

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Dan Srp, Chairman
Tom Determann, Vice-Chairman
Jim Irwin, Jr.

P.O. Box 2957
Clinton, Iowa 52733-2957
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www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, March 9, 2020, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA.

- 9:00 a.m.** Review Correspondence & Claims
Call to Order – Pledge of Allegiance
Clinton Community School District Special Election Canvass
- 9:15 a.m.** Formal Action & Motions

CONSENT AGENDA

- RESOLUTION 2020-59: Appointment – County Auditor’s Office
- RESOLUTION 2020-60: Resignation – Secondary Roads Department
- RESOLUTION 2020-61: Resignation – Sheriff’s Office
- RESOLUTION 2020-62: Tax Suspension Request 427.8 – Reter
- RESOLUTION 2020-63: Tax Suspension Request 427.8 – Richmond

RESOLUTIONS

- RESOLUTION: Home Base Iowa Award – Sims
- RESOLUTION: Home Base Iowa Award – Witt
- RESOLUTION: Final plat of Bock Family Addition
- RESOLUTION: Final plat of Raccoon Ridge
- RESOLUTION: Set a public hearing for the Secondary Roads Andover shed construction
- RESOLUTION: Clinton County Parking Policy
- RESOLUTION: Sign a contract for professional services for the County Administration Building roof replacement project
- RESOLUTION: Sign a contract for professional services for the County Administration Building elevator replacement project
- MOTION: Approve 2020 Drainage District assessments

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Iowa Workforce shared liability agreement

March 9, 2020

RESOLUTION 2020-59

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR
REBEKAH TEMPLE FROM THE AUDITOR OFFICE BUDGET

WHEREAS, the Clinton County Auditor is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Supplemental Fund, Office of Auditor-Elections and the General Fund, Office of Auditor to Rebekah Temple, as a full-time elections/payables clerk. This will be in effect at a hourly rate of \$16.38 during the probationary period of six months, then increasing to \$17.30 an hour. Rebekah Temple's starting date of employment with the Auditor's Office will be March 9, 2020.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020-60

RESOLUTION TO ACCEPT RESIGNATION OF FULL-TIME MECHANIC FOR THE
SECONDARY ROAD DEPARTMENT

WHEREAS, an agreement having been made between the Clinton County Secondary Road Department union employees represented by International Brotherhood of Painters & Allied Trades Local Number 2003, and the Board of Supervisors of Clinton County, Iowa, applicable to the employment of said employees, and

WHEREAS, it is necessary to make certain changes in the status of employees covered by said agreement, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made:

Accept the resignation of Lewis Creed, effective March 6, 2020.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020-61

RESOLUTION ACCEPTING THE RESIGNATION OF
JESSE PAUL FROM THE SHERIFF'S OFFICE

WHEREAS, the Clinton County Sheriff has accepted the resignation of Jesse Paul, as a part-time bailiff/security/transport officer.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Sheriff, to Jesse Paul, after accrued benefits are paid effective after his last day of employment on March 30, 2020.

Roll Call:

Srp: Yes No

Determann: Yes No

Irwin: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION # 2020-62

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR KEVIN RETER, CLINTON

WHEREAS, KEVIN RETER has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

270th 23rd Avenue N, Clinton, IA

Parcel #88625840000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2019 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION # 2020-63

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR MARK RICHMOND, CLINTON

WHEREAS, MARK RICHMOND has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

1420 27th Avenue S, Clinton, IA

Parcel #8006420000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2019 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020-_____

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO SAMUEL SIMS

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Samuel Sims the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Samuel Sims from the General Basic Miscellaneous Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020-_____

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO LARRY L. WITT

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Larry L. Witt the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Larry L. Witt from the General Basic Miscellaneous Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020 - _____
RESOLUTION APPROVING THE FINAL PLAT OF
BOCK FAMILY ADDITION, CLINTON COUNTY, IOWA

WHEREAS Joseph Bock Jr. has filed subdivision application 4232 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Bock Family Addition, located in the SW ¼ of the SW ¼ of Section 25, Township 82 North, Range 4 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS the Clinton County Planning and Zoning Commission held a public meeting on March 3, 2020 in DeWitt, Iowa to consider this application, and

WHEREAS it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of BOCK FAMILY ADDITION, CLINTON COUNTY, IOWA, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020 - _____
RESOLUTION APPROVING THE FINAL PLAT OF
RACCOON RIDGE, CLINTON COUNTY, IOWA

WHEREAS Wayne and June Bott have filed subdivision application 4231 requesting preliminary and final approval of a proposed minor subdivision to be known and designated as Raccoon Ridge, located in the SW ¼ of the SW ¼ of Section 18, Township 83 North, Range 7 East of the 5th P.M. in Clinton County, Iowa, and

