat Board Meeting  
Friday February 23<sup>rd</sup>, 2018  
Maquoketa Public Library  
126 S. 2<sup>nd</sup> St.  
Maquoketa, IA

Attendees: Mary Drees, Judge Tabor, Lonnie Lupker, Connie Murphy, Brian Bopes, Dan Srp, Lori Frick, Darwin Schipper

Staff: Nicole Mann, Jesse Mumm

Guests: Gwen Deming: CPPC Coordinator, Pam Schoenthaler; JCRHC

A. Introductions

Srp called the meeting to order at 1:05 p.m.

B. Review of Minutes-December 1<sup>st</sup>, 2017

Drees moved to approve the December 1<sup>st</sup>, 2017 minutes with the correction of location, seconded by Bopes. All aye votes, motion carried.

C. Old Business

a. Evote-Frank Kros

At our board meeting on Friday, December 1<sup>st</sup>, the board voted to spend \$14,880 on Frank Kros consultation. This approval requires an increase to the Community Based Training Contract. All aye votes, motion carried.

b. Evote-Northeast Community School District Request

At our December board meeting we reviewed a one-time funding request from Northeast Community School district for \$4,100 for a mentoring program in cooperation with Big Brothers/Big Sisters. I followed up with the Superintendent to find out how the application was different than the request we approved for Big Brothers Big Sisters in the amount of \$4,500 to provide mentoring at Northeast Community School District. The request is to have Big Brothers Big Sisters in the school and it is the hope of the Superintendent to help expand the program. The school would be using Decat dollars and paying Big Brothers Big Sisters for the services. All aye votes, motion carried.  
UPDATE: Northeast contacted Mann to say this is not what they intended and turned down the \$4100. They don't have time to create the program, the proposal was thrown together very quickly.

c. Frank Kros Consultation

The board allocated 2 agencies to have the consultation. A questionnaire was sent out by Tranzed to identify agencies. Only one applied, Clinton/Jackson Middle school. Frank is reviewing the agency. Other options-The board could open a training to the public with an entire day workshop with the higher ups of local agencies. Deming received an

email from Maquoketa schools asking if they missed the deadline, this could be an option for a training. Drees noted a community training could be possible but extending the application deadline is not an option, Frick agreed. We could find a large centrally located venue and open it up to the community and school districts. Srp inquired if other counties would be interested in partnering. Frick suggested opening to Clinton Jackson community and agencies first and then open to other counties if spots are available.

#### D. Financial Report

##### a. FY18 Budget

Mann reported an issue with the FY17 reconciliation. The cutoff date for billing is August 5<sup>th</sup>. All billings were received by the state by August 5<sup>th</sup>, but the state processed them after the 5<sup>th</sup>, therefore; taking funds out of carryforward not current funds. A transfer has been made by DHS, JCS is still waiting to hear from the state before making their transfer. Mann is not worried about sustaining programs for next year. There is still \$52,000 left to spend. Mann also reported there is one envelope of billing they show never arriving, but there is record of it being sent. Because of the funds being taken out of carryforward and not current funds, funds were sent back to the state. Srp inquired if we can petition to get these funds back, Frick responded that we most likely won't spend all the funds for this year anyway so this may be a moot point. Srp expressed concern over the fact that the board is being punished for following protocol. Frick acknowledged his concern but the funding hiccup will not impact funding this year and she is not sure it is effective to petition for funding to be returned. Schipper noted that he has always had concerns about the massive amount of carryforward held by this board. Frick noted that 2020 funds aren't affected by this situation but there is a strong possibility of a lack of transfers for future years and there is a very strong possibility any funds not spent will be taken back by the state. Mann encouraged the board to review the Clinton School Proposal before approving this budget. \*\*F.b. Clinton School Proposal reviewed prior to budget being approved.

Luepker moved to approve the FY18 budget as presented with the inclusion of the Clinton Schools \$15,000 proposal, Schipper seconded. All aye votes, motion carried.

##### b. FY18 Expenditure Review

FY18 is 58% through the fiscal year with a total 27% spent with a balance of \$297,574. Decat Coordination is at 63%, Community Base Trainings is at 0%, Victim Restitution is at 0%, CPPC is at 39%, CPPC DHS is 44%, After School tutoring and summer school Calamus Wheatland is at 0%, Summer Literacy and Math Camps Camanche is at 0%, Summer Programming Central DeWitt is at 0%, Summer Adventure Andrew is at 0%, Summer Adventure Easton valley is at 0%, Summer Adventure Bellevue is at 0%, Summer Adventure Maquoketa is at 0%, Summer Adventure Clinton is at 0%, Children and Support Services and School Based Therapy is at 0%, Charlie Applestein Training is at 0%,

Literacy Stations Blessed Beginnings is at 0%, Children's Center is at 0%, Safe Path Survivor Resources is at 0%, Campaign for Grande Level Reading is at 0%, Kids in the Kitchen is at 0%, Speaker Series is at 0%, Connections Program is at 0%, For Life For Real is at 0%, Project Northland is at 0%, Baby Pantry is at 0%, Big Brothers Big Sisters is at 0%, Step In is at 46%.

