

MAY 11, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

REPORTS: The 3rd FY20 report of the County Recorder's Report of Fees Collected was presented, approved and filed.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance
9:15 A.M. Formal Action & Motions Claims Approval

CONSENT AGENDA

Resolutions #2020-111 was approved on the Consent Agenda:

RESOLUTION #2020-111

BE IT RESOLVED by the Clinton County Board of Supervisors that Susan Arey, d/b/a The Almont Tap, will electronically file a renewal application for liquor license number LC0033922 with an endorsement for Sunday Sales, effective July 1, 2020. Said application be and is hereby approved by the Clinton County Board of Supervisors.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-112

WHEREAS, the Clinton County Board of Supervisors has considered the bids received on May 7, 2020 for a cold in-place recycling and HMA Resurfacing project located on 110th Street west of 362nd Avenue, Project Number LFM-124—73-23.

WHEREAS, the total amount of each bid was as follows:

Manatts, Inc. \$1,056,276.40 Mathy Construction Co. \$1,080,168.72

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the County Engineer's recommendation and the contract for said work be awarded to the low bidder, as follows:

Manatts, Inc. Eastern Iowa Asphalt Division, Camanche, IA \$1,056,276.40

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said contracts on behalf of Clinton County, Iowa.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-113

WHEREAS, in accordance with Iowa Code Section 26.12, it is required that a public hearing be held to approve the proposed plans, specifications, form of contract and cost estimate for new construction projects with an estimated cost greater than the competitive quote threshold; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing for the purpose of approving the plans, specifications, form of contract and cost estimate on the elevator replacement project at the Clinton County Administration Building be scheduled for June 1, 2020, at 9:45 a.m. to take place electronically by following this web address: <https://globalpage-prod.webex.com/join> and then enter meeting Code: 623839162 and then password clinton23.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-114

WHEREAS, it is in the best interest of Clinton County to establish and review policies and procedures from time to time; and

WHEREAS, the Clinton County Risk Management Committee has recommended the County Safety Manual be updated with various updates to policy, procedures, and supervisor and employee responsibilities.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Safety Manual filed in the Human Resource Department be and is hereby adopted with said recommended changes effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads who will then share it with staff and that it be posted on the web for staff readily find from work and home.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-115

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and
WHEREAS, the Clinton County Risk Management Committee has recommended the County Exposure Control Policy be updated with various updates to responsibilities; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Exposure Control Policy filed in the Human Resource Department be and is hereby adopted with said recommended changes effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the HR Director to all County elected officials and department heads and that it be posted on the web for staff to readily find from home.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Chairman Srp said he is working with department heads on some grant opportunities. He said he will update the Board as that work continues. He also asked about the Memorial Day holiday meeting scheduled. It was decided to meet on Tuesday, May 26, that week.

Supervisor Irwin said the Mental Health Regional Board met on Friday. He said it was contentious, but believes it is moving in the right direction. Irwin said he would have something for the Board to consider next week in regards to the management structure of the Mental Health Regional Board.

County Treasurer Dustin Johnson said \$2.48 million due in property tax has not been collected. He said that's more than four-times the amount not collected at this time in previous years. Johnson added he is still waiting for further direction from the State on when a tax sale can be conducted.

DISCUSSION WITH POSSIBLE ACTION

Coronavirus/COVID-19 update: County Human Resource Director Dawn Aldridge said she had completed a working during a pandemic policy that she sent to the Board. She would like input on the policy or would like to know if the Board is ready to approve it. Irwin and County Facilities Director Corey Johnson spoke about a device to spray disinfectant spray through the building before opening. He said it is encouraged to use it once a week after that. Johnson said the County is on a waiting list to receive these devices. County Auditor Eric Van Lancker reported he has been assigned to an Iowa State Association of Counties Task Force to review the reopening of County Courthouses across the state. He said members of State Court Administration are also on the committee. Van Lancker said he believes the court system would like to start planning to begin regular proceedings soon. He said the first meeting is Tuesday afternoon. Van Lancker also suggested the Board consider meeting in person live the second week of June for the canvass of votes from the Primary Election. Johnson said the in-house modifications are being made and the barrier in the Auditor's Office counter has been completed. He said other work is continuing in other offices. Supervisor Determann asked that the County set a goal of June 1 to reopen its buildings. Van Lancker asked the Board to consider its goal to open June 8. He said opening June 1, the day before the Primary Election, may put too much stress on his office. The Board generally agreed to set its goal as June 8. Irwin was complimentary of the actions Clinton County has taken during this pandemic. He said he has seen email discussions between other counties and it appears that Clinton County is on top of the situation. County Treasurer Johnson said he will wait a week after the DeWitt office is open to open the Treasurer's Office. When that happens, he hopes to open three days a week with hours during the lunchtime to better serve the public.

10:21 A.M. Public Hearing

Chairman Srp called a public hearing to order to solicit comments from the public on the proposed plans and specifications for a new secondary road truck shed in DeWitt.

Present were the Supervisors Determann and Irwin, County Auditor Van Lancker, County Engineer Kinney, elected officials, department heads, public and media.

Publication was presented, accepted and returned for filing.

No public comments were received prior to the hearing. No public comments were made during the hearing.

MOTION by Supervisor Determann to adjourn the public hearing.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
adjourned at 10:25 a.m.

Motion carried. The public hearing was

The following resolution was presented and on motion approved:

RESOLUTION #2020-116

WHEREAS, in accordance with Iowa Code Section 26.12, it is required that a public hearing be held to approve the proposed plans, specifications, form of contract and cost estimate for new construction projects with an estimated cost greater than the competitive quote threshold; and

WHEREAS, the Clinton County Board of Supervisors held a public meeting on May 11, 2020, at 9:45 a.m. to solicit public input regarding the project.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, approves the plans, specifications and estimated cost for the DeWitt Truck Shed Construction Project.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The Board of Supervisors approved the following claims be allowed and checks issued on the various funds in payment thereof:

Vendor	Payable Description	Payment Amount
PITNEY BOWES RESERVE ACCOUNT	METERED POSTAGE	\$5,000.00
	Grand Total:	\$5,000.00
Fund	Expense Amount	
0001 GENERAL BASIC	\$5,000.00	
	Grand Total:	\$5,000.00

Vendor	Payable Description	Payment Amount
PEANUT BUTTER INC	MAY 2020 PAYMENT	\$2,890.00
	Grand Total:	\$2,890.00
Fund	Expense Amount	
0001 GENERAL BASIC	\$2,890.00	
	Grand Total:	\$2,890.00

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Monday, May 18, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson