

AUGUST 19, 2019

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

REPORTS

The July 2019 monthly report of the Commission of Veterans Affairs, submitted by Ed Staszewski, Director, were presented, approved and filed.

9:00 A.M. Review Correspondence and Claims  
Call to Order – Pledge of Allegiance

9:15 A.M. Closed session – per Code of Iowa Section 21.5(1)(c)

MOTION by Supervisor Determann to enter into a closed session per Code of Iowa 21.5(1)(c)

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried. The Board entered into a closed session at 9:20 a.m. The chairman adjourned the closed session at 10:23 a.m.

9:30 A.M. Formal Action & Motions

CONSENT AGENDA

Resolutions #2019-212 through #2019-218 were approved on the Consent Agenda:

RESOLUTION #2019-212

WHEREAS, the Clinton County Justice Coordinating Commission has accepted the resignation of Margaret Kuhl, as the full-time CCJCC Coordinator, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Clinton County Justice Coordinating Commission fund, to Margaret Kuhl. Margaret's last day is on August 9, 2019 with accrued benefits to be paid out.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-213

WHEREAS, the Clinton County Treasurer has accepted the resignation of Lori Michaelsen from the position of Tax Deputy Treasurer effective August 31, 2019; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to discontinue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Lori Michaelsen, effective September 1, 2019.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-214

WHEREAS, the Clinton County Treasurer has accepted the resignation of Allison Swanson in the position of Second Deputy Treasurer, effective August 1, 2019; and

WHEREAS, Allison Swanson has accepted re-assignment to the position of part-time clerk II in the Dewitt location only, at an hourly pay rate of \$18.09, working less than 20 hours per work week.

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of County Treasurer to Allison Swanson in the position of Clerk II, effective August 1, 2019.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-215

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor.

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail, to Colton Jones, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$18.32 during the probationary period of 6 months, then increasing to \$20.35. Colton Jones's starting date of employment with the Sheriff's Office will be August 26, 2019. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-216

WHEREAS, Clair and Carolyn McDanel have petitioned for property tax suspension under provision of Code of Iowa, Section 427.9, on the following property: 1844 Deer Creek Rd, Clinton, IA Parcel # 32-10270000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa, is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-217

WHEREAS, Kimberly Scott has petitioned for property tax suspension under provision of Code of Iowa, Section 427.9, on the following property: 2095 250<sup>th</sup> Street, Clinton, IA Parcel # 80-36350000

WHEREAS, eligibility for said suspension has been verified by the Iowa Department of Human Services.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension (for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs) be and is hereby approved and the County Treasurer shall make entry on her records accordingly, all under provision of Section 427.9, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.9, Code of Iowa, is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTION #2019-218

WHEREAS, Charles Fenzel, Jr. has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property: 514 N 3<sup>rd</sup> Street, Clinton, IA Parcel # 80-49450000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

RESOLUTIONS

The following resolution was presented and on motions approved:

RESOLUTION #2019-219

BE IT RESOLVED, that the Clinton County Board of Supervisors will hold a Public Hearing on the 9<sup>th</sup> day of September, 2019 at 9:30 a.m. in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on a proposed map amendment to the Clinton County Zoning Ordinance changing the designation of certain property in Section 4, Township 82 North, Range 3 East of the 5<sup>th</sup> P.M. from A-1 (Prime Agriculture) to R-1 (Suburban Residential); and

BE IT FURTHER RESOLVED, the Clinton County Board of Supervisors authorizes Planning and Zoning Director Thomas Barnes to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motions approved:

RESOLUTION #2019-220

WHEREAS, Paul and Christine Green have filed subdivision application 4193 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as St. Joseph's 2<sup>nd</sup> Subdivision, located in the SW ¼ of the SW ¼ of Section 16, Township 81 North, Range 5 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS, the Clinton County Planning and Zoning Commission held a public meeting on August 6, 2019 in DeWitt, Iowa to consider this application, and

WHEREAS, it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of St. Joseph's 2<sup>nd</sup> Subdivision, Clinton County, Iowa, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motions approved:

RESOLUTION #2019-221

WHEREAS, Clinton County voters approved a proposition to issue General Obligation Bonds not to exceed \$22,000,000 for the purpose to pay for the costs of designing, constructing, equipping and furnishing a jail, sheriff's office, 911/communications center and emergency management agency office and demolition of the existing facility; and

WHEREAS, the Clinton County Board of Supervisors have deemed it best practice to review each claim for payment for said project; and

WHEREAS, the appropriate Clinton County officials have reviewed the claim(s) listed below and recommend payment; and

WHEREAS, the following list of claims have been submitted for payment on said project:

VENDOR: Samuels Group      AMOUNT : \$40,936.92      INVOICE DATE: July 31, 2019

BE IT RESOLVED by the Clinton County Board of Supervisors that said claims have been duly reviewed and approved for payment; and

BE IT FURTHER RESOLVED the County Auditor is authorized to make said payments within the standard claim payment process from the Capital Projects Fund.

Roll Call: Irwin: Yes; Determann: No; Srp: Yes.

Daniel A. Srp, Chairperson

Budget amendment discussion: County Auditor Eric Van Lancker reviewed the items in the budget amendment. He said a majority of the proposed budget amendment were tied to the completion of the jail. He said a portion of the funds will cover a projected \$255,000 construction shortfall. He said there are also funds to purchase and demolition the properties across the street from the project and to finish the landscaping. Van Lancker said \$100,000 for landscaping was budgeted for last year but not spent and it was recommended to add \$800,000 for those projects. He said portions not used will be returned to the fund balance.

The following resolution was presented and on motions approved:

**RESOLUTION #2019-222**

WHEREAS, the fiscal year 2019-2020 budget for Clinton County requires a budget amendment as allowed per conditions under Iowa Code 331.435; and

WHEREAS, it is required per Iowa Code 331.435, Iowa Code 331.434(3) and Iowa Code 331.434(4) to set a time and place for a public hearing on the fiscal year 2019-2020 budget amendment to allow taxpayers to present objections to or arguments in favor of any part of the budget amendment; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that a public hearing be held on Monday, September 9, 2019, at 9:45 a.m. in the Board of Supervisors Room, Clinton County Administration Center, 1900 N. Third Street, Clinton Iowa, for the aforementioned purpose; and

BE IT FURTHER RESOLVED that the County Auditor is hereby directed to cause a publication to be made of a notice of the meeting in the official county newspapers and that such publication to be not less than 10 nor more than 20 days before the date of the public meeting on the fiscal year 2019-2020 budget amendment.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

Van Lancker asked the Board about its schedule considering the Labor Day week. It was decided the Board will not meet the week of Labor Day. He also suggested the August 1 date to start the student loan incentive be waived to be able to include teachers in the program who moved to the area during the summer.

County Engineer Todd Kinney met with FEMA last week about drainage district and road repairs due to flooding. He said FEMA appeared to be fine with the potential request for reimbursement in an amount estimated between \$700,000-\$800,000. He also reported macadam repairs in the County are progressing.

County IT Director Paul Banowetz reported the phone provider is increasing the County's rates by 600% starting September 1. He has been working with Century Link and it appears they will be able to stay near the fees the County is currently paying.

DISCUSSION WITH POSSIBLE ACTION

Law Enforcement Center Update: Johnson said the state jail inspector is on site today and tomorrow. He will also work with the project team to identify a time for an open house for the public. He thought the County will take possession of the properties across the street from the law center possibly later this week.

The Board of Supervisors adjourned to meet on Monday, August 26 at 9:00 a.m.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

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County Auditor

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Chairperson