

AUGUST 3, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

REPORTS

The 4<sup>th</sup> Quarter FY20 report of the Sheriff's Fees and Expenses was presented, approved and filed.

9:00 A.M. Review Correspondence and Claims      Call to Order – Pledge of Allegiance

Coronavirus/COVID-19 update: County Community Health Manager Michelle Cullen was not able to attend the meeting, but did provide a written report to the Board of Supervisor. She said a single day high of 22 cases was reported one day last week. She said 24 new cases were announced during the weekend. There are currently 210 active cases in the County and four of those are hospitalized. Supervisor Irwin said there was a situation with mask use in the Administration Building. He doesn't think the Supervisors can make employees in elected offices wear a mask. Chairman Srp said the Supervisors control the common areas and it is a work policy to wear a mask in common areas. HR Director Dawn Aldridge agreed it's a work place policy. She said OSHA recommends a mask in the public if not able to be six-feet apart. She thinks for everyone's safety the masks should be worn. She said some employees do forget and are doing their best to wear their masks. Irwin asked about the punishment for an employee not wearing a mask. Aldridge said it should be progressive disciplinary action. Srp said the response from the head of the department was he chose to support his staff if they chose not to wear them. Aldridge said an outbreak in that department could lead to a fine. Aldridge said this is a workplace thing that OSHA regulates, it isn't political. County Auditor Van Lancker said it is disappointing that other departments aren't respecting the other departments following the policy and trying to stay healthy. He added Clinton County is typically known for being on top of risk management. Supervisor Determann said the Board is not asking that much from employees because they don't have to wear the mask all day. County Community Assistance Director Kim Ralston said she is supportive of employees wearing masks in common areas because that also sends a good message to the public. County Attorney Mike Wolf said there is a great compliance at the Law Center/Courthouse. Wolf said they had a scare in his office with a person exposed with COVID and he believes wearing masks has helped his department stay healthy after that. Aldridge said she spoke with the security and they reported a large majority of the public are wearing masks. Wolf added he has arranged for a lease with the Masonic Temple in Clinton for jury selection only.

9:15 A.M. Formal Action & Motions      Claims Approved Unanimously

CONSENT AGENDA

Resolutions #2020-202 through #2020-210 and one (1) Motion were approved on the Consent Agenda:

RESOLUTION #2020-202

WHEREAS, the Clinton County Conservation Board wishes to end seasonal employment of Abigail Stock, as a Concession Worker, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board. Stock's last day of employment will be on August 14, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.      Daniel A. Srp, Chairperson

RESOLUTION #2020-203

WHEREAS, the Clinton County Conservation Board wishes to end seasonal employment of Baylor Crigger, as a Maintenance Worker, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Crigger's last day of employment will be on August 7, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.      Daniel A. Srp, Chairperson

RESOLUTION #2020-204

WHEREAS, the Clinton County Conservation Board wishes to end seasonal employment of Chance Dexter, as a Maintenance Worker, now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Dexter's last day of employment will be on August 14, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.      Daniel A. Srp, Chairperson

RESOLUTION #2020-205

WHEREAS, the Clinton County Conservation Board has accepted the resignation of Tara Sbertoli, as Executive Secretary, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County

Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Sbertoli's last day of employment was on August 7, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-206

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted "Regulations for Non-Union County Personnel" applicable to the employment of non-union personnel; and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Tara Sbertoli for the position of Secretary, at the rate of \$22.77 per hour effective, August 8, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Clinton County Conservation General Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-207

WHEREAS, Code of Iowa Chapters 425 and 426A provide homestead and military property tax credits for qualifying properties; and

WHEREAS, the Clinton County Assessor's Office has recommended the approval of applications for the homestead and military property tax credit as filed in the Clinton County Auditor's Office; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said parcels are allowed the homestead and/or military property tax credit per Code of Iowa Chapters 425 and 426A, effective July 1, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-208

WHEREAS, Code of Iowa Chapters 425 and 426A provides homestead and military property tax credits for qualifying properties; and

WHEREAS, the Clinton County Assessor's Office has recommended the removal of homestead and military property tax credits from certain parcels as filed in the Clinton County Auditor's Office; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said parcels be disallowed the homestead and/or military property tax credits per Code of Iowa Chapters 425 and 426A, effective July 1, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-209

WHEREAS, Code of Iowa Chapter 426C provides a business property tax credit for qualifying properties; and

WHEREAS, the Clinton County Assessor's Office recommends the list of parcels filed in the Clinton County Auditor's Office qualify for the business property tax credit as defined by Code of Iowa Section 426C.4(1)(a); now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said list of parcels is allowed the business property tax credit per Code of Iowa Chapter 426C, effective July 1, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-210

WHEREAS, Code of Iowa Chapter 426C provides a business property tax credit for qualifying parcels; and

WHEREAS, the Clinton County Assessor's Office recommends the list of parcels placed on file in the Clinton County Auditor's Office be disallowed for the business property tax credit as defined by Code of Iowa Sections 426C.4(1)(a) and 426C.4(1)(b); now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said list of parcels is disallowed the business property tax credit per Code of Iowa Chapter 426C, effective July 1, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

MOTION by Supervisor Determann to authorize the Chairperson to sign Utility Permit Number 16-197 for Windstream Communications of Iowa to replace 5000 ft. of aerial and underground cable on Iowa HW 136 in Section 25, 30, and 35 of T83N R05E in Deep Creek Township.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-211

WHEREAS, the Clinton County Board of Supervisors has considered the bids received by the Iowa Department of Transportation (IDOT) on July 21, 2020 for Fog Seal on Z-36 from Hwy 136 to Hwy 67, Project No. FM-C023(120)—55-23.

WHEREAS, the total amount of each bid was as follows:

Asphalt Surface Technologies (ASTECH) Corp.	\$119,400.40
Farhner Asphalt Sealers, LLC	\$168,270.00
Dave Schmitt Construction Co., Inc.	\$184,097.50

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs in the IDOT's recommendation that the contract for said work be awarded to the low bidder, as follows:

Asphalt Surface Technologies Corp., St. Joseph, MN	\$119,400.40
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BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance Todd J. Kinney, the County Engineer for Clinton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-212

WHEREAS, Clinton County voters approved a proposition to issue General Obligation Bonds not to exceed \$22,000,000 for the purpose to pay for the costs of designing, constructing, equipping and furnishing a jail, sheriff's office, 911/communications center and emergency management agency office and demolition of the existing facility; and

WHEREAS, the Clinton County Board of Supervisors have deemed it best practice to review each claim for payment for said project; and

WHEREAS, the appropriate Clinton County officials have reviewed the claim(s) listed below and recommend payment; and

WHEREAS, the following list of claims have been submitted for payment on said project:

VENDOR	AMOUNT	INVOICE DATE
Larry L Joe Determan Inc.	\$32,325.73	07/12/2020

BE IT RESOLVED by the Clinton County Board of Supervisors that said claims have been duly reviewed and approved for payment; and

BE IT FURTHER RESOLVED the County Auditor is authorized to make said payments within the standard claim payment process from the Capital Projects Fund.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Treasurer Johnson reported about \$200,000 in collections last week. He said delinquency notices going out next week. He said the outstanding tax payments are now around \$800,000.

County Facilities Director Corey Johnson said he is meeting with city officials to review the draining of the Law Center on the south side.

DISCUSSION WITH POSSIBLE ACTION

Elvira Wastewater Project Update: County Sanitarian Shane McClintock reported they have agreements ready for the residents to sign. McClintock said if a resident doesn't sign a cease and desist order can be signed and the system could be plugged which could cause damage to the home. McClintock believes the agreement is very friendly and doesn't expect anyone to opt out. Srp said after years of research on this project this agreement was easily the best solution for all involved. Wolf asked about a community meeting or what is the best way to share information to the residents about the agreements. Srp suggested that a mailer would address most of the questions. Determann thinks a WebEx meeting should be offered. A meeting will be scheduled for August 26.

Grand Mound Telephone Coop grant support: Supervisor Irwin said the coop is applying for a grant from the State of Iowa for potential funding for an expansion of internet services to rural areas. Irwin said they would like to have the signed letter by the end of the day today. He said it is just a letter of support. It does not require a financial contribution from the County.

MOTION by Supervisor Determann to authorize the Supervisor to sign the letter of support for the Grand Mound Telephone Cooperation Association.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

IMWCA Annual Visit Recommendation and Response: Van Lancker reported IMWCA conducted its annual visit recently via a Zoom meeting. He said the recommendation included focusing on back related issues.

MOTION by Supervisor Determann to authorize the Chairman to sign the IMWCA response form.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried.

10:53 A.M. Closed Session per Code of Iowa 21.5(1)(c).

MOTION by Supervisor Determann to enter into a closed session per Code of Iowa 21.5(1)(c).

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried. The Board entered into a closed session at 10:53 a.m.

Chairman Srp adjourned the closed session at 11:48 am.

The Board of Supervisors adjourned to meet on Monday, August 10, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

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County Auditor

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Chairperson