

APRIL 6, 2020

The Board of Supervisors of Clinton County, Iowa, met. Present were Supervisors Srp, Determann and Irwin. Minutes of the previous meeting were read and approved.

REPORTS

The 2nd Quarter FY20 report of the Sheriff's Fees and Expenses was presented, approved and filed.

9:00 A.M. Review Correspondence and Claims  
Call to Order – Pledge of Allegiance

9:15 A.M. Formal Action & Motions  
Claims Approval

CONSENT AGENDA

Two (2) Motions were approved on the Consent Agenda:

MOTION by Supervisor Determann to authorize the Chairperson to sign Utility Permit Number 6-25 for F&B Communications to place new fiber optic cable within the county right-of-way along the west side of 190<sup>th</sup> Avenue Street beginning at property number 2672 extending 1450 feet north and terminating in the south ditch of 265<sup>th</sup> street (in Olive Township).

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

MOTION by Supervisor Determann to authorize the Chairperson to sign Utility Permit Number 10-119 for Eastern Iowa Light and Power to install new underground electrical within the county right-of-way located in Section 25 of Welton Township, T82N-R3E, under 210<sup>th</sup> Street.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Motion carried.

RESOLUTIONS

The following resolution was presented and on motion approved:

RESOLUTION #2020-90

WHEREAS, Clinton County is required to follow the rules of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); and

WHEREAS, the Clinton County Board of Supervisors wish to continue to adhere to the regulations set forth within HIPAA and to avoid penalties that accompany HIPAA violations; and

WHEREAS, Carosh Compliance Solutions has completed its second year obligations in relation to HIPAA compliance; now

THEREFORE BE IT RESOLVED by the Clinton County Board of Supervisors that the Clinton County Board Chairperson is hereby authorized to sign a one-year renewal contract with Carosh Compliance Solutions to provide HIPAA compliance services.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes.

Daniel A. Srp, Chairperson

DEPARTMENT HEADS, ELECTED OFFICIALS AND EMPLOYEES

County Auditor Eric Van Lancker reminded the Board that the Governor has a news conference scheduled for 11 a.m. today.

Chairman Srp said the Conservation department has been following state recommendations concerning the operations of park property. He said parks are open, but public restrooms are closed per recommendation of public health officials. He also shared an email from the judicial district with concerns if the Courthouse had to be closed.

Several department heads and elected officials reported how they are meeting the Board's order to reduce staff in the County buildings. Supervisor Determann thanked all the department heads and employees for their cooperation during this pandemic.

DISCUSSION WITH POSSIBLE ACTION

Eastern Iowa Mental Health Region update: Supervisor Irwin reported that the region voted to remove Muscatine County from the region. He said he was in the minority voting to keep Muscatine County. However, the Iowa DHS later in the week ordered that Muscatine County will stay in the region for the next fiscal year. He said a new budget will need to be presented that includes Muscatine County.

Elvira wastewater project update: Clinton County Sanitarian Shane McClintock said they are reviewing the next steps which include documents for the residents giving choices for them to pay for the system. He said the engineering firm is working on how to conduct the public hearings and bids associated with the project in regards to the pandemic. Determann asked about a timetable to bid. McClintock said they aren't sure due to issues about how to conduct public business during the pandemic.

Property tax penalty extension: Supervisor Determann said the penalty suspension has been expended through April 30 by the Governor. County Treasurer Dustin Johnson said he would not recommend extending any of the deadlines at this time.

Review/approve Clinton County Telecommuting Policy: County HR Director Dawn Aldridge presented and reviewed the policy.

MOTION by Supervisor Determann to approve the Clinton County Telecommuting Policy.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried.

Coronavirus/COVID-19 update: Chance Kness said a public disaster fund has been set up and it is currently collecting donations that will go to social agencies to assist residents in Clinton County in relation to the pandemic. He said they continue to work on finding resources for health care and first responders. Van Lancker said Michele Cullen has prepared documentation for the County to apply for Community Development Block Grant funds in response to the pandemic.

MOTION by Supervisor Determann to authorize the chairman to sign the Community Development Block Grant application letter.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried.

