

MARCH 30, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

TRANSFERS

General Basics Fund to Secondary Roads Fund \$9,441.53
Rural Services Basics to Secondary Roads Fund \$52,449.95

9:00 A.M. Review Correspondence and Claims
Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions

CONSENT AGENDA

Resolution #2020-84 through #2020-86 were approved on the Consent Agenda:

RESOLUTION #2020-84

WHEREAS, the Clinton County Attorney plans to employ a prosecutor intern; and

WHEREAS, the Clinton County Attorney has approved the application of Colin McNamara as an intern law student which meets standard qualifications; now

THEREFORE BE IT RESOLVED that the County Attorney's Office shall employ Colin McNamara for up to 40 hours per week, at \$10.00 per hour for up to 14 weeks, starting on or about May 26, 2020, or as soon as can be arranged after he receives his Iowa Supreme Court certification to practice as a prosecutor intern; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue biweekly pay warrants on the General Basic Fund without further action of this Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-85

WHEREAS, the Clinton County Veterans Affairs Department upon approval will hire for a part time Veterans Affairs Assistant; and

WHEREAS, it is necessary for the Board of Supervisors to approval all staff hires; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Raymond Hitchcock has successfully completed pre-hire screening and is eligible for hire as a part time Veterans Affairs Assistant with the Veterans Affairs Department and his start date will be 3/19/2020 and his rate of pay will be \$13.38 per hour; and

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly warrants on the Veterans Affairs Fund in payment of salaries without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-86

WHEREAS, the Clinton County Justice Coordinating Commission has eliminated the part-time shuttle bus driver position as of April 6, 2020; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Clinton County Justice Coordinating Commission fund, to Staci Clark, Allen Cousins, Harry Goddard and Rachel McClimon. The driver's last day of employment is April 6, 2020, due to the temporary part-time position eliminated due to the construction coming to an end of the new Clinton County law center facility and transportation services no longer needed.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-87

WHEREAS, the fiscal year 2020-2021 budget for Clinton County is to be certified by March 31 of each year per Iowa Code 331.434(7); and

WHEREAS, it is required per Iowa Code 331.434(3) and Iowa Code 331.434(4) to set a time and place for a Public Hearing on the fiscal year 2020-2021 budget to allow taxpayers to present objections to or arguments in favor of any part of the budget; and

WHEREAS, Iowa Governor Kim Reynolds has issued an executive order due to the COVID-19 pandemic to allow county budgets to be certified by April 30, 2020; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a Public Hearing be held on Monday, April 13, 2020, at 9:45 a.m. in the Board of Supervisors Room, Clinton County Administration Building, 1900 N. Third Street, Clinton, Iowa, for the aforementioned purpose; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication be not less than 10 nor more than 20 days before the date of the public meeting on the fiscal 2020-2021 budget.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-88

WHEREAS, in accordance with Section 309.22 and Section 309.93 Code of Iowa, it is required that a County Secondary Road Budget and Five Year Construction Program be adopted by the Board of Supervisors, on or before April 15th of each year, and

WHEREAS, such a budget and program setting forth the amounts to spend on the various items of construction and maintenance for the said year, has been prepared, and

WHEREAS, said budget and program are subject to the approval of the Iowa Department of Transportation, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that said budget and program as set forth in detail be and are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-89

WHEREAS, Clinton County voters approved a proposition to issue General Obligation Bonds not to exceed \$22,000,000 for the purpose to pay for the costs of designing, constructing, equipping and furnishing a jail, sheriff's office, 911/communications center and emergency management agency office and demolition of the existing facility; and

WHEREAS, the Clinton County Board of Supervisors have deemed it best practice to review each claim for payment for said project; and

WHEREAS, the appropriate Clinton County officials have reviewed the claim(s) listed below and recommend payment; and

WHEREAS, the following list of claims have been submitted for payment on said project:

VENDOR	AMOUNT	INVOICE DATE
Simmons Perrine Moyer Bergman PLC	\$663.59	02/29/20
Kitchen & Bath Inspirations	\$2,3000.00	02/18/20
Accurate Controls	\$18,781.80	10/29/19
Cornerstone Construction Group	\$45,273.00	03/06/20
EMSI	\$6,552.76	02/18/20

BE IT RESOLVED by the Clinton County Board of Supervisors that said claims have been duly reviewed and approved for payment; and

BE IT FURTHER RESOLVED the County Auditor is authorized to make said payments within the standard claim payment process from the Capital Projects Fund.

Roll Call: Irwin: Yes; Determann: No; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker said he will be releasing the list of combined polling locations this week that will be used for the June 2 Primary Election

County Engineer Todd Kinney said the Iowa DOT states traffic is down since the COVID-19 pandemic started and that will affect road use payments to the County. He hopes FEMA funds will be received to cover the reduction.

Chairman Srp said he will call a department head and elected official meeting to touch base with the county leaders in regards to the COVID-19 pandemic.

DISCUSSION WITH POSSIBLE ACTION

County HIPAA compliance update: Roger Shindell, representative of Carosh Compliance Services, reported Clinton County training numbers could be better. He suggested strategies to assist to get employees through the online training.

Welton water system project update: Van Lancker reported he recently received a claim from the City of Welton for engineering for its water project. He said the County agreed to pay for the engineering of the project, but the resolution said not to exceed \$20,000. He said the latest invoice would exceed that \$20,000 by \$1,721. Van Lancker said he spoke with IIW which reported this will be the last engineering invoice for this project.

MOTION by Supervisor Determann to pay the IIW invoice of \$3,581 for the Welton Water Project.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried

Coronavirus/COVID-19 update: Van Lancker reported there were two new cases diagnosed during the weekend. He added Iowa WorkForce has changed rules for unemployment applicants. Van Lancker said employees no longer have to take paid time off before they can apply for unemployment due to a COVID-19 layoff. HR Director Dawn Aldridge reviewed recent county policies and clarifications from federal and state rules. It was also discussed how employees would be paid and received benefits if the buildings did need to be completely closed.

10:34 A.M. Drainage Districts

MOTION by Supervisor Determann to recess as the Board of Supervisors and convene as Board of Trustees for Drainage Districts.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
recessed and the Board of Trustees convened at 10:35 a.m.

Motion carried. The Board of Supervisors

PUBLIC HEARING

Chairman Srp called a public hearing to order to solicit comments from property owners of Drainage District #21 on the engineer's completion report and to hear any objections to the acceptance of the report and to receive any damage claims arising from the repair project.

Present were Supervisors Determann and Irwin, County Auditor Van Lancker, public and media.

Proof of publication was presented, accepted and returned for filing.

County Engineer Todd Kinney reviewed the engineer's report. He reported there were no claims for damage and no objections to the report.

MOTION by Supervisor Determann to adjourn the public hearing.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
adjourned at 10:37 a.m.

Motion carried. The public hearing was

Kinney said at a later date there will be action needed to accept the engineer's report and release the retainage to the contractor.

MOTION by Supervisor Determann to adjourn as Board of Trustees for Drainage Districts and reconvene as Board of Supervisors.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.
adjourned and the Board of Supervisors reconvened at 10:39 a.m.

Motion carried. The Board of Trustees

The Board of Supervisors approved the following claims be allowed and checks issued on the various funds in payment thereof:

Vendor	Payable Description	Payment Amount
CLINTON, CITY OF	SEWER SERVICE	\$1,556.32
	Grand Total:	\$1,556.32
Fund	Expense Amount	
0001 GENERAL BASIC		\$1,556.32
	Grand Total:	\$1,556.32

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Thursday, April 2, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson