

Clinton County Board of Supervisors

Clinton County Administration Building
1900 North Third Street

Dan Srp, Chairman
Tom Determann, Vice-Chairman
Jim Irwin, Jr.

P.O. Box 2957
Clinton, Iowa 52733-2957
Telephone: (563) 244-0575

www.clintoncounty-ia.gov

PUBLIC NOTICE is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, July 1, 2019, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3rd St., Clinton, IA.

- 9:00 a.m.** Review Correspondence & Claims
Call to Order – Pledge of Allegiance
- 9:15 a.m.** Formal Action & Motions

CONSENT AGENDA

- RESOLUTION 2019-161: Fiscal Year 2020 budget appropriation
- RESOLUTION 2019-162: Secondary Road fund transfer
- RESOLUTION 2019-163: Approval of County depositories
- RESOLUTION 2019-164: Cigarette license
- RESOLUTION 2019-165: Appointment – Jail
- RESOLUTION 2019-166: Appointment – Medical Examiner Investigators
- RESOLUTION 2019-167: Approval of road closure for Crossroads Triathlon
- RESOLUTION 2019-168: Tax Suspension Request 427.8 – Fallesen
- MOTION: Utility permit number 10-107 for Eastern Iowa Light & Power
- MOTION: Utility permit number 28-21 for Flawless Execution
- MOTION: Utility permit number 28-22 for Flawless Execution

RESOLUTIONS

- RESOLUTION: Home Base Iowa Award – Schild
- RESOLUTION: Authorize the chairman to sign the contract with Carosh for HIPAA compliance services

UNFINISHED BUSINESS

GENERAL PUBLIC

DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

DISCUSSION WITH POSSIBLE ACTION

1. Review the proposed Clinton County Community Student Loan Assistance Program policy and application
2. Letter of support for a four-lane Highway 30

10:00 a.m. Regional Planning Affiliation FY 20-23 Transportation Improvement Program
The Supervisors will receive a report from ECIA Director of Transportation Chandra Ravada about projects included in the program located in Clinton County.

July 1, 2019

RESOLUTION # 2019-161

RESOLUTION APPROPRIATING FUNDS FOR THE
FISCAL YEAR 2020 CLINTON COUNTY BUDGET

BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the amounts as shown, published, and approved in the County Budget for fiscal 2019/2020 on March 11, 2019, be and are hereby appropriated for fiscal year 2019/2020 from the various funds of the County to the several offices and departments of County Government for the purpose set out in detail and on file in the office of the County Auditor.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

RESOLUTION #2019-162

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS TO THE SECONDARY ROADS FUND FOR FISCAL YEAR 2020

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services funds to the Secondary Road Fund during the 2019/2020 budget year, and

WHEREAS, said transfers must be in accordance with section 331.432, Code of Iowa,

Section 1. The total maximum transfer from the General Basic Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$264,088.00; and the maximum transfer from the Rural Services Fund to the Secondary Road Fund for the fiscal year beginning July 1, 2019, shall not exceed the sum of \$1,782,047.00.

Section 2. Within three days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes or military service tax credit replacements to the General Basic or Rural Services Funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Services Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, to the sum of mobile home taxes and total military service tax credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.

Section 5. Notwithstanding the provisions of Section 2 and 3 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct his books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The above and foregoing resolution was adopted by the Board of Supervisors of Clinton County, Iowa the vote thereon being as follows:

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2019

RESOLUTION 2019 - 163

RESOLUTION ASSIGNING CLINTON COUNTY'S DEPOSITORIES
FOR FISCAL YEAR 2020

WHEREAS, the officials of the various offices of Clinton County designate the following institutions as depositories for the funds coming into their hands FY 2019-2020. As provided by Section 12C.1, Code of Iowa; and

WHEREAS, the Clinton County Board of Supervisors, after receiving advice from the County Treasurer, deem said institutions as proper places for the deposit of such funds.

THEREFORE, BE IT RESOLVED that the actions of said officials in designating said institutions be and the same are hereby approved and said officials are hereby authorized to deposit public funds in their hands in the financial institutions specified, deposits in no case to exceed the amount specified:

RECORDER/REGISTRAR, SCOTT JUDD

Clinton National Bank \$ 300,000.00

SHERIFF, RICK LINCOLN

Clinton National Bank 500,000.00

TREASURER, RHONDA MCINTYRE

Clinton National Bank \$60,000,000.00

Sterling Federal Bank 10,000,000.00

US Bank 10,000,000.00

DeWitt Bank & Trust 30,000,000.00

First Central State Bank 60,000,000.00

First Trust & Savings Bank 10,000,000.00

Citizen's First Bank 30,000,000.00

IPAIT 3,000,000.00

Edward D. Jones (Jerry Kedley) 1,000,000.00

Roll Call:

Irwin Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2019

RESOLUTION 2019-164

WHEREAS, the below listed entities have filed applications for renewal applications to sell cigarettes/tobacco/nicotine/vapor in Clinton County; now

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby accepted and the County Auditor be and is hereby authorized to issue renewal permits for FY2020 to the following pending the payment of \$50 for each application:

The Almont Tap	4581 140 th St., Clinton
B.S. General Store	2919 Hwy 67, Camanche

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2019

RESOLUTION 2019-165

RESOLUTION TO AUTHORIZE PAYROLL TO START FOR
JESSICA GILBERT FROM THE JAIL BUDGET

WHEREAS, the Clinton County Sheriff is an elected official and the Board of Supervisors does not consider nor appoint personnel for elected officials, but need to authorize payroll for the County Auditor; now

THEREFORE, BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa that the County Auditor be and is hereby authorized to issue biweekly paychecks on the General Basic Fund, Office of Jail to Jessica Gilbert, as a full-time Civilian Correctional Officer. This will be in effect at an hourly rate of \$18.32 during the probationary period of 6 months, then increasing to \$20.35. Jessica Gilbert's starting date of employment with the Sheriff's Office will be July 8, 2019. This is subject to the terms and conditions of the Sheriff's Bargaining Unit agreement without further action of this Board.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2019

RESOLUTION #2019-166

RESOLUTION APPOINTING JOSEPH SNODGRASS AND ASHTON SCHULZ
AS CLINTON COUNTY MEDICAL EXAMINER INVESTIGATORS

WHEREAS, the Medical Examiner for Clinton County has determined the need for two additional Clinton County Medical Examiner Investigators; and

WHEREAS, the Board has determined Joseph Snodgrass and Ashton Schulz to be qualified and appropriate to be appointed as a Clinton County Medical Examiner Investigators; now

THEREFORE BE IT RESOLVED that Joseph Snodgrass and Ashton Schulz are appointed as Clinton County medical Examiner Investigators.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July 1, 2019

RESOLUTION #2019- 167

RESOLUTION TO APPROVE ROAD CLOSURE REQUEST
FOR CROSSROADS TRIATHLON

WHEREAS: Clinton County has received a completed request form for temporary road closure as follows:

Request From:	DeWitt Crossroads Triathlon (City of DeWitt)
Purpose of Closure:	Triathlon
Date & Time:	Saturday, August 3, 2019; 8:00 A.M.-11:00 A.M.
Roads Involved:	245 th Street from DeWitt to 330 th Avenue Y-70 from DeWitt to 190 th Street

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors, in a spirit of cooperation do hereby approve the aforementioned road closures for the above specified time and the event sponsor has requested that the Secondary Road Department provide the proper road closure signage and the Secondary Road Department will not be reimbursed by the City of DeWitt.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairman, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

JULY 1, 2019

RESOLUTION # 2019-168

RESOLUTION TO AUTHORIZE PROPERTY TAX SUSPENSION REQUEST PER
CODE OF IOWA SECTION 427.8 FOR BRIAN FALLESEN, CLINTON

WHEREAS, BRIAN FALLESEN has petitioned for a property tax suspension under provision of Code of Iowa, Section 427.8, on the following described property:

2046 442nd Avenue, Clinton, IA Parcel # 3204970000 & # 3204971000

WHEREAS, the eligibility for said suspension has been verified by Kim Ralston, CAP Director.

BE IT RESOLVED by the Clinton County Board of Supervisors that tax suspension [for the collection of taxes, special assessments, and rates or charges, including interest, fees and costs] be and is hereby approved and the County Treasurer is authorized to make entry on her records accordingly, all under provision of Section 427.8, Code of Iowa.

BE IT FURTHER RESOLVED that tax suspension under provision of Section 427.8, Code of Iowa is for the 2018 Assessment Year and all prior years and it is the responsibility of the petitioning taxpayer to reapply for further tax suspension.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

CLINTON COUNTY ENGINEER

Clinton County Administration Building
1900 North Third Street
P.O. Box 2957
Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

July 1, 2019

Chad Ruden
Eastern Iowa Light & Power
1705 West 3rd Street
PO Box 3003
Wilton, IA 52778
563-529-3725

Subject: Permit 10 – 107 for Electrical Utility Installation

Dear Larry,

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Eastern Iowa Light & Power shall not place guy wires within 10 feet of the edge of shoulder.
- Eastern Iowa Light & Power shall bore all utility work within County ROW at a minimum depth of 48-inches.
- Utility cable shall be bored under culverts or installed around the ends of culverts. This stipulation applies to all culverts located within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction. Please submit the \$100 permit fee. If you have any questions, please call the office at the above listed number. Thank you.

