

JUNE 22, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

REPORTS

The May 2020 monthly report of the Commission of Veterans Affairs was presented, approved and filed.

9:00 A.M. Review Correspondence and Claims Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions Claims Approved Unanimously

CONSENT AGENDA

Resolutions #2020-166 through #2020-167 and one (1) Motion were approved on the Consent Agenda:

RESOLUTION #2020-166

WHEREAS, a mobile home identified on the county system as 2887 has been junked by Proper Ties LLC, a mobile home park in Clinton County. Pursuant to Iowa Code section 435.25 taxes in the amount of \$155.00 shall be abated.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcel in the amount of \$155.00 shall be abated in accordance with Iowa code chapter 435.25 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2020-167

WHEREAS, Section 331.323(2)(d) of the Code of Iowa states the Board of Supervisors may authorize a county officer to destroy records that are not required to be kept as permanent records; and

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- Account Payable Claims for FY 2013-2014 - Affidavits of publication for FY 2009

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be authorized to destroy said records in an appropriate and secure manner.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

MOTION by Supervisor Determann to authorize the Chairperson to sign Utility Permit Number 28-21 for CenturyLink contractor "TelCom Construction" to bore and trench underground cable on 850 Stockwell Lane in Section 24 of T82N-R6E in Hampshire Township.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-168

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Brian Palermo the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Brian Palermo from the General Basic Miscellaneous Fund.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-169

WHEREAS, to receive Federal Aid funds in accordance with the Federal aid swap Highway Bridge Program it is necessary for Clinton County and the IDOT to enter into an agreement for administration and funding of project (BHS-SWAP-CO23(118)—FC-23); now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the IADOT Agreement No: 6-19-HBP-SWAP-042; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-170

WHEREAS, the Clinton County Board of Supervisors have reviewed the proposed change to the contract with Hoffmann Construction LLC for the Andover Shed Building Project; and

WHEREAS, the Clinton County Engineer has determined that the change to a cast in-place reinforced concrete footing and wall is a benefit to the building construction; and

WHEREAS, the Clinton County Engineer has prepared Change Order #1 detailing the contract changes and negotiated lump sum price (\$6,250.00) and recommends approval; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Engineer's recommendation that Change Order #1 for the contract change be approved; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-171

WHEREAS, the Clinton County Board of Supervisors have reviewed the proposed change to the contract with DM Corporation for the DeWitt Truck Shed Building Project, and;

WHEREAS, the Clinton County Engineer has determined that the change to a cast in-place reinforced concrete footing and wall is a benefit to the building construction, and;

WHEREAS, the Clinton County Engineer has prepared Change Order #1 detailing the contract changes and negotiated lump sum price (\$79,686.55) and recommends approval.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Engineer's recommendation that Change Order #1 for the contract change be approved.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-172

WHEREAS, the Clinton County Board of Supervisors and the Jackson County Board of Supervisors wish to enter into an agreement to temporarily share the services of the Clinton County Engineer, a Registered Professional Engineer as County Engineer pursuant to Iowa Code Section 309.19; and

WHEREAS, the purpose of this temporary agreement is to establish a working mechanism between the participating counties so that the Jackson County Board may utilize the services of Todd Kinney, during the anticipated period of time it will take for the Jackson County Board to fill the current vacancy in its county engineer position; and

WHEREAS, an Inter-Governmental Agreement has been prepared by the Clinton County and Jackson County Board of Supervisors and presented to the Clinton County Board of Supervisors, said agreement by and between Clinton County, Iowa, and Jackson County, Iowa; each a local government in Iowa, pursuant to Chapter 28E of the Code of Iowa; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said agreement be and is hereby approved and the Board of Supervisors and county auditor be and are hereby authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-173

WHEREAS, the Clinton County Board of Supervisors desires to dispose of articles listed below:

Quantity	Description
18	Desk Chairs from the DHS office

WHEREAS, the Department of Human Services office recommends the property be donated; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby approve the above articles for disposition; and

BE IT FURTHER RESOLVED that sealed said articles be donated to the Victory Homeless Center for Men and Women; and

BE IT FURTHER RESOLVED that the Department of Human Services be authorized to make arrangements for the transfer of said articles.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-174

WHEREAS, the Government Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions, requiring, among other things, all state and local governmental entities to adopt a resolution committing General Fund balance resources for various purposes; and

WHEREAS, Clinton County receives property taxes, state-aid funding and other revenues; and

WHEREAS, it is the intent of the Clinton County Board of Supervisors to adopt this resolution to restrict and commit the fund balance resources of the General Fund and the Rural Service Basic Fund in accordance with Generally Accepted Accounting Principles (GAAP) and GASB 54; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that it commits the following funds:

- Uniformed Patrol:
 - \$3,968.95 toward the purchase of radar equipment
 - \$53,442.45 toward vehicle repair and maintenance
 - \$2,252.27 toward radio and related equipment purchase
 - \$2,023.52 toward motor vehicle purchase
 - \$13,324.47 toward squad car computer purchase
- Rural Services Basic:
 - \$118,750 toward motor vehicle purchase
- Information Technology:
 - \$5,370.63 toward squad car computers
- Elections Administration:
 - \$8,427.68 toward other equipment

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

MOTION by Supervisor Determann that the Chairman is authorized to sign the Iowa Byrne Justice Assistance Grant Program agreements.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried

MOTION by Supervisor Determann that the Chairman is authorized to sign the River Bend Transit contract for fiscal year 2021.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried

MOTION by Supervisor Determann to authorize the chairman to sign the Cost Advisory Services, Inc. contract for the indirect cost recovery program for fiscal years 2020, 2021 and 2022.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reminded the Board it will need to meet on July 1 as it is the first day of the new fiscal year. He asked how the Board would like to schedule its meeting or meetings that week. It was general agreed the Board would only meet on July 1 that week. Van Lancker also reported to the Board that the County received a check from Interstate Power and Light in the amount of \$13,494 as a rebate for new construction on the Law Center project. He said that is a partial rebate and another check is expected.

County Facilities Director Corey Johnson said the DeWitt building is ready to meet pandemic standards. He also reported that there were no bids received on the shuttle bus. A resolution to receive bids through govdeals website will be presented next week. He added that plans for the administrative building roof will be ready for review by the Board next week.

County Engineer Todd Kinney said FEMA has reported the County received approval to go forward with a hazard mitigation plan that FEMA is funding at \$35,000. He said another FEMA project of more than \$100,000 will also be reimbursed.

Supervisor Determann said County Risk Management toured various secondary road sheds. He said the new Calamus shed is much improved.

Chairman Srp said ECIA has reminded Clinton County that the Board needs to appoint two people to a housing board.

EMA Director Chance Kness reported EMA has printed updated emergency flip books that can be distributed to offices throughout the County. He said a radiological exercise on July 7 has been cancelled. He said the exercise in October will be done in an interview form as opposed to an on-site table top exercise.

DISCUSSION WITH POSSIBLE ACTION

Coronavirus/COVID-19 update: County EMA Director Chance Kness reported there have been four new cases during the weekend. He said public health is not saying it is an outbreak situation. County Treasurer Dustin Johnson said it appears the state is looking at postponing a tax sale. He said there are currently \$1.5 million in uncollected property taxes. He said if a tax sale were allowed it would likely collect \$1.3 million. He said they are also looking at arrangements for tax payers to pay their taxes in full. Johnson said the earliest he would look at a tax sale is August if a decision is made soon. But he said it could be December when a tax sale is conducted. County Attorney Mike Wolf said jury trials are expected to start July 14. He said they are working on how to do jury selection considering the pandemic. Wof said one option is to do jury selection off-site. County Facilities Director Corey Johnson said a waiting area is needed outside of the Treasurer's Office. He said that hall is not as wide as other halls and gets congested quickly at times. Srp said a previous suggestion was using conference room D and installing a number system. Dustin Johnson said the surges only happen at unpredictable times. He said they have used conference room D for people to complete paperwork. Van Lancker said the County needs to ask itself how much time is it ok for a bunch of people to stand in a tight hallway together. Dustin Johnson said business with the Treasurer's Office can also be done remotely. Determann said the issue should be reviewed again next week. Irwin said it was difficult for employees in the Treasurer's Office to see someone waiting in the hall.

Administration Building Security Cameras: IT Director Paul Banowetz said there are 8 cameras available to place on the current camera system. He said cameras outside would also work. Corey Johnson said the recommendation came from the County Risk Management Committee. He said the committee suggested it would like to use a grant from ICAP to install new security cameras. Srp recommended that Determann, Johnson, Banowetz and Van Lancker work on some possible solutions.

MOTION by Supervisor Determann to apply for ICAP grant for upgraded camera system.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried

11:26 A.M. Closed session with possible action to follow

MOTION by Supervisor Determann to enter a closed session per Code of Iowa 21.5(1)(c).

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried. The Board entered a closed session at 11:26 a.m.

Chairman Srp adjourned the closed session at 12:06 a.m.

The Board of Supervisors adjourned to meet on Wednesday, July 1, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

County Auditor

Chairperson