WHEREAS the Clinton County Planning and Zoning Commission held a public meeting on March 3, 2020 in DeWitt, Iowa to consider this application, and

WHEREAS it appears that all requirements of the Clinton County Zoning Ordinance, Subdivision Regulations, Master Plan, and the laws of the State of Iowa have been complied with,

NOW, THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Final Plat of RACCOON RIDGE, CLINTON COUNTY, IOWA, be and the same is hereby approved and the Chair is authorized to sign the final plat prior to recording.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION # 2020-_____

RESOLUTION TO SET PUBLIC HEARING FOR
SECONDARY ROAD DEPARTMENT ANDOVER SHED CONSTRUCTION

WHEREAS, in accordance with Iowa Code Section 26.12, it is required that a public hearing be held to approve the proposed plans, specifications, form of contract and cost estimate for new construction projects with an estimated cost greater than the competitive quote threshold; now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that a public hearing for the purpose of approving the plans, specifications, form of contract and cost estimate on said County Secondary Road Department Andover Shed Construction Project be scheduled for March 16, 2020 at 10:00 a.m. in the Board of Supervisors Room.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020-_____

RESOLUTION TO ADOPT A CLINTON COUNTY PARKING POLICY

WHEREAS, it is in the best interest of Clinton County to establish and review policies from time to time; and

WHEREAS, the Clinton County Board of Supervisors desires to provide parking places closest to the doors of its buildings for visitors; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Parking Policy filed in the County Auditor's Office be and is hereby adopted effective this date; and

BE IT FURTHER RESOLVED that this policy be distributed by the County Auditor's Office to all County employees, State of Iowa employees working in Clinton County Buildings, contractors and employees of organizations that lease space in Clinton County Buildings.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

RESOLUTION 2020 - _____

RESOLUTION TO AWARD A CONTRACT FOR PROFESSIONAL SERVICE WITH IIW
FOR ROOF REPLACEMENT AT THE ADMINISTRATION BUILDING

WHEREAS the Clinton County Board of Supervisors has committed to replacing a portion of the roof on the Clinton County Administration Building by bonding for said project; and

WHEREAS the County Facilities Director has obtained a proposal from IIW of Dubuque, Iowa, for professional services for the design of the project; now

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the proposal be approved for IIW, P.C. for the amount of \$19,400.00 as recommended by the Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, Eric Van Lancker

March 10, 2020

RESOLUTION 2020 - _____

RESOLUTION TO AWARD A CONTRACT FOR PROFESSIONAL SERVICE WITH IIW
FOR ELEVATORS RELACEMENT AT THE ADMINISTRATION BUILDING

WHEREAS the Clinton County Board of Supervisors has committed to replacing the elevators in the Clinton County Administration Building by bonding for said project; and

WHEREAS the County Facilities Director has obtained a proposal from IIW of Dubuque, Iowa, for professional services for the design of the project; now

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the proposal be approved for IIW, P.C. for the amount of \$39,800.00 as recommended by the Facilities Director Corey Johnson; and

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors be authorized to execute said proposal on behalf of Clinton County, Iowa.

Roll Call:

Srp: Yes No

Determann: Yes No

Irwin Jr: Yes No

Chairperson, Dan Srp

ATTEST:

County Auditor, Eric Van Lancker

March 9, 2020

MOTION by Supervisor _____ to assess the following assessment amounts to their respective Drainage Districts and the Board of Supervisors will allow waivers as indicated for these assessments:

DRAINAGE DISTRICT		AMOUNT LEVIED	WAIVER AMORTIZATION
DRAINAGE DISTRICT 6		\$321.94	N/A
DRAINAGE DISTRICT 7	MAIN	\$13,223.45	20 YEAR
DRAINAGE DISTRICT 10	ALL POINTS	\$321.94	N/A
DRAINAGE DISTRICT 10	LATERAL 5	\$24.45	N/A
DRAINAGE DISTRICT 15	LATERAL 1	\$62.70	N/A
DRAINAGE DISTRICT 15	LATERAL 9	\$24.45	N/A
DRAINAGE DISTRICT 17		\$59,527.49	20 YEAR
DRAINAGE DISTRICT 18		\$661.52	N/A
DRAINAGE DISTRICT 21		\$72,275.04	20 YEAR
DRAINAGE DISTRICT 22		\$876.12	N/A
DRAINAGE DISTRICT 23	ALL POINTS	\$776.40	N/A
DRAINAGE DISTRICT 23	MAIN	\$5,224.09	10 YEAR
DRAINAGE DISTRICT 23	LATERAL 4	\$82.29	N/A
DRAINAGE DISTRICT 28		\$351.66	N/A
	TOTAL	\$153,753.54	

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Motion _____.