

DECEMBER 7, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approved Unanimously

Coronavirus/COVID-19 update: County Community Health Manager Michelle Cullen reported Clinton County saw an increase of 74 positive cases from last week. Cullen said hospitalizations in the area are down – Genesis had 52 and Mercy had 11 which are both decreases from the week before. She said Mercy was up, close to 30, three weeks ago. But she said hospitalization rates across the U.S. have not gone down. She said nursing homes continue in outbreak status. Cullen said schools are back in session this week in person or in a hybrid mode. She said the CDC and Iowa Public Health have updated the quarantine/isolation as it involves close contacts. She said a person can be released after day 10 as long as they are wearing a mask and practicing social distancing. Cullen said this should be a big week for vaccine news. She said the trials are being reviewed by the CDC this week.

CONSENT AGENDA

Resolutions #2020-299 through #2020-300 were approved on the Consent Agenda:

RESOLUTION #2020-299

WHEREAS, the Clinton County Recorder is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Fund, Office of Recorder, to Carrie Graves, as a full-time Recorder's Office Clerk I. This will be in effect at an hourly rate of \$16.38 starting November 30, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-300

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Sheriff to Matthew Walker, as a bailiff/security/transport officer, a part-time position. This will be in effect December 8, 2020, at an hourly rate of \$15.00 per hour.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-301

WHEREAS, the medical examiner for Clinton County has determined the need for additional Clinton County Medical Examiner Investigators; and

WHEREAS, the Board has determined Ann Magill-Hamilton, Jess Paul, Ashley Foley, and Jody Smicker to be qualified and appropriate to be appointed as a Clinton County Medical Examiner Investigators; now

THEREFORE BE IT RESOLVED that Ann Magill-Hamilton, Jess Paul, Ashley Foley, and Jody Smicker are appointed as Clinton County Medical Examiner Investigator.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION 2020-302 discussion: Supervisor Irwin said he spoke to several library officials last week. Irwin said the County is only subsidizing rural residents only, not those in incorporated areas. Irwin said the County should move on with its allocation to the Libraries and then discuss the funding further during the budget process. Jillian Aschliman, DeWitt Library director and a member of the County Library Association said the cities were notified about the increase in the library cards. Janet Burke, also with the County Library Association, said the cities were not notified before the budgets were completed, but she said cities can amend their budget. Irwin said some cities agreed to the increase and some did not. Chairman Srp said he's not sure the County has a place in this conversation as it is a city matter. However, he asked if the cities aren't agreeing to the library increases if that preclude those libraries from some funding. Aschliman said the State encouraged DeWitt to consider the option to increase its fee. Srp said the County allocation is separate from the discussion of the libraries and the municipalities. Supervisor Determann said they didn't give the cities enough notice to get into their budget. Aschliman and Burke said they could have done that notification better. Aschliman said the association would have to decide if they will delay the fee increase on the cities.

The following resolution was presented and on motion approved:

RESOLUTION #2020-302

WHEREAS, Clinton County has allocated \$70,000.00 in County funds for county libraries FY 2020-2021; and

WHEREAS, thirty percent (30%) of the funds, \$21,000, are divided equally to the libraries in the cities of Calamus, Camanche, Clinton, DeWitt, Lost Nation and Wheatland, in the amount of \$3,500.00; and

WHEREAS, seventy percent (70%) of the funds, \$49,000 are disbursed to the libraries based on circulation as follows:

	Circulation	% of total (rounded)	Amount
Calamus	45	0.21%	\$101.70
Camanche	978	4.51%	\$2,210.32
Clinton	4,516	20.83%	\$10,206.36
DeWitt	14,698	67.79%	\$33,218.12
Lost Nation	887	4.09%	\$2,004.66
Wheatland	557	2.57%	\$1,258.84

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the Rural Basic Fund in the following amounts representing the first half allocation for each library:

Library	30% portion	Circulation portion	Half allocation
Calamus	\$1,750.00	\$50.85	\$1,800.85
Camanche	\$1,750.00	\$1,105.16	\$2,855.16
Clinton	\$1,750.00	\$5,103.18	\$6,853.18
DeWitt	\$1,750.00	\$16,609.06	\$18,359.06
Lost Nation	\$1,750.00	\$1,002.33	\$2,752.33
Wheatland	\$1,750.00	\$629.42	\$2,379.42

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Francis Boggus, Clinton County Hometown Pride coordinator, said he was due to provide the County with an update from the Hometown Pride project. He reviewed the list of accomplishments and plans that are being made.

County HR Director Dawn Aldridge reported on Friday she received a waiver request form from the Sheriff's office union and they are still waiting on a bargaining position from the union. She has also reached out the 911 union and they will get back to the County soon.

Srp said he met with members of the Seventh Judicial District to discuss technology being installed in the Courthouse. He said the updates will be paid for by the State.

County Treasurer Dustin Johnson reported collections went well last week with more than \$100,000 collected. He said there is still more than \$1 million on collections and still a little more than \$500,000 from the previous year – which is about where they expected to be before a tax sale. He said he is also working on trying to narrow down ownership on some parcels in Clinton County.

Clinton County Conservation Director Philip Visser said there are still some programs taking place at conservation. He said hunting is in full swing now and is asking folks to be safe in the public hunting areas.

DISCUSSION WITH POSSIBLE ACTION

911/Communications equipment replacement update: Srp said the Board of Supervisors met last week with the various commissions involved with the matter. County Auditor Eric Van Lancker described the Board's next steps to proceed with the project.

MOTION by Supervisor Determann to authorize the chairman of the Board of Supervisors to sign the Motorola contract.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Determann said he did not want to use surplus funds to pay for the tower. He suggests bonding for \$5.4 million. Irwin said the future is unknown and there are delayed receipts on tax collections so he would like to hold onto the fund balances. Van Lancker said he would like another week to review paying for a tower out of surplus for the tower at an estimated amount of \$500,000. Johnson agreed with Van Lancker and said tax collection is going along as expected.

MOTION by Supervisor Determann to authorize the County Auditor to engage a bond agent and counsel to begin the process of borrowing \$5.4 million for the communications equipment replacement project.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Replacement Hiring in County Secondary Roads: County Engineer Todd Kinney said snow removal season is coming up shortly, but he has an employee who is currently out on FMLA and won't be available until early February and then will retire. He said another employee was injured at home and won't be back for weeks. He said there is another who will return soon with limitations. Kinney said if there were a storm today there would not be enough people to tend to snow routes. He would like to start hiring to fill the position that will occur officially in February and he would like to hire someone by the end of December, but that is not likely. He said it would only be up to six weeks of overlap on pay.

MOTION by Supervisor Determan to authorize the County Engineer to begin process to hire in Secondary Roads.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Board and Commission appointments: Chairman Srp reviewed the list of appointments. Irwin said he would follow up with the judicial appointment commission. The Board agreed to start working on the list and would give names to the Auditor to start preparing resolutions for appointments.

Fiscal Year 2020 County Budget Planning: County Auditor Eric Van Lancker reported the assessment file was recently rolled into the Auditor file and therefore his staff will need another week to provide revenue projections. The discussion will be on next week's agenda.

11:25 A.M. Bid Opening for the Clinton County Farm Lease

Bids were opened and reviewed for the lease on the Clinton County farmland.

The following resolution was presented and on motion approved;

RESOLUTION #2020-303

WHEREAS, Clinton County issued a public notice on November 14, 2020, requesting bids for the lease of County-owned cropland generally located one mile south of the City of Charlotte, Iowa; and

WHEREAS, sealed bids were received before the deadline of 9:45 a.m. on December 7, 2020, as follows:

<u>BIDDER</u>	<u>ANNUAL BID</u>
Blanchard Family Dairy	\$66,400.00
Clinton County Farms	\$65,001.65

BE IT RESOLVED by the Clinton County Board of Supervisors that the lease be awarded to Blanchard Family Dairy for the sum of \$66,400.00 annually for three crop years between March 1, 2021, and February 29, 2024; now

BE IT FURTHER RESOLVED that the Chairperson be and is hereby authorized to sign said lease on behalf of Clinton County when the lease is presented for signature.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

11:02 A.M. Drainage District

MOTION by Supervisor Determann to recess as the Board of Supervisors and convene as Board of Trustees for Drainage Districts.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
the Board of Trustees convened at 11:02 a.m.

Motion carried. The Board recessed and

Kinney reviewed a repair request received from Drainage District #23 and the bids that were received for the work.

The following resolution was presented and on motion approved:

RESOLUTION #2020-DD23-02

WHEREAS, the Clinton County Board of Supervisors acting as Trustees for Drainage District #23 received a request for repair of the Drainage District #23 (DD23) Main Ditch associated with slope erosion to the main ditch, and

WHEREAS, the Clinton County Board of Supervisors acting as Trustees for Drainage District #23 approved the County Engineer's recommendation for the scope of the repair work in DD23 and authorized the Engineer to solicit quotes for the recommended repairs according to the Clinton Procurement policy and Clinton County Drainage District Maintenance Policy;

WHEREAS, on November 30, 2020 the following quotes for the repair work were received;

<u>Contractor</u>	<u>Total Quote</u>
Dexter Dozing & Scraping	\$10,164.04
Endline Excavating	NO BID
Rittmer Inc.	NO BID
Eastern Iowa Excavating	NO BID

WHEREAS, the Clinton County Engineer has reviewed the quotes and recommends the repair contract be awarded to Dexter Dozing and Scraping.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, accept the low quote submitted by Dexter Dozing and Scraping.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

MOTION by Supervisor Determann to adjourn as the Board of Trustees for Drainage Districts and reconvene as the Board of Supervisors.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
adjourned and the Board of Supervisors re-convened at 11:04 a.m.

Motion carried. The Board of Trustees

The Board of Supervisors adjourned to meet on Monday, December 14, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson