

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Dan Srp, Chairman
Tom Determann, Vice-Chairman
Jim Irwin, Jr.

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: Monday, June 22, 2020, 9:00 A.M. Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join> Enter meeting Code: 623839162 and then password clinton23.

9:00 a.m. Review Correspondence & Claims
Call to Order – Pledge of Allegiance

9:15 a.m. Formal Action & Motions
Claims Approval

CONSENT AGENDA

- RESOLUTION 2020-166: Mobile home tax abatement – Code of Iowa 435.25
- RESOLUTION 2020-167: Destruction of certain records from the Auditor's Office
- MOTION: Utility Permit – 28-21 to Century Link

RESOLUTIONS

- RESOLUTION: Home Base Iowa Award – Palermo
- RESOLUTION: Approve a highway bridge program funding agreement
- RESOLUTION: Approve a change order to the Andover shed project
- RESOLUTION: Approve a change order to the DeWitt shed project
- RESOLUTION: Approve an agreement with Jackson County to provide interim county engineer services
- RESOLUTION: Disposition of County Property from the DHS Office
- RESOLUTION: Restrict and commit certain funds in the General and Rural funds
- MOTION: Authorize the Chairman to sign the JAG agreements for the Area Substance Abuse Council
- MOTION: Authorize the Chairman to sign the contract with Riverbend Transit for Fiscal Year 2021
- MOTION: Authorize the chairman to sign the contract with Cost Advisory Services, Inc. for indirect cost recovery program for Fiscal years 2020-2022

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Coronavirus/Covid-19 update
2. Administration Building security cameras

9:45 p.m. Possible Closed Session with possible action to follow

The Supervisors may enter into a closed session per Code of Iowa Section 21.5(1)(c)

June 22, 2020

RESOLUTION NUMBER 2020-

ABATEMENT OF MOBILE HOME TAX FOR JUNKED MOBILE HOME

WHEREAS, a mobile home identified on the county system as 2887 has been junked by Proper Ties LLC, a mobile home park in Clinton County. Pursuant to Iowa Code section 435.25 taxes in the amount of \$155.00 shall be abated.

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that Mobile Home taxes for the above referenced parcel in the amount of \$155.00 shall be abated in accordance with Iowa code chapter 435.25 and the County Treasurer is hereby authorized to make adjustment to the Clinton County system accordingly.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020-

RESOLUTION TO AUTHORIZE THE DESTRUCTION
OF SPECIFIC RECORDS IN THE COUNTY AUDITOR'S OFFICE

WHEREAS, Section 331.323(2)(d) of the Code of Iowa states the Board of Supervisors may authorize a county officer to destroy records that are not required to be kept as permanent records; and

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- Account Payable Claims:
FY 2013-2014
- Affidavits of publication for Fiscal Years 2009

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the County Auditor be authorized to destroy said records in an appropriate and secure manner.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

June 22, 2020

TelCom Construction
Attn: Tabitha Verastegui
2218 200th St E PO Box 189
Clearwater, MN 55350

Subject: Permit #28-21 Project #: N.0436048—850 Stockwell Lane

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- All Utility work Shall be within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Guy wires shall not be placed within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Jacob Cline, EIT
Assistant County Engineer

June 22, 2020

Motion by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 28-21 for CenturyLink contractor "TelCom Construction" to bore and trench underground cable on 850 Stockwell Lane in Section 24 of T82N-R6E in Hampshire Township.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

June 22, 2020

RESOLUTION 2020-_____

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO BRIAN PALERMO

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Brian Palermo the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Brian Palermo from the General Basic Miscellaneous Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020-_____

RESOLUTION TO APPROVE HIGHWAY BRIDGE PROGRAM FUNDING
AGREEMENT FOR W-0117 (ON Y-52) FHWA 121530 REHABILITATION PROJECT

WHEREAS: To receive Federal Aid funds in accordance with the Federal aid swap Highway Bridge Program it is necessary for Clinton County and the IDOT to enter into an agreement for administration and funding of project (BHS-SWAP-CO23(118)—FC-23); now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, shall approve the IADOT Agreement No: 6-19-HBP-SWAP-042; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020-_____

RESOLUTION TO APPROVE CHANGE ORDER ONE TO
ANDOVER SHED CONTRACT WITH HOFFMANN CONSTRUCTION

WHEREAS: The Clinton County Board of Supervisors have reviewed the proposed change to the contract with Hoffmann Construction LLC for the Andover Shed Building Project; and

WHEREAS: the Clinton County Engineer has determined that the change to a cast in-place reinforced concrete footing and wall is a benefit to the building construction; and

