

MAY 18, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

9:00 A.M. Review Correspondence and Claims      Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions                      Claims Approval

CONSENT AGENDA

Resolutions #2020-117 through #2020-119 were removed from the Consent Agenda.

RESOLUTIONS

Resolution #2020-117 discussion: County Engineer Todd Kinney gave an update on the person hired for the Assistant Engineer position.

The following resolution was presented and on motion approved:

RESOLUTION #2020-117

WHEREAS, The Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Engineer’s Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the employment status and/or addition of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following change is made: Approve the appointment of Jacob Cline, as Assistant County Engineer, effective May 26, 2020, at a salary of \$70,000 annually.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Planning & Zoning Director Thomas Barnes asked if a planning and zoning meeting scheduled for June 2 should be conducted on WebEx or in person. Chairman Srp said the buildings are not intended to be open by then.

Supervisor Irwin said there is a Mental Health Region meeting this afternoon. He said Clinton County will request funds be transferred to the Clinton County Mental Health. He said all Boards of Supervisors are invited to a meeting on Friday morning for the Mental Health Region.

Supervisor Determann asked how the County contribution to the solid waste agency was being made. County Auditor Eric Van Lancker responded he was expecting a claim from the agency. Srp asked if it could be paid with other outside agencies. Van Lancker said since the County contribution is no longer for the agency’s operations that it made sense for the county to make its contribution at the end of the fiscal year.

County Treasurer Dustin Johnson said there are less than 2,500 parcels equaling \$2.4 million in uncollected property tax.

Srp said the conservation campgrounds are all open.

DISCUSSION WITH POSSIBLE ACTION

Coronavirus/COVID-19 update: County Human Resources Director Dawn Aldridge reviewed the working during a pandemic policy. She said employees will be expected to self-check at home. It also states PPE will be provided to employees and will be asked to wear them if social distancing cannot be followed. Another policy reviewed was the responding to employees if an employee does test positive. Aldridge said there is another policy that will address wellness days, but it first has to be reviewed by the Sheriff’s Office union. Determann asked about adding to sick time for employees if they test positive. Van Lancker warned about handing out extra sick time as the virus is covered under the EFMLA. Aldridge said the EFMLA gives an employee 10 days of paid leave. Van Lancker suggested this could be researched for discussion at a later meeting.

MOTION by Supervisor Irwin to approve the Clinton County Working during a Pandemic Policy.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

MOTION by Supervisor Irwin to approve the Clinton County Response to Employees Testing Positive for COVID-19 Policy.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

Van Lancker said he has met with a State committee and a County committee to plan opening court services. He said the local court committee is looking past June 8 to open and would like the courts and County to open together. Van Lancker said he agrees and wonders if June 8 is still too soon to open since the procedures the County has implemented has worked to keep employees healthy and still tend to the public. He said he is sitting in on a state committee meeting this afternoon to hear more information from a University of Iowa epidemiologist and he would report back what he learns from that discussion. Srp said the Court officials on the security courthouse were very complimentary of Clinton County’s response to the pandemic. Srp added the court officials believe the Clinton

County courthouse could open physically, but the procedures for how to do it has not yet been addressed. County Treasurer Dustin Johnson said the public expects us to open on June 8. He believes some services could be provided to the public at that time. He said he understands the potential confusion, but believes services can be offered now. Srp said he is not opposed to a phased in approach to allow the opening of the building. Facilities Director Corey Johnson said the DeWitt building has been updated. He said the Administration building work continues and is expected to be done soon. He said getting the courthouse open may be a challenge and physical work will need to be done depending on what the court comes up with for procedures. Srp said one county in Iowa is using a metric based on public health numbers to determine how they will open their buildings. He said that is worth a discussion. Srp said the County is not bound to how the media reported a reopening date. Irwin said he is fine with determining a matrix system to decide when to open. He said Clinton County business and health care facilities have done a good job of keeping everyone healthy. He said the counties having issues are the places that are struggling with issues to control the spread. Irwin thanked all the facilities for doing a good job of keeping people safe. Determann said he agrees with Irwin in thanking everyone who has worked through all of this. He said the citizens of Clinton County have done a good job in distancing. Irwin thinks the Courthouse and other County buildings can be considered separate. Determann suggested a committee of four to five people be involved with coming up with a metric and rules to open. He and Irwin believe Human Resources, Public Health and Emergency Management Agency should be involved in that committee. Irwin said he believes all the Supervisors should be a part of that conversation.

County Conservation job hiring: Supervisor Irwin said he thought the Board had a good conversation about freezing hiring due to the COVID-19 pandemic so he was surprised to hear there were resolutions to hire part-time positions at Conservation. He said issues continue at Conservation including continuing to hire someone who has filed for unemployment for the last three years. He said temporary help needs to have specific time limits so those employees are not eligible for unemployment. Irwin said that was brought up last year and not followed and it cost the County money it did not have to spend. He would like a policy to penalize a department for any unemployment that is billed to the County. He said he knows there is work to be done with campgrounds opening, but believes some were working from home that could have been working on things such as clearing trails. He said there needs to be oversight that hasn't been provided in years. Irwin said he will not support any promotions from within to be the new Conservation director. He said they need to answer to a budget. Srp, a Conservation board member, said Irwin has caused him some issue as he had sent Irwin an email about hiring part-time help and Irwin replied to it and thanked him for the update. Srp said the lack of management comments he struggles with since the organization is absent a director. Srp said overtime and comp time has been reduced. He said the seasonal hires have greater restrictions than they have before. Srp said there was legitimate work done at home by Conservation employees. He said the first two part-time employees have been held to 20 hours a week. He said he fully supports the goals set from the Board of Supervisors, but it will be a process that will start and take some time to fully implement. He said a new director will lead changes in policy, programs and staffing. Irwin said it is difficult for him to respond to an email from Srp in his capacity as leading Conservation so it doesn't fall outside of open meeting rules. Determann said he remembered putting a hold on part-time hiring. He thought the naturalists could be doing the mowing since the educational opportunities were put on hold. Determann added just because something can open, it doesn't mean it has to be open. Srp said every available camp site at Rock Creek this weekend has been reserved. Srp said he thinks the numbers will be better this year, but not sure how it can be better until a new director is put into place. He said he doesn't disagree with Irwin, but he's not sure how it gets done immediately without a new director in place. After asked by Irwin, Srp explained the Conservation Board did discuss the part-time hires. Srp said he authorized the hiring to get the campground ready for this busy weekend after speaking with staff about what was needed to prep the campground. Irwin asked if the Supervisors can limit those employees to 90 days in the resolution. Srp said they could, but then that could require some mid-season hires of new people. He said that would require training again when you have experienced people were already on the payroll.

The following resolution was presented and on motion approved:

RESOLUTION #2020-118

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted "Regulations for Non-Union County Personnel" applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Baylor Crigger and Jesse Dau for the positions of seasonal maintenance worker, at the rate of \$12.00 per hour, effective May 11, 2020.

Approve the appointment of David Hendrickson for the position of seasonal maintenance at the rate of \$12.00 per hour, effective May 18, 2020.

Approve the appointment of Autumn Dykstra for the position of seasonal maintenance worker, at the rate of \$12.00 per hour, effective May 21, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Conservation General Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The following resolution was presented and on motion approved:

RESOLUTION #2020-119

WHEREAS, the Board of Supervisors of Clinton County, Iowa, having adopted “Regulations for Non-Union County Personnel” applicable to the employment of non-union personnel, and

WHEREAS, it is necessary to make certain changes in the regulation as to the appointment of non-union employees, now

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the following changes are made: Approve the appointment of Lynn Broadrick for the position of seasonal concession worker, at the rate of \$10.00 per hour, effective May 15, 2020.

Approve the appointment of Seanna Lamberton for the position of seasonal concession worker at the rate of \$10.00 per hour, effective May 15, 2020.

BE IT FURTHER RESOLVED that the County Auditor be and is hereby authorized to issue bi-weekly paychecks on the Rock Creek Enterprise Fund in payment of wages without further order of the Board.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

The Board of Supervisors approved the following claims be allowed and checks issued on the various funds in payment thereof:

Vendor	Payable Description	Payment Amount
ACC 436 LLC AND DUTRAC COMM CREDIT UNION	TAX SALE REVERSAL	\$2,269.00
ACCESS SYSTEMS	COPIER LEASE	\$7.53
ACCESS SYTEMS LEASING	COPIER LEASE	\$162.83
ADVANCED BUSINESS SYSTEMS INC	SUPPLIES	\$249.40
ADVANCED CORRECTIONAL HEALTHCARE INC	SERVICES	\$15,747.63
AGVANTAGE FS	GOODS	\$15,754.04
ALLIANT ENERGY / INTERSTATE LIGHT/POWER CO	SERVICES	\$2,115.74
ALTORFER INC	SERVICE	\$2,113.00
AMAZON CAPITAL SERVICES INC	SUPPLIES	\$64.41
ANDERSON SAND & GRAVEL CO	GOODS	\$217.35
ANDOVER, CITY OF	SERVICES	\$89.00
ARAMARK CHICAGO LOCKBOX	SERVICES	\$10,929.51
AREA SUBSTANCE ABUSE COUNCIL	SERVICES	\$33,375.00
BALDWIN NASHVILLE TELEPHONE CO INC	SERVICE	\$92.98
BARTEN, MONICA	REFUND	\$104.00
BATES, RUTHELLEN K	MILEAGE REIMB	\$131.68
BENEFITS TRANSFORMATION GROUP LLC	SERVICES	\$1,397.00
BRIDGEVIEW COMM MENTAL HEALTH CENTER	SERVICES	\$24,092.60
BURKE, PHILIP F	GOODS	\$5,309.01
CALAMUS, CITY OF	SERVICES	\$97.30
CALHOUN, COUNTY OF - SHERIFF'S OFFICE	TRANSPORTATION	\$68.50
CDW GOVERNMENT LLC	EQUIPMENT	\$751.81
CENTURYLINK	SERVICE	\$3,412.69
CINTAS CORP NO 2	GOODS	\$19.21
CINTAS CORPORATION LOC 23M	GOODS	\$556.10
CLINTON COUNTY SHERIFF	PETTY CASH REIMB	\$57.16
CLINTON ENGINEERING CO INC	REPAIR SERVICE	\$56,200.00
CLINTON HERALD	PUBLICATION	\$1,713.02
CLINTON, CITY OF	SEWER SERVICE	\$561.28
CNH CAPITAL LLC	GOODS	\$25.78
CORNERSTONE WELLNESS CENTER	SERVICES	\$75.76
CROSTHWAITE, MARGARET	EXPENSE REIMB	\$86.36
CULLIGAN OF CLINTON	SERVICE	\$152.88
DEERING, ANDREA	MEI SERVICES	\$148.48
DELMAR, CITY OF	SERVICES	\$37.23
DEWITT, CITY OF	SERVICES	\$116.46
DYKEMA'S LAWN CARE	GROUNDS CARE	\$450.00
EASTERN IOWA LIGHT & POWER COOP	SERVICES	\$712.86
EASTERN IOWA PETRO	FUEL	\$220.66
EASTERN IOWA TIRE INC	VEHICLE MAINT	\$249.06
ECOLAB INC	EQUIPMENT LEASE	\$144.95
ELECTION SYSTEMS & SOFTWARE LLC	BALLOT EXPENSE	\$7,742.40
F&B COMMUNICATIONS INC	SERVICE	\$320.56
FASTENAL CO	GOODS	\$237.60
FINISH LINE FUELS LLC	FUEL	\$2,938.25
GALLS LLC	SUPPLIES	\$172.50
GASSER TRUE VALUE	EQUIPMENT RENTAL	\$198.10
GATEWAY SUPPLY LTD	SUPPLIES	\$116.25

