

Camanche Historical Society/Gateway Genealogical Society	\$ 1,500.00
Carroll Assistance Center	\$ 1,125.00
Clinton Municipal Airport Commission	\$ 7,500.00
Quality Jobs 4 A Strong Future	\$33,000.00
Clinton County Agriculture Society (4-H Clubs)	\$17,500.00
Clinton County Historical Society	\$ 2,000.00
Clinton County Soil and Water Conservation	\$ 750.00
Concerned DeWitt Citizens, Ltd.	\$ 1,500.00
DeWitt Development Company (includes business education coordinator)	\$14,680.00
Milestone Agency on Aging	\$ 1,125.00
Retired Senior Volunteer Program	\$ 2,625.00
River Bend Services, Inc.	\$ 3,203.50
YWCA Domestic Violence/Sexual Assault Resource Center	\$12,500.00

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-124

WHEREAS, Clinton County has allocated \$70,000.00 in County funds for county libraries FY 2019-2020; and

WHEREAS, thirty percent (30%) of the funds, \$21,000, are divided equally to the libraries in the cities of Calamus, Camanche, Clinton, DeWitt, Lost Nation and Wheatland, in the amount of \$3,500.00; and

WHEREAS, seventy percent (70%) of the funds, \$49,000 are disbursed to the libraries based on circulation as follows:

	Circulation	% of total (rounded)	Amount
Calamus	47	0.17%	\$81.44
Camanche	1,006	3.56%	\$1,743.13
Clinton	5,698	20.15%	\$9,873.12
DeWitt	19,697	69.65%	\$34,129.67
Lost Nation	1,297	4.59%	\$2,247.36
Wheatland	534	1.89%	\$925.28

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue checks on the Rural Basic Fund in the following amounts representing the second half allocation for each library:

Library	30% portion	Circulation portion	Half allocation
Calamus	\$1,750.00	\$40.72	\$1,790.72
Camanche	\$1,750.00	\$871.57	\$2,621.57
Clinton	\$1,750.00	\$4,936.56	\$6,686.56
DeWitt	\$1,750.00	\$17,064.84	\$18,814.84
Lost Nation	\$1,750.00	\$1,123.68	\$2,873.68
Wheatland	\$1,750.00	\$462.64	\$2,212.64

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-125

BE IT RESOLVED by the Clinton County Board of Supervisors that the official holidays for FY 2021, for which County offices of the Administration Building and other off premises County offices will be closed are as follows:

2020: Independence Day	Friday, July 3 rd	
Labor Day	Monday, September 7 th	
Veterans Day	Wednesday, November 11 th	
Thanksgiving	Thursday, November 26 th	Friday, November 27 th
December Holidays	Thursday, December 24 th	Friday, December 25 th
2021: News Years Day	Friday, January 1 st	
Martin Luther King Day	Monday, January 18 th	
Good Friday	Friday, April 2 nd	
Memorial Day	Monday, May 31 st	

BE IT FURTHER RESOLVED that employees of the Sheriff's Office are to refer to their respective Bargaining Unit Agreement for their holiday schedule.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker discussed the canvass for the June 2 Primary Election. He asked if they can meet in person for that event on June 9. The Supervisors said they could attend in person and would like to conduct the weekly board meeting after the canvass.

County Facilities Director Corey Johnson said a long-time employee in his department is retiring. He will fill the position after the employee's payout is made. The Board wants to discuss the staffing at next week's meeting.

County Treasurer Dustin Johnson said he will have a similar situation in his office as with the maintenance department in regards to retirements and would like to be included in the discussion next week. Johnson added taxes on 2,425 parcels totaling \$2.29m are still uncollected. Johnson said they are still waiting for word from the Governor's Office on having a tax sale.

County Engineer Todd Kinney said he would like to hire a part-time person to mow and also would like to hire a summer assistant engineer. Chairman Srp said he would discuss that under the pandemic update.

Supervisor Irwin thanked the Board members and County Auditor for attending last week's Mental Health Region meeting.

DISCUSSION WITH POSSIBLE ACTION

Coronavirus/COVID-19 update: County Facilities Director Corey Johnson said barrier work will begin this week for the Recorder's Office and the Treasurer's office counter is still waiting on delivery. He said after that, the barrier can be put into place. He hopes the work can still be done by next week. The Board reviewed pandemic-related policies.

The following resolution was presented and on motion approved:

RESOLUTION #2020-126

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and
WHEREAS, the Clinton County Director of Human Resources has recommended the County implement listed Policies for Pandemic, specifically COVID-19 related reasons; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the following policies be adopted: Working During Pandemic Policy Response to Employee(s) Who Test Positive for COVID-19 Policy

BE IT FURTHER RESOLVED by the Clinton County Board of Supervisors that updates to the following policies be adopted: - Isolation Policy -Travel and Return to Work During the COVID-19 Policy

- Emergency and Expanded FMLA and Emergency Paid Sick Leave Act during the COVID-19 Pandemic Policy with Request for COVID EFMLA Leave Form

BE IT FURTHER RESOLVED that this policy be distributed by the County HR Director to all County elected officials and department heads and that it be posted on the County website for staff to readily find away from work.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-127

WHEREAS, Clinton County is dedicated to mitigating the risk of spreading COVID-19 while at work and providing a safe work environment for both staff and visitors; and

WHEREAS, Clinton County continues to encourage staff who may present with COVID-19 symptoms to not come to work; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Wellness days not be withheld to those with approved EFMLA days off due to COVID-19 related issues and is hereby adopted with said recommended changes effective this date; and will expire on December 31, 2020, or when the Federal Government discontinues H.R.6201-18 Sec. 5101 Division C Emergency Family and Medical Leave Expansion Act and Division E-Emergency Paid Sick Leave Act; and

