

CLINTON/JACKSON COUNTIES EARLY CHILDHOOD IOWA BOARD MEETING MINUTES

Monday, March 25, 2018 – 4:00 p.m.

Clinton County Satellite Offices, 226 11th Street, DeWitt, IA 52742. (small boardroom)

Board Members Present:

David Hinds
Gabe Gluba
Scott Bengston
Linda Hledik
Jim Irwin
Jack Willey
Bobbi Bartels-Poll
Jessica Ihns
Rebecca Barnes

Board Members Absent:

Staff Present:

Gwen Deming

ECI Board Meeting Called to Order: Jack Willey called the meeting to order at 4:00 p.m.

Introductions: Introductions from the ECI Board Members

Minutes from ECI Board Meeting on February 25, 2019: Jack Willey presented the minutes from the February 25, 2019 Board Meeting. David Hinds moved to approve the minutes as presented; Scott Bengston seconded the Motion to approve the minutes as presented. The Motion was carried unanimously.

Community Baby Shower-Parent Survey: Gwen Deming presented the parent survey results from the Community Baby Shower, which was held on March 23, 2019 in Clinton. One of the questions asked what parents were most worried about, and SIDS was given as the answer. The C/J ECI Board suggested having Safe Sleep Training videos shown at the hospital before parents discharged. Gwen stated she would check with CCR&R to see if there were videos available.

Preschool Scholarship Update: Gwen Deming reported there are currently 44 preschool scholarships, which is equivalent to \$4,400 in payments for January.

Director's Expenditure Report: Gwen Deming presented the expenditure report, which included expenditures through February, 2019. Jim Irwin moved to approve the report as presented; Bobbi Bartels-Poll seconded the Motion. The Motion was carried unanimously.

ECI State Board Decision - FY2018 Carry-Forward Funds: Gwen reported she received notice from Shanell Wagler that the ECI State Board decided to deny the waiver from the Clinton/Jackson ECI Board to keep the carry-forward funding that was over 20%. The State ECI Review Committee stated they did not have the authority to waive the Iowa Code Language, which guides the 20% carry-forward for ECI funding. The fund totals are \$13,383.85 for School Ready and \$5984.37 for Early Childhood, which will be deducted from FY2020's disbursement.

Program Site Visits: Gwen provided an update of current site visits, and budget revision requests from contractors: Due to staff changes, Nurse-Family Partnership requested to move \$2500 from their salary line to their training line. The ECI Board asked for a written request from NFP before voting. Another request from I-Smile was to purchase incentive kits for child care and preschool centers to help boost Director participation in promoting the dental checks (to get the release forms back from the students/parents). The Board requested a survey be sent to the Directors to see if they are interested in incentive kits. Gwen stated she would contact I-Smile and request them to reach out to the Directors.

Ideas for dispersing FY 2018 carry-forward funds: The ECI Board discussed different ideas to expend carry-forward dollars before June 30, 2019. Discussion included supporting literacy programs at community libraries in Jackson & Clinton Counties, the Dolly Parton Imagination Library Programs in Clinton & Jackson Counties, and providing child care center grants.

New Business: Gwen stated the travel rates for DHS were revised March 1, 2019 as follows: Meals - \$8 breakfast (if departing before 6:00 a.m.) , \$10 lunch, and \$19 for dinner (if returning home after 7:00 p.m.). Also lodging is still listed as \$65.00 per night, but the Board agreed to continue with the last decision in September, 2019, to pay a higher hotel rate if it is within a block of rooms for a conference. Jessica Ihns moved to approve this update for a guideline for our contractors who travel for training within their programs; Scott Bengston seconded the Motion. The Motion was carried unanimously. Gwen added she has been giving the updated sheet to contractors during site visits.

Adjourn: Jack Willey adjourned the meeting at 5:05 p.m.

Monday, April 29, 2019 at 4:00 p.m. is the next ECI Board Meeting

Respectfully submitted by Gwen Deming, ECI Director

Any person needing special assistance or with special accessibility needs should contact Gwen Deming at GDeming@ClintonCounty-IA.gov or (563) 659-3651.