



## Clinton County Emergency Management Commission Meeting

Wednesday, February 24, 2016 | 6:00 PM

Clinton County Satellite Office – Large Meeting Room  
226 11<sup>th</sup> Street, DeWitt, Iowa

### Attendees:

- Board of Supervisors: Supervisor John Staszewski
- City of Andover: Councilman Roger Wilke
- City of Calamus: Mayor Terry Steines
- City of Camanche: Mayor Trevor Willis
- City of Charlotte: Mayor Peggy Sellnau
- City of Clinton: Mayor Mark Vulich
- City of DeWitt: Mayor Don Thiltgen
- City of Grand Mound: Mayor Kurt Crosthwaite
- City of Lost Nation: Mayor James Schroeder
- City of Low Moor: Councilman Derek Hoenic
- City of Welton: Mayor Glen Boswell
- City of Wheatland: Councilman Paul Stankee
- Sheriff's Office: Chief Deputy Kevin Cain
- Communications Manager: Eric Dau
- Grand Mound Fire Department: Dick Banowetz
- Emergency Management:
  - Coordinator, Chance Kness
  - Administrative Assistant, Amanda Pearson

### Absent:

City of Delmar  
City of Goose Lake  
City of Toronto

Media: None  
Public: None

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1. *Introductions* – The meeting was called to order at 6:00 p.m. by Mayor Thiltgen. Introductions were made.
2. Approval of previous meeting minutes – February 4, 2016 – A motion to approve the previous meeting minutes as presented was made by Mayor Vulich and seconded by Mayor Willis. Motion passed.
3. General Public - This is the time that the public can address the Commission. Public comments will be limited to 3 minutes per individual. – No public was present.
4. Open Public Hearing for Fiscal Year 2017 Emergency Management Agency Budget.
  - a. A motion to go into a public hearing was made by Mayor Thiltgen at 6:03 p.m. Motion passed.
  - b. Kness did not receive any questions or comments from the public. The public session was ordered to be closed out at 6:05 p.m. by Mayor Thiltgen.
5. Discussion and Possible action – To approve 2016/2017 Budget (Fiscal Year 2017)
  - a. Kness explained how the budget numbers for EMA and Communications have decreased from the February 4<sup>th</sup> meeting due to lower numbers for the county health plan.

Therefore the EMA's budget decreased \$2,097.00 and Communication's budget decreased \$36,036.00. There were no questions or concerns presented. A motion to approve the FY 2016-2017 budget was made by Councilman Stankee and seconded by Mayor Crosthwaite. Motion passed.

6. Possible action: Approve Resolution – Multi-County Debris Management Planning Project
  - a. Kness explained the \$20,000 reserved within the normal grant fund portion of the budget for Debris Management Planning in conjunction with other counties such as Johnson, Blackhawk and Scott Co. A contract for the planning is still needed and hopefully by working with other counties that will help reduce costs. The contractor would help us to conduct pre-contracting with debris monitoring and removal vendors in order to stream line the process. There are FEMA incentives to possibly receive more reimbursements by having a pre-approved debris management plan. A motion to approve the Multi-county Debris Management Planning Project Resolution was made by Supervisor Staszewski and seconded by Councilman Hoenig. Mayor Willis pointed out a typo on the resolution that needed fixed. The motion was amended. With the approved change, Supervisor Staszewski made a motion to approve the Multi-county Debris Management Planning Project Resolution which was then seconded by Councilman Hoenig. Motion passed.
7. Discussion – Update on the Multi-Jurisdictional Multi-Hazard Mitigation Planning grant
  - a. Kness updated the group on the required planning every five years in order to be compliant with FEMA for mitigation funds. This plan needs to be updated by July 2016. Based on funding not being available a few years ago it was determined last year funding was then available. This grant application was submitted by approval from the county board and submitted to the state in July 2015. We are still waiting on approval for funding and cannot acquire a contractor until we have been approved for funding. This creates a very short timeline for the county on completion of this plan by the time our old plan expires. It is likely at this point that our old plan will be expired for a few months until a new plan is approved by FEMA. Unfortunately, FEMA is holding us up on their requirement of having an approved plan.
8. Other Business - None
9. With no other business Mayor Vulich made a motion to adjourn and it was seconded by Councilman Stankee at 6:12 pm.

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Chance Kness, Coordinator

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Emergency Management Chairperson

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Date

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Date