BE IT FURTHER RESOLVED that this resolution be distributed to Department Heads and Elected Officials by the County HR Director for Department Heads and Elected officials to share with staff.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-128

WHEREAS, the Clinton County, Iowa, Sheriff's Office is eligible for a direct award of \$58,008.00, from the 2020 Bureau of Justice Assistance (BJA); and

WHEREAS, the Clinton County Emergency Management Agency is preparing the documentation for the BJA grant submission; and

WHEREAS, the provision of said grant totaling \$58,008.00 requires approval of the Board of Supervisors of the County of Clinton, Iowa, in the distribution of said grant funds, if approved; and

WHEREAS, the Clinton County Sheriff recommends said agreement be submitted for consideration; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Sheriff is hereby authorized to sign the BJA Coronavirus Emergency Supplemental Funding Program grant application submission.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

Srp said he spoke with Kinney last week about how he could begin work on projects in regards to the pandemic. Kinney said he spoke with his maintenance supervisor about hiring a part-time mowing person as they start working on other projects. He said it would be a couple of weeks to get someone hired and would like that permission from the Board.

MOTION by Supervisor Determann to allow the Engineer to hire a part-time seasonal mowing position and engineer student.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Kinney would like the bridge crew to start working. He said there are a couple of culvert jobs that would be easy to complete while following distancing recommendations. Kinney said if they have to work within six feet then they would wear their mask.

MOTION by Supervisor Determann to activate the bridge crew to work on projects with appropriate precautions.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Chairman Srp mentioned a CDBG grant opportunity. Srp said he spoke with the departments that would be affected by the requirements of the \$12,000 grant. He said that amount may not be enough to meet the restrictions required by the grant. He said most of the issues with the requirements dealt with the Sheriff's Office. Sheriff Lincoln had reported to Srp that some of the restrictions would be hard to follow since there is more than one law enforcement agency in the County. EMA Director Chance Kness said the grant has already been applied for and now the implementation phase is happening. He said the Board should take action to notify the agency it won't seek the funding.

MOTION by Supervisor Determann to not further pursue the CDBG grant.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

County Conservation job hiring: Srp said Conservation has had parks open for three weekends and this weekend was very busy. He updated the proposed hires for Conservation. He said the first two weeks of youth camp has been cancelled. Irwin thanked Srp for his work with Conservation.

The following resolution was presented and on motion approved:

RESOLUTION #2020-129

WHEREAS, the Clinton County Conservation Board has accepted the resignation of Lynn Broadrick, as a Seasonal Concession Worker; now

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board. Broadrick's last day of employment was on May 20, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-130

WHEREAS, the Clinton County Board of Supervisors approved resolution for appointment of Autumn Dykstra on May 18, 2020.

WHEREAS, the Clinton County Conservation Board would like to rescind the appointment of Autumn Dykstra, as a Seasonal Maintenance Worker, now

BE IT FURTHER RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the Conservation General Fund in payment of wages without further order of the Board. Effective on May 26, 2020.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-131

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted "Regulations for Non-Union County Personnel" applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Chance Dexter and Zachary Hughes for the positions of seasonal maintenance worker, at the rate of \$12.00 per hour, effective May 26, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-132

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted "Regulations for Non-Union County Personnel" applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Jack Marlowe for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective May 26, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

Set a time for a closed session: County Attorney Mike Wolf said he would like to schedule a closed session at the end of next week's meeting.

County Building Opening discussion: Van Lancker reviewed the policy requested by the Board last week. Irwin was worried about how the numbers could be skewed by Clinton County becoming a test site or if a senior facility had an outbreak. Srp asked if there should be a standard for opening and then a separate one for closing again. Irwin doesn't want to open for a week and then have to shut down. Kness said a threshold could be a trigger to discuss closing, not necessarily to close. Van Lancker pointed out that the policy does state the Board of Supervisor will determine any building opening or closing. Johnson worried about the restrictions being difficult to staff in the Treasurer's Office. Van Lancker said it hasn't been easy so far, but it has kept county staff safe for now. Wolf asked about a partial opening and how to figure out appointments. Srp said he understood trying to minimize a potential rush of people in the first few days. Determann liked the new cases average in two weeks as a measure. Determann said there does need to be a policy about how we open and what guidelines we will follow and what can the public be expected to follow. Irwin didn't think the County could require the public to wear a mask inside its buildings. Determann would like to limit the amount of people in the building and offer masks to visitors. Chief Deputy Steve Diesch said there is not enough bailiff staff to assign another to the Administration Building to help with controlling the amount of people in the building. Johnson said he believes he can manage to allow three customers in the Treasurer's Office and explained his plan for his staff to be more efficient. Srp said the building was closed to maintain offering vital services. He said conservation was opened because it is treated like a business. He said if safety and protocols to open are there then we should consider it. Srp said he wants to get back to business as usual but other criteria must be considered. He said being able to sustain services is a key to those measures. Srp said a retail business experiencing an illness and can close for a couple of weeks is easier than the County having to stop services for a couple of weeks due to illness. Determann said the County is installing barriers and keeping the staff safe and that encouraging the public to wear masks then it is ready to open. Irwin said he likes the idea of opening up on the June 8 time frame. He would like Corey Johnson to get an estimate on a number system for the Treasurer hallway and what it would take to put into service. Determann would like to get a report from public health on the number of cases each week. Determann said as long as the barriers are ready for June 8 he would like to open then. He would like to have an extra person to assist security with managing the number of people in the building. The Board will talk next week to come to a final decision if it will open to the public on June 8. Determann said it should just be the Administration Building and then get input from the Sheriff about the Law Center.

The Board of Supervisors adjourned to meet on Monday, June 1, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson