



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

(563) 243-6210 ext. 4310
ccjcc@clintoncounty-ia.gov

MEETING MINUTES

Date: September 20, 2018

Time: 3:30 PM

Location: Clinton Community College – Room 139

Members Present: Carole Dunkin, Becky Eskildsen, Gabe Gluba, Kelly Greenwalt, Brian Grell, Paul Hammond, Kim Hess, Rick Lincoln, Dave Porter, Kim Ralston, Dan Srp, Mike Wolf

Staff Present: Amanda Pearson

Quorum: yes (10)

Call to Order, Introductions and Approval of 7/19/18 Minutes

Chairperson Dave Porter opened the meeting at 3:35 PM with introductions. A motion to approve the July 19, 2018 minutes was moved by Attorney Wolf and seconded by Lt. Hammond. Motion passed - all ayes

Financial Report

The FY 2019 budget amount is currently \$82,056.07. A motion to approve the balance was moved by Supervisor Srp and seconded by Sheriff Lincoln.

Committee Reports and Discussion

- Courts: The last Court Issues meeting was held on August 14. The meeting's discussion included whether law enforcement officers can carry a weapon in the courtroom. The final decision was to have an officer allowed to carry a firearm in the courtroom as case by case based on the judge's preference. The Bailiffs will still carry a firearm so there will be a firearm in the courtroom. The next Court Issues meeting will be November 13.
- Jail Facility & Planning: The new jail has the concrete poured on half of the lower floor. The walls have been framed in. The exterior brick is going up on the second floor of the lobby. The heating and roof should be done by the end of November.
- Mental Health/Substance Abuse: There has not been a meeting. The next meeting is scheduled for November 20th.
- Citizen Members: No updates

Stepping Up

- Discussion and updates - The group shared what they learned from the jail visits they attended at Scott and Polk County.
- The next Stepping Up planning meeting is scheduled for October 29th
- The Iowa Stepping Up Summit will be held in Des Moines on October 24, 2018 - If you plan on attending, remember to sign up.

Jail Overcrowding

The new Assistant Jail Administrator Sergeant Brian Grell was introduced. Currently there are about 20 inmates housed out of county. Over the last three weeks, the county jail has been heavy with female inmates and has been struggling with finding a place to hold them due to other jails having female



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inmates. The current jail can hold up to 44 inmates. Attorney Wolf asked about reducing bonds. He offered to have someone from the attorney's office come over once a week to meet with jail administration regarding extended jail sentences. Becky Eskildsen offered to join in those weekly meetings to assist with any needs as well. Discussion was held about the current number of judges.

Strategic Planning

The 2019 Strategic Planning session is scheduled for November 15, 2018 from 12:30-4 PM.

Citizen Member

Replacement discussion will take place during the 2019 Strategic planning session for the City of Clinton's member vacancy. The Bylaw structure will also occur during the November discussion.

Open Forum

Discussion was held about space in the new jail and growing inmate totals.

Discussion of agenda items for November 15th meeting

Chief Porter asked the group to individually list 2-3 goals for the 2019 strategic planning session. He stated Margaret Kuhl will follow up with the group by email for members to send their goals to her prior to the November meeting. The top ranked goals will be listed among the four groups where the responsible committees will be responsible for carrying out the action steps.

Closing Remarks & Adjournment

The meeting adjourned at 4:26 PM. A motion to adjourn the meeting was made by Sheriff Lincoln and seconded by t. Hammond. The next meeting (Annual Strategic Planning Session for 2019) is scheduled for Thursday, November 15, 2018 12:30 - 4 PM the location to be determined.

Amanda Pearson
CCJCC Secretary