

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Dan Srp, Chairman  
Tom Determann, Vice-Chairman  
Jim Irwin, Jr.

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time: Monday, April 6, 2020, 9:00 A.M. The public may join the meeting by phone by dialing 1-408-418-9388 and entering the access code 623839162. The public may also join through the internet by following this web address: <https://globalpage-prod.webex.com/join>  
Enter meeting Code: 623839162 and then password clinton23.

- 9:00 a.m.** Review Correspondence & Claims  
Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- MOTION: Utility permit number 10-119 for Eastern Iowa Light & Power
- MOTION: Utility permit number 6-25 for Eastern Iowa Light & Power

## RESOLUTIONS

- RESOLUTION: Renew a service agreement with Carosh Compliance Solutions for HIPAA compliance services.

## UNFINISHED BUSINESS

### GENERAL PUBLIC

### DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

### DISCUSSION WITH POSSIBLE ACTION

1. Eastern Iowa Mental Health Region update
2. Elvira wastewater project update
3. Property tax penalty extension
4. Review/approve Clinton County Telecommuting Policy
5. Coronavirus/Covid-19 update
6. County hiring during Covid-19 pandemic

### **9:45 a.m.** Drainage Districts

The Supervisors will consider a resolution for the completion of a project in Drainage District 21 and consider any other drainage district issues.

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

April 6, 2020

Aaron Healy  
Eastern Iowa Light & Power  
500 S. 5<sup>th</sup> Street  
DeWitt, IA 52742  
563-529-3723

Subject: Permit 10 – 119 for Underground Electrical Utility Installation

Dear Aaron,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee. If you have any questions, please call the office at the above listed number. Thank you.

Todd J. Kinney, P.E.  
Clinton County Engineer

April 6, 2020

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 10-119 for Eastern Iowa Light and Power to install new underground electrical within the county right-of-way located in Section 25 of Welton Township, T82N-R3E, under 210<sup>th</sup> Street.

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

MOTION: \_\_\_\_\_

# CLINTON COUNTY ENGINEER

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563-244-0564  
Fax: 563-243-3739

April 6, 2020

Aaron Horman  
F&B Communications  
103 Main Street North  
P.O. Box 309  
Wheatland, IA 52777  
Ph:563-374-1236

Subject: Utility Permit #6-25  
Dear Aaron,

Please find enclosed one signed copy of each of your requested permits for construction within the county right-of-way. These permits were approved based on the following stipulations:

- Fiber optic cable shall be bored under culverts or installed around the ends of culverts at a minimum depth of 36 inches.
- Fiber optic cable plowed in the roadway ditches shall be placed at the top of the backslope.
- Fiber optic cable plowed into the shoulder will need to be approved by our Road Superintendent, Donn Holst (563-249-6492), prior to any work being done.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee to the above listed address.

Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Todd Kinney  
County Engineer

April 6, 2020

MOTION by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 6-25 for F&B Communications to place new fiber optic cable within the county right-of-way along the west side of 190<sup>th</sup> Avenue Street beginning at property number 2672 extending 1450 feet north and terminating in the south ditch of 265<sup>th</sup> street (in Olive Township).

Roll Call:

Irwin: \_\_\_\_\_

Determann: \_\_\_\_\_

Srp: \_\_\_\_\_

MOTION: \_\_\_\_\_

April 6, 2020

RESOLUTION NUMBER 2020-

RESOLUTION TO AUTHORIZE THE CHAIRPERSON TO SIGN THE  
RENEWAL AGREEMENT WITH CAROSH COMPLIANCE SOLUTIONS

WHEREAS Clinton County is required to follow the rules of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); and

WHEREAS, the Clinton County Board of Supervisors wish to continue to adhere to the regulations set forth within HIPAA and to avoid penalties that accompany HIPAA violations; and

WHEREAS, Carosh Compliance Solutions has completed its second year obligations in relation to HIPAA compliance; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Board Chairperson is hereby authorized to sign a one-year renewal contract with Carosh Compliance Solutions to provide HIPAA compliance services.

Roll Call:

Irwin:           Yes    No

Determann:    Yes    No

Srp:            Yes    No

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Chairperson, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker

April 6, 2020

RESOLUTION 2020-DD21-02

RESOLUTION TO ACCEPT PROJECT COMPLETION REPORT IN DD21

WHEREAS: The Drainage District #21 2019 Repair Project contract work has been completed in general accordance with the plans and specifications prepared by the Clinton County Engineer's Office, dated March 2019 and the project completion report was submitted to the Drainage District #21 Trustees on March 1, 2020 and;

WHEREAS: the Drainage District #21 Trustees held a public hearing on March 30, 2020, at 9:45 A.M. to consider the report and hear any claims for damages and no claims were received in writing or verbally before or at the hearing.

THEREFORE BE IT RESOLVED that the Board of Supervisors acting as Trustees for Drainage District #21 accept the engineer's completion report and accept the project as complete.

BE IT FURTHER RESOLVED that the Board of Supervisors acting as Trustees for Drainage District #21 release the balance due to the contractor and the payment, performance and maintenance bonds of Liberty Drainage and Excavating (subject to any liens on file), in accordance with Iowa Code section 468.103 (30 days after resolution accepting the project as complete).

Roll Call:

Irwin:            Yes    No

Determann:    Yes    No

Srp:             Yes    No

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Chairman, Daniel A. Srp

ATTEST:

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County Auditor, Eric Van Lancker