Mann noted Coordination is high because of one time funding applications and contracts. Grant Writing will be held on March 8, Implicit Bias on April 12. A few of the one-time applications have not yet returned their contracts, Mann will be tracking those down this week.

c. FY19 Proposed Budget

Mann presented the board with a FY19 proposed budget. These are only preliminary ideas, all can be altered. Without a JCS transfer this proposal leaves \$52,498 to spend by June 30, 2019. The school proposals are a lot of work every year. If the board feels they are a priority, Mann suggests making them renewable contracts. Amending a contract with significantly easier than writing a new contract each year. Community Based training has been removed, this can be added back in if the board would like. Srp feels it would be beneficial to do renewable schools contracts, then funding could be used throughout the entire year. This could be an intergovernmental contract starting at a low rate of \$5,000

E. FY17 Programming

a. Return on Investment

Mann reviewed the ROI. Schools did not report out well. This was a billing issue with the pay period end date. This is missing information not a lack of performance. The contracts for this year include performance measure templates to be filled out with billing. There were no questions at this time.

F. FY18 Programming

a. 2<sup>nd</sup> Quarter Report

Mann reviewed the 2<sup>nd</sup> Quarter Reports. There were no questions at this time.

b. Clinton School Proposal

Clinton Community Schools is proposing \$15,000 for Student Adventures Summer Program. A breakdown of the proposal was included. The board took a few moments to review. \*motion included in FY18 budget approval

c. CPPC Request

CPPC is requesting an increase to their contract. This year they sent two CPPC members to Colorado to learn about the Keeping Neighborhoods Clean Curriculum. CPPC is requesting an increase of \$1,500 to provide resilience training, motivational speakers

and to send CPPC members to a state training. Deming understands this would come out of next year's funds. Frick suggested asking Dubuque Decat if they would transfer funds over. They have so much carryforward it will not get spent by the end of the year. This can be done via Evote.

d. FY18 One Time Fund Applications-Follow up

i. Bethany for Children and Families-Proposed Amendment

This is not a request for increase, just a change in line item. Bethany forgot to include their intake session in the budget.

Frick moved to approve the change in line item to include the intake session, seconded by Bopes. All aye votes, motion carried.

ii. Jackson County Agricultural Extension District

Mann reported that Jackson County Agricultural Extension District originally applied and was approved \$4500 to implement the Talking About Touching program in schools. Mann requested information to implement the contract and did not get a response until January 19 stating that the organization was not allowed to teach the curriculum and wanted to know about another curriculum. Mann asked the organization for more information. On February 16<sup>th</sup> Mann received an email asking if Decat could pay \$1,300 to the organization for the curriculum and have money to provide a different program. Mann informed the organization that she could not reimburse anything because there was no contract in place. Mann informed the board that the cost of the curriculum they are asking for was not included in their application and they are now asking for money to pay for the curriculum and a different program. Mann is hesitant to fund this because it is not the original request and receiving information has been challenging.

Schipper moved to deny the application because the deadline has already passed, Drees seconded. All aye votes, motion carried.

G. FY19 Programming

a. Universal Social and Emotional Screener-Bellevue Schools

Mann explained the USES helps to identify kids internalizing and externalizing behaviors and helps to get youth connected to services. All 4<sup>th</sup> graders screened that are identified as high or very high are connected with services and re-evaluated in the spring. Tom Meyer would like to do more things to address mental health in his district. To do the screenings in Scott County it cost \$800, for Bellevue the cost would be minimal. A contract is already in place for the entire service area and the AEA holds the database. ISU Extension staff handle training. The Bellevue counselor established resources this year and is also participating with Bethany. This can be discussed for FY19 programming at a later date.

H. Legislative Updates

None

I. Other Business

None

J. Public Input

Schoenthaler asked what Decat is. The board briefly explained.

K. Future Meeting Date- May 4<sup>th</sup> at the Satellite offices in Dewitt at 1pm. Deming will reserve the room.

L. Adjourn

Tabor adjourned the meeting at 2:25pm