Elliott Pennock, EIT
Assistant County Engineer

July 1, 2019

MOTION by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 10-107 for Eastern Iowa Light and Power to install new underground electrical within the county right-of-way located in Sections 19 and 20 of Welton Township, T82N-R3E, along the south side of 190th Street and east side of 230th Avenue.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

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PAID, 6/26/19, Ck#2086, \$100

July 1, 2019

Ashlee Miller
Flawless Execution
11124 Kingston Pike Suite 119-234
Knoxville, TN 37934

Subject: Permit #28-21 Project # WS-LWMR-RL02

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Contractor shall install all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Contractor shall not place guy wires within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT
Assistant County Engineer

July 1, 2019

Motion by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 28-21 for Flawless Execution to place electric poles on the north and south side of 210th Street in Section 30 of T82N-R5E in Center Township.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

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1900 North Third Street
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Clinton, Iowa 52733-2957
563-244-0564
Fax: 563-243-3739

July 1, 2019

Ashlee Miller
Flawless Execution
11124 Kingston Pike Suite 119-234
Knoxville, TN 37934

Subject: Permit #28-22 Project # WS-DEWT-RL01

Please find enclosed one signed copy of your requested permit for construction within the county right-of-way. This permit was approved based on the following stipulation:

- Contractor shall install all utility work within County ROW at a minimum depth of 36-inches.
- Cable shall be bored under culverts. This stipulation applies to all culverts located with the county right-of-way.
- Contractor shall not place guy wires within 10 feet of the edge of shoulder.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

Please submit the \$100 permit fee made payable to the Clinton County Engineer's Office. Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT
Assistant County Engineer

July 1, 2019

Motion by Supervisor _____ to authorize the Chairperson to sign Utility Permit Number 28-22 for Flawless Execution to place electric poles on the north and south side of 178th Street in Section 7 of T82N-R4E in Washington Township.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

MOTION: _____

July 1, 2019

RESOLUTION 2019-_____

RESOLUTION AWARDING CLINTON COUNTY HOME BASE IOWA
HOME PURCHASE CLOSING COST REIMBURSEMENT TO SETH SCHILD

WHEREAS, the Iowa Legislature in 2014 overwhelmingly passed the HBI Act, known as Home Base Iowa, which is a one-of-a-kind program assisting veterans and transitioning service members from active duty military to civilian life; and

WHEREAS, the Home Base Iowa program private-public partnership provides a high-level of commitment and resources for our veterans, transitioning service members and their families; and

WHEREAS, the program offers countless resources to help veterans and their families with education and in transitioning to a new community with focused support and individuals who want to help; and

WHEREAS, Clinton County, Iowa, became a Home Base Iowa Community Partner through formal action on March 8, 2016; and offers an incentive to veterans locating to Clinton County; now

WHEREAS, Clinton County, Iowa, offers incentives through Home Base Iowa to veterans who qualify through formal action on April 11, 2016; now

THEREFORE BE IT RESOLVED that the Clinton County Board of Supervisors awards Seth Schild the amount of \$1,500.00 for the qualified reimbursement for a home purchase closing cost; and

BE IT FURTHER RESOLVED that the Clinton County Auditor be authorized to pay the claim in the amount of \$1,500.00 to Seth Schild from the General Basic Miscellaneous Fund.

Roll Call:

Irwin:	Yes	No
Determann:	Yes	No
Srp:	Yes	No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker

July, 15, 2019

RESOLUTION 2019-

RESOLUTION TO AUTHORIZE THE CHAIRPERSON TO SIGN THE
RENEWAL AGREEMENT WITH CAROSH COMPLIANCE SOLUTIONS

WHEREAS Clinton County is required to follow the rules of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); and

WHEREAS, the Clinton County Board of Supervisors wish to continue to adhere to the regulations set forth within HIPAA and to avoid penalties that accompany HIPAA violations; and

WHEREAS, Carosh Compliance Solutions has completed its second year obligations in relation to HIPAA compliance; now

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Board Chairperson is hereby authorized to sign a one-year renewal contract with Carosh Compliance Solutions to provide HIPAA compliance services.

Roll Call:

Irwin: Yes No

Determann: Yes No

Srp: Yes No

Chairperson, Daniel A. Srp

ATTEST:

County Auditor, Eric Van Lancker