

**CLINTON/JACKSON DECAT BOARD MEETING**

**August 31, 2015 – 1:00pm**

**Clinton County Satellite Offices, large board room**

**226 11<sup>th</sup> Street**

**DeWitt, Iowa**

**Board Members Present:** Brian Bopes, Mary Drees, Lori Frick, Dan Srp, Judge Phil Tabor, Lonnie Luepker, Tom Meyer, Connie Murphy, Dr. Darwin Schipper

**Board Members Excused:** , Buck Koos, Larry McDevitt, Scott Hobart

**Guest:** Liam Healy

**Staff Present:** Jenny Kreiter, Coordinator

Quorum having been established, Dan Srp called the meeting to order at 1:00 PM.

**Introductions:** Those in attendance at the meeting introduced themselves.

**Review of 4-3-15 Minutes:**

Judge Tabor moved to approve the minutes. Lonnie Luepker seconded. Motion was carried unanimously.

**Financial Report:**

- a. The Board reviewed the FY15 and FY16 budget line items. Jenny and Connie Murphy lead the discussion on the FY16 budget. The Board Members acknowledged the funds that need to be spent this fiscal year. These funds need to be one time funding opportunities which fit into our DECAT plan that do not require sustainability. Lori discussed the possibility of no transfers in FY17. Lori Frick moved to approve the FY15 and FY16 budget as presented. Dr. Schipper seconded. Motion was carried unanimously.
- b. The Board reviewed the FY15, 4th Quarter Program Updates. The Board reviewed performance measures and outcomes of programs funded last fiscal year. We will no longer receive monthly data on are area Family Team Meetings as that contract is held by the State. Officer Galloway will be presenting in the Eastern Iowa Service Area in FY16. The Board Members received data regarding the race/ethnicity of the youth who participated in numerous programs. The update packet is attached to these minutes. Brian Bopes moved to approve the FY15, 4th Quarter Program Updates. Dr. Schipper seconded. Motion was carried unanimously.
- c. The Board discussed potential funding opportunities for this fiscal year. CPPC, school literacy and math programs, youth corp, Jackson County Grade Level Reading, Dolly Parton Imagination Library in Clinton and Jackson Counties, formal mentoring programs, potential trainings and Step In were discussed. Judge Tabor reported that the new Step In Program Contract does not have a shelter placement option. Jenny was instructed to contact Iowa Child Health Specialty Clinics/CCC to discuss access to shelter services when needed. Mary Drees said she understood that the past Step In Program Contract accessed shelter services through another contract that might already be in place. Judge Tabor expressed his concern about FY16 funding used to fund the Step In Program now and the potential lack of FY17 funding to support the Step In Program next fiscal year. Lori responded that currently that is the reality but it would be worst case scenario and that DHS and JCS still have potential to transfer in funding for FY17.

The Board Members discussed releasing a proposal to all school districts in Clinton and Jackson Counties for literacy and math after school programs at \$10,000 per site. The public schools will be required to notify by

letter partner private/parochial schools to participate in the after school program. The proposal will emphasize the importance and preference that all schools provide transportation. The age range of students impacted by the program will be 1st through 8th grade, low SES and youth participating in the Free/Reduced lunch program. Lori Frick moved to approve the release of request for proposal for after school literacy and math programs. Dr. Schipper seconded. Brian Bopes, Mary Drees, Dan Srp and Connie Murphy voted yes. Lonnie Luepker and Tom Meyer abstained from the vote. Judge Tabor voted yes by evote as he left the meeting at 1:45pm. Motion carried.

The Board Members discussed Jenny's salary adjustment for 2016 which will be retroactive to July 1, 2015. Dan Srp is Vice Chair of the Clinton/Jackson DECAT and ECI Board. Dan said the ECI Board approved one extra week of vacation and 2% raise. Lori Frick explained the reassignment of Jenny's duties by taking over all the Dubuque DECAT job responsibilities. Jenny will no longer complete Scott, Clinton and Jackson County concurrent reviews through a separate DECAT Contract. She will continue to complete Clinton/Jackson Concurrent reviews as part of her current DECAT job duties. Jenny will continue to use the Clinton County Satellite Office as her home office which is where she will start her mileage when traveling. Mary clarified that Clinton/Jackson ECI will provide a 2% raise on the funds they provide for Director Support, Clinton/Jackson DECAT will provide a 2% raise on the funds they provide for Coordination services and Dubuque DECAT will provide an adjustment to her salary which reflects the increased job duties. Lori Frick moved to concur with the Clinton/Jackson ECI Board and provide an additional 2% raise and agree with one increased week of vacation under agenda item 3. (b). Brian Bopes seconded. Motion was carried unanimously.

**1st review of bylaws:** Suggested revisions and additions will be made prior to the next meeting. Dr. Schipper discussed member representation in terms of the current bylaws.

**New Business:** None offered.

**Next meeting date:** October 9, 2015 at 1:00pm at the Clinton County Satellite Offices building.

There being no further business the meeting was adjourned at 2:10pm by Dan Srp.

Respectfully submitted,

Jenny Kreiter  
Clinton/Jackson DECAT Coordinator

Any person needing special assistance or with special accessibility needs should contact Jenny Kreiter at (563)659-3651 or [kreiter@clintoncounty-ia.gov](mailto:kreiter@clintoncounty-ia.gov)

Attachments can be viewed at the Clinton County Satellite Offices.