



Clinton County Justice Coordinating Commission
Clinton County Courthouse
612 North Second Street, Suite 103
Clinton, Iowa 52732

(563) 243-6210 ext. 4310
ccjcc@clintoncounty-ia.gov

MEETING MINUTES

DATE: February 27, 2014

TIME: 4:00 p.m.

LOCATION: CCC – Room 139

Members Present:

Members Present: Becky Eskildsen and Kim Ralston, MHSA; Craig Eberhart, Jail Administrator; Kim Hess, Clerk of Court; Brian Schmidt, BOS; Mike Wolfe, County Attorney; Jim Klaes, GAPA; Rick Lincoln, Sheriff; Tim McClimon, DOC; Phil Tabor, Assoc. Dist. Court; Wanda Wyatt, Citizen Rep.

Members Not Present:

Bar Assoc., District Ct., and Rural Citizen.

Staff and Guests Present:

Tara Sbertoli, CCJCC Recorder; Jeremy Huss, Press; Samantha Pidde, Press.

Quorum: Present

I. Call Meeting To Order –

The meeting was called to order by Chairman Brian Schmidt at 4:05pm. A motion to accept the meeting minutes for October 24th, November 19th and January 23, 2014 was made by Phil Tabor and seconded by Kim Ralston.

II. Committee Reports

JAIL – See IV.

COURT ISSUES –Next meeting will be March 11th.

MENTAL HEALTH – Group met on February 10th and discussed 48 hour emergency hold procedures, 229 recommendations from Dr. and forms. Also discussed peer support training.

III. Financial Report – Sheriff Lincoln

Balance as of January 31, 2014 was \$54,614.80 and then on February 12, 2014 we received an invoice from Shive Hattery for 98% of the Needs Assessment which was \$29,910.59 - county portion (\$14,741.65 Communications and \$8,759.53 Clinton PD) which leaves us with a balance of \$24,704.21.

IV. Jail Needs Assessment

Project Update: On February 7th Craig Eberhart, Sheriff Lincoln and Brian McKenrick met with Shive Hattery to go over six years of data supplied to them, which is being used to anticipate future costs of staffing, food and jail operational costs. Predictions are based on the data provided as well as



growth of our community, population, etc. Final report and presentation will be available sometime in April which will include our next steps.

V. Coordinator Position

Application deadline was February 14, 2014 and we have 16 applicants. A majority of the applicants were local with one from Texas and one from Washington DC. Sheriff Lincoln, Brian Schmidt, Craig Eberhart went through the applications with the HR Manager and narrowed them down to five (5). The next step is going to include applicants submitting a video of themselves answer five (5) or so questions, once these are sent out applicants will have a two (2) week deadline. Once the videos have been received interviews will be set up. Interview committee will include: Becky Eskildsen, Craig Eberhart, Mike Wolf, Sheriff Lincoln, Norlin Mommsen and Lynn Tibbetts.

VI. Open Forum

Nothing to report.

VII. Adjournment

A motion to adjourn the meeting was made by Sheriff Lincoln and seconded by Tim McClimon at 4:34p.m.

Next meeting: March 27, 2014

Respectfully submitted by:

Tara Sbertoli

Commission Recorder