GAUDET, EDWARD J	CELL PHONE REIMB	\$50.00
GAZETTE COMMUNICATIONS INC	PUBLICATION	\$375.00
GENESIS HEALTH SYSTEM	EAP SERVICES	\$734.40
GENESIS HEALTH SYSTEM	SERVICES	\$259.00
GENESIS VNA & HOSPICE	SERVICES	\$5,117.00
GOLLON BAIT & FISH FARM INC	SUPPLIES	\$747.00
GOOSE LAKE, CITY OF	SERVICES	\$75.10
GRAINGER	PARTS	\$12.99
GRAND MOUND COOP TELEPHONE ASSOC	SERVICE	\$2,265.76
GUARDIAN ANGELS SERVICES LLC	SERVICES	\$160.65
HARTZ LOCK CO	SUPPLIES/SERVICE	\$2,507.40
HEALTH SOLUTIONS LLC	WELLNESS PROGRAM	\$559.00
HILLCREST FAMILY SERVICES	SERVICES	\$2,943.60
HLUBEK, CELESTINE M	EXPENSE REIMB	\$5.32
HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES	\$1,293.27
HOME INVESTORS 41 LC	TAX SALE REVERSAL	\$8,791.13
HOUSBY HEAVY EQUIPMENT LLC	GOODS	\$190.46
HOWARD, DANNIE E	CELL PHONE REIMB	\$50.00
IACCVSO	DUES	\$50.00
IMAGINE THE POSSIBILITIES INC	SERVICES	\$897.92
INTERSTATE ALL BATTERY CENTER	SUPPLIES	\$2,045.60
INTERSTATE POWER SYSTEMS INC	GOODS	\$1,606.93
IOWA AMERICAN WATER CO	SERVICE	\$142.63
IOWA CO ENGINEERS ASSOCIATION	SERVICES	\$100.00
IOWA DEPT OF PUBLIC HEALTH	SERVICES	\$10.00
IOWA PRISON INDUSTRIES	PARTS	\$571.50
ITSAVVY LLC	EQUIPMENT	\$945.00
JOHN DEERE FINANCIAL	SUPPLES/MATERIALS	\$258.27
JOHNSON CONTROLS INC	SERVICE CALL	\$1,063.20
JOHNSON, COUNTY OF, SHERIFF	TRANSPORTATION	\$61.65
KELCHEN, BRYON	WELL PLUGGING	\$500.00
KELTEK INCORPORATED	EQUIPMENT	\$113.90
KNESS, CHANCE	CELL PHONE REIMB	\$50.00
KNOWBE4 INC	SUBSCRIPTION	\$6,177.60
KROEGER, NEILL A PC - ATTORNEY AT LAW	LEGAL REP	\$150.00
KUNAU IMPLEMENT CO INC	PARTS	\$103.50
KUPFER, JOSEPH M	EXPENSE REIMB	\$31.08
LECTRONICS INC	EQUIPMENT	\$4,846.69
LIQUI GROW - DEWITT	GOODS	\$846.27
LIVESAY, RODNEY	MEI SERVICES	\$342.70
LOST NATION-ELWOOD TELEPHONE	SERVICE	\$447.24
LYNCH DALLAS PC	SERVICES	\$660.00
MALCOM, MARY E	MEI SERVICES	\$1,815.66
MARTIN EQUIPMENT OF ILLINOIS INC	GOODS	\$9,642.89
MASTERCARD	MAY PAYMENT	\$17,159.46
MCI COMMUNICATIONS SERVICES	SERVICE	\$44.83
MEDIACOM COMMUNICATIONS CORP	SERVICE	\$4,100.00
MEIER, RANDALL M	MILEAGE REIMB	\$44.89
MENARD INC	MATERIALS	\$7.99
MEYERMANN, SCOTT A	EXPENSE REIMB	\$115.13
MIDAMERICAN ENERGY COMPANY	SERVICES	\$42.16
MIDWEST WHEEL COMPANIES INC	PARTS	\$11.23
MILES CO-OP TELEPHONE ASSN	SERVICE	\$94.13
MILLCREEK APARTMENTS	RENT ASSISTANCE	\$200.00
MITCHELL, FREDERICK III	HBI REIMB	\$1,500.00
MJ'S EAST AMOCO	FUEL	\$61.88
MORRISON CAPITAL LLC	TAX SALE REVERSAL	\$3,182.76
MUNCK, MICHELLE R	TRANSCRIPTS	\$54.20
MUTUAL WHEEL CO	GOODS	\$235.86
NACVSO	2020 MEMBERSHIP	\$50.00
NAPA PARTS	GOODS	\$2,404.71
NORTHWEST MECHANICAL	BOILER PROJECT	\$6,893.00
O'DONNELL ACE HARDWARE	SHIPPING EXPENSE	\$26.73
OFFICE MACHINE CONSULTANTS INC	COPIER LEASE	\$5.22
OOTON, SARAH	MEI SERVICES	\$53.76
O'REILLY FIRST CALL	SUPPLIES	\$60.78
OSMUN, MICHAEL F	EXPENSE REIMB	\$43.40
PATHWAY LIVING CENTER INC	SERVICES	\$5,193.38
PAYSEN, HOWARD M	ASST RAD OFFICER	\$68.00
PENN CENTER	SERVICES	\$1,980.60
PHEASANTS FOREVER	MATERIALS	\$120.00
PINNEY PRINTING COMPANY	SUPPLIES	\$282.46
PLUNKETT'S PEST CONTROL INC	SERVICES	\$255.75
POLK COUNTY SHERIFF	SERVICES	\$40.35
POWERFILM INC	SUPPLIES	\$4,650.00
PRESTON READY MIX CORP	GOODS	\$1,043.80
PRESTON TELEPHONE COMPANY	SERVICE	\$93.22
PRESTON TIMES	ADVERTISING	\$60.00
PRICE, SHELLY J	MEI SERVICES	\$237.88
QC ANALYTICAL SERVICES LLC	SERVICES	\$20.00
QC COUNSELOR PLC	SERVICES	\$150.00
QUAD CITY SAFETY	SUPPLIES	\$39.00

QUADIENT LEASING USA INC	EQUIPMENT LEASE	\$735.15
R H A SERVICE INC	EQUIPMENT LEASE	\$160.00
RAMIREZ, STEPHEN M	MEI SERVICES	\$347.16
RAY O'HERRON CO INC	UNIFORMS	\$52.64
REPUBLIC SERVICES	SERVICE	\$5,382.16
RICOH USA INC	COPIER LEASE	\$259.02
RK DIXON	COPIER MAINT	\$246.29
RK GRAPHICS	SERVICES	\$1,655.00
ROCK RIVER CONSULTING INC	SERVICES	\$900.00
ROGIS, DAVID GLEN	MEI SERVICES	\$99.84
S E A T - IA STATE ASSOC OF COUNTY AUDITORS	DUES	\$150.00
SBERTOLI, TARA H	EXPENSE REIMB	\$13.00
SCHULZ, ASHTON LEE	MEI SERVICES	\$483.00
SENECA ENVIRONMENTAL SERVICES	SERVICES	\$371.00
SHI INTERNATIONAL CORP	EQUIPMENT	\$2,345.43
SIMMONS, BURTON A	RAD OFFICER	\$340.00
SKYLINE CENTER INC	SERVICES	\$360.00
SNELL ZORNIG FUNERAL HOME	BURIAL ASSISTANCE	\$1,000.00
STANKEE, CHRISTY	MEI SERVICES	\$145.92
STATE HYGIENIC LABORATORY	SERVICES	\$13.00
STOREY KENWORTHY CORPORATION	SUPPLIES	\$3,078.07
TALLGRASS BUSINESS RESOURCES	SUPPLIES	\$1,064.27
THE GARAGE INC	VEHICLE MAINT	\$353.69
THE OBSERVER	PUBLICATION	\$1,748.98
THE TONER PLACE	SUPPLIES	\$111.00
THEISEN'S OF DE WITT INC	GOODS	\$737.06
THOMPSON TRUCK & TRAILER INC	GOODS & SERVICES	\$4,207.78
TIRES N' MORE	GOODS & SERVICES	\$1,152.68
TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	SERVICES	\$50.00
TRAVEL INN CLINTON - SHAH, PANKAJ C	SERVICES	\$336.00
TREASURER, STATE OF IOWA	SERVICES	\$6,499.12
TWIN BRIDGES TRUCK CITY INC	GOODS	\$137.84
U S POSTAL SERVICE - HASLER	METERED POSTAGE	\$10,000.00
ULINE INC	SUPPLIES	\$833.61
UNITED RENTALS NORTH AMERICA INC	EQUIPMENT RENTAL	\$782.56
US CELLULAR	SERVICE	\$1,821.48
V P SHERIDAN INSURANCE INC	BONDING PREMIUMS	\$350.00
VAN LANCKER, JACKSON	MILEAGE REIMB	\$12.18
VANGUARD APPRAISALS INC	SERVICES	\$200.00
VERIZON WIRELESS	SERVICE	\$154.20
WAGNER PHARMACY	PRESCRIPTIONS	\$82.28
WELLS FARGO FINANCIAL LEASING INC	SERVICES	\$2,251.17
WENDLING QUARRIES INC	GOODS	\$88,497.01
WEST HEIGHTS TOWNHOMES LLLP	RENT ASSISTANCE	\$275.00
WILSON, RENEE	RENTAL REFUND	\$304.00
WINDSTREAM IOWA COMMUNICATIONS INC	SERVICE	\$702.30
WOLF, MICHAEL L	EXPENSE REIMB	\$1,315.34
WOMEN'S HEALTH SERVICE	SERVICES	\$7,050.00
	Grand Total:	\$451,215.02

Fund	Expense Amount
0001 GENERAL BASIC	\$126,586.45
0002 GENERAL SUPPLEMENTAL	\$90,749.90
0010 MH-DD SERVICES FUND	\$42,604.19
0020 SECONDARY ROADS	\$138,548.31
0023 REAP	\$161.13
0024 COUNTY RECORDER'S RECORDS MGMT	\$360.00
0027 COMMISSARY	\$87.68
4000 EMERGENCY MANAGEMENT SERVICES	\$24,466.84
4010 E911	\$7,524.62
4100 COUNTY ASSESSOR	\$972.83
7300 REFUND CLEARING	\$14,242.89
8000 ENTERPRISE FUND - ROCK CREEK	\$1,869.78
8500 CLINTON COUNTY BENEFIT TRUST	\$2,690.40
9999 TREASURY MANAGEMENT FUND	\$350.00
Grand Total:	\$451,215.02

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Tuesday, May 26, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

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County Auditor

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Chairperson