WHEREAS: the Clinton County Engineer has prepared Change Order #1 detailing the contract changes and negotiated lump sum price (\$6,250.00) and recommends approval; now

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Engineer’s recommendation that Change Order #1 for the contract change be approved; and

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020-_____

RESOLUTION TO APPROVE CHANGE ORDER ONE TO DEWITT TRUCK SHED
CONTRACT WITH DM CORPORATION IN THE AMOUNT OF \$79,686.55

WHEREAS: The Clinton County Board of Supervisors have reviewed the proposed change to the contract with DM Corporation for the DeWitt Truck Shed Building Project, and;

WHEREAS: the Clinton County Engineer has determined that the change to a cast in-place reinforced concrete footing and wall is a benefit to the building construction, and;

WHEREAS: the Clinton County Engineer has prepared Change Order #1 detailing the contract changes and negotiated lump sum price (\$79,686.55) and recommends approval.

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, concurs with the Clinton County Engineer's recommendation that Change Order #1 for the contract change be approved.

BE IT FURTHER RESOLVED that the Chairman of the Board of Supervisors be authorized to execute said change order on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020-_____

RESOLUTION TO APPROVE JOINT AGREEMENT WITH JACKSON COUNTY FOR INTERIM COUNTY ENGINEER SERVICES

WHEREAS, The Clinton County Board of Supervisors and the Jackson County Board of Supervisors wish to enter into an agreement to temporarily share the services of the Clinton County Engineer, a Registered Professional Engineer as County Engineer pursuant to Iowa Code Section 309.19;and

WHEREAS, The purpose of this temporary agreement is to establish a working mechanism between the participating counties so that the Jackson County Board may utilize the services of Todd Kinney, during the anticipated period of time it will take for the Jackson County Board to fill the current vacancy in its county engineer position; and

WHEREAS, an Inter-Governmental Agreement has been prepared by the Clinton County and Jackson County Board of Supervisors and presented to the Clinton County Board of Supervisors, said agreement by and between Clinton County, Iowa, and Jackson County, Iowa; each a local government in Iowa, pursuant to Chapter 28E of the Code of Iowa; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that said agreement be and is hereby approved and the Board of Supervisors and county auditor be and are hereby authorized to execute said agreement on behalf of Clinton County, Iowa.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

RESOLUTION 2020 - _____

WHEREAS, the Clinton County Board of Supervisors desires to dispose of articles listed below;

<i>Quantity</i>	<i>Description</i>
18	Desk Chairs from the DHS office

WHEREAS, the Department of Human Services office recommends the property be donated;
now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors do hereby
approve the above articles for disposition; and

BE IT FURTHER RESOLVED that sealed said articles be donated to the Victory Homeless
Center for Men and Women; and

BE IT FURTHER RESOLVED that the Department of Human Services be authorized to make
arrangements for the transfer of said articles.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION 2020-_____

RESOLUTION TO COMMIT CERTAIN SURPLUS FUNDS
IN THE COUNTY GENERAL FUND BALANCE

WHEREAS, the Government Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions, requiring, among other things, all state and local governmental entities to adopt a resolution committing General Fund balance resources for various purposes; and

WHEREAS, Clinton County receives property taxes, state-aid funding and other revenues; and

WHEREAS, it is the intent of the Clinton County Board of Supervisors to adopt this resolution to restrict and commit the fund balance resources of the General Fund and the Rural Service Basic Fund in accordance with Generally Accepted Accounting Principles (GAAP) and GASB 54; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that it commits the following funds:

- Uniformed Patrol:
 - \$3,968.95 toward the purchase of radar equipment
 - \$53,442.45 toward vehicle repair and maintenance
 - \$2,252.27 toward radio and related equipment purchase
 - \$2,023.52 toward motor vehicle purchase
 - \$13,324.47 toward squad car computer purchase
- Rural Services Basic:
 - \$118,750 toward motor vehicle purchase
- Information Technology:
 - \$5,370.63 toward squad car computers
- Elections Administration:
 - \$8,427.68 toward other equipment

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

June 22, 2020

MOTION by Supervisor _____ that the Chairman is authorized to sign the Iowa Byrne Justice Assistance Grant Program agreements.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

June 22, 2020

MOTION by Supervisor _____ that the Chairman is authorized to sign the River Bend Transit contract for fiscal year 2021.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

June 22, 2020

MOTION by Supervisor _____ to authorize the chairman to sign the Cost Advisory Services, Inc. contract for the indirect cost recovery program for fiscal years 2020, 2021 and 2022.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____