It was determined the Board would recess after the remainder of the agenda and reconvene at 1:00 p.m. to discuss the governor's news conference at 11:00 a.m. The Board reconvened at 1:00 p.m. to discuss the governor's news conference. It was agreed the main update that affects the County is the closing of camp grounds. Srp said he has already spoken with Conservation department employees about closing the camp grounds.

County hiring during the Covid-19 pandemic: Irwin said he would like to delay any temporary hiring in the County until the pandemic has passed. Determann agreed with the hiring freeze with the exception of the full-time management positions in the Engineer's Department and Treasurer's Office. He said any new hires during this emergency situation should be presented to the Board before posting the position. It was also discussed that security personnel hiring would also be allowed to take place with presenting to the Board.

10:27 A.M. Drainage Districts

MOTION by Supervisor Determann to recess as the Board of Supervisors and convene as Board of Trustees for Drainage Districts.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried. The Board of Supervisors recessed and the Board of Trustees convened at 10:27 a.m.

The following resolution was presented and on motion approved:

RESOLUTION #2020-DD21-02

WHEREAS, the Drainage District #21 2019 Repair Project contract work has been completed in general accordance with the plans and specifications prepared by the Clinton County Engineer's Office, dated March 2019 and the project completion report was submitted to the Drainage District #21 Trustees on March 1, 2020 and;

WHEREAS, the Drainage District #21 Trustees held a public hearing on March 30, 2020, at 9:45 A.M. to consider the report and hear any claims for damages and no claims were received in writing or verbally before or at the hearing.

THEREFORE BE IT RESOLVED that the Board of Supervisors acting as Trustees for Drainage District #21 accept the engineer's completion report and accept the project as complete.

BE IT FURTHER RESOLVED that the Board of Supervisors acting as Trustees for Drainage District #21 release the balance due to the contractor and the payment, performance and maintenance bonds of Liberty Drainage and Excavating (subject to any liens on file), in accordance with Iowa Code section 468.103 (30 days after resolution accepting the project as complete).

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Daniel A. Srp, Chairperson

MOTION by Supervisor Determann to adjourn as Board of Trustees for Drainage Districts and reconvene as Board of Supervisors.

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried. The Board of Trustees adjourned and the Board of Supervisors reconvened at 10:29 a.m.

The Board of Supervisors approved the following claims be allowed and checks issued on the various funds in payment thereof:

Vendor	Payable Description	Payment Amount
JT GENERAL CONTRACTORS	REPAIR PROJECT	\$9,450.00

	Grand Total:	\$9,450.00
Fund	Expense Amount	
0027 COMMISSARY	<u>\$9,450.00</u>	
	Grand Total:	\$9,450.00

Vendor	Payable Description	Payment Amount
ABIGAIL LAND HOLDINGS 2 LLC	REDEEMED CERTIFICATE	\$5,061.88
ACCESS SYSTEMS	COPIER LEASE	\$21.59
ACCESS SYTEMS LEASING	COPIER LEASE	\$162.83
ACCURATE CONTROLS INC	UPS BATTERY BACKUP	\$18,781.80
ADVANCED CORRECTIONAL HEALTHCARE INC	SERVICES	\$6.79
ADVANCED RADIOLOGY SC	SERVICES	\$78.30
AFFORDABLE HOUSING NETWORK INC	RENT ASSISTANCE	\$195.00
ALLIANT ENERGY / INTERSTATE LIGHT/POWER CO	SERVICE	\$19,032.07
ALLTEST INC	SERVICES	\$55.00
ALTORFER INC	SERVICE CALL	\$1,523.00
AMAZON CAPITAL SERVICES INC	SUPPLIES	\$58.45
AREA SUBSTANCE ABUSE COUNCIL	GRANT	\$7,658.97
BATES, RUTHELLEN K	MILEAGE REIMB	\$16.24
BELLEVUE COMMUNITY SCHOOL DIST, LITTLE STARS PRESCHOOL	SCHOLARSHIPS	\$500.00
BLACKWOOD, RICHARD JR	HBI REIMB	\$1,500.00
BOOTH, CHERYL A	MEI SERVICES	\$173.46
BRIDGEVIEW COMMUNITY MENTAL HEALTH CENTER	SERVICES	\$12,866.05
BROWN, CHIP W	EXPENSE REIMB	\$12.00
CDW GOVERNMENT LLC	EQUIPMENT	\$614.21
CENTER FOR ALCOHOL & DRUG SERVICES INC	SERVICES	\$880.00
CENTRAL IOWA JUVENILE DETENTION CENTER	TRANSPORTATION	\$1,022.63
CENTURYLINK	SERVICE	\$1,468.20
CENTURYLINK BUSINESS SERVICES	SERVICE	\$20.68
CINTAS CORP NO 2	GOODS	\$218.38
CINTAS CORPORATION LOC 23M	GOODS	\$170.48
CLINTON COUNTY	COPY PAPER REIMB	\$144.00
CLINTON COUNTY AUDITOR	ELECTION EXPENSES	\$372.74
CLINTON COUNTY CRIME STOPPERS	CONTRIBUTION	\$1,000.00
CLINTON COUNTY TREASURER	SERVICES	\$4,553.00
CLINTON, CITY OF	SEWER SERVICE	\$394.83
CNH CAPITAL LLC	GOODS	\$190.71
COAST TO COAST COMPUTER PRODUCTS INC	SUPPLIES	\$1,074.90
COMMUNITY ACTION OF EASTERN IA	QRS	\$4,746.11
CORNERSTONE CONSTRUCTION GROUP LLC	PROJECT PAYMENT	\$45,273.00
CORNERSTONE WELLNESS CENTER	SERVICES	\$197.02
DABO LLC	RENT	\$10,214.80
DEWITT, CITY OF, FOR ELMWOOD CEMETERY	SERVICEMEN'S GRAVE CARE	\$5,690.00
EASTERN IOWA LIGHT & POWER COOP	SERVICE	\$443.31
EASTERN IOWA PETRO	FUEL	\$2,162.71
EASTERN IOWA PROPANE LTD	FUEL	\$2,383.18
ECOLAB INC	SUPPLIES	\$18.60
EHREDT, ANDRA L	MILEAGE REIMB	\$100.34
ENVIRONMENTAL MANAGEMENT SERVICES OF IOWA INC	PROJECT PAYMENT	\$6,552.76
ERNST, JAMES R.	HBI REIMB	\$1,500.00
ESKILDSEN, REBECCA J	MILEAGE REIMB	\$614.28
EVERYSTEP	I SMILE	\$2,432.93
FARM & HOME PUBLISHERS LTD	PLAT BOOKS	\$1,584.00
FASTENAL CO	GOODS	\$13.17
FILE OF LIFE FOUNDATION INC	SUPPLIES	\$760.00
GALLS LLC	UNIFORM ACCESSORIES	\$380.91
GARAGE INC	VEHICLE MAINT	\$729.94
GARCIA CLINICAL LABORATORY INC	SERVICES	\$13.00
GASSER TRUE VALUE	PARTS	\$18.94
GATEWAY SUPPLY LTD	SUPPLIES	\$433.18
GENESIS MEDICAL CENTER	SERVICES	\$3,195.26
GENESIS VNA & HOSPICE	SERVICES	\$20,827.41
GIESE ROOFING COMPANY	REPAIR SERVICES	\$3,263.06
GIULIANI, SAMANTHA	MILEAGE REIMB	\$420.43
GOLLON BAIT & FISH FARM INC	SUPPLIES	\$302.00
GOODHART, REBECCA J	MILEAGE REIMB	\$278.51
GRAINGER	SUPPLIES	\$107.64
GRAND MOUND COOPERATIVE TELEPHONE ASSOC	SERVICE	\$1,089.53
HARTZ LOCK CO	PARTS	\$20.00
HENSLEY DISPOSAL LLC	SERVICES	\$160.50
HILLCREST FAMILY SERVICES	SERVICES	\$4,173.06
HINKLE SURVEYING LLC	SERVICES	\$680.00
HOUSBY HEAVY EQUIPMENT LLC	GOODS	\$62.82
ILLOWA CULVERT & SUPPLY CO	GOODS	\$9,100.00
IMAGINE THE POSSIBILITIES INC	SERVICES	\$976.00
IOWA AMERICAN WATER CO	UTILITY ASSISTANCE	\$84.00
IOWA AMERICAN WATER CO	SERVICE	\$1,230.06
ITSAVVY LLC	PARTS	\$470.00
J ROBERT HOPSON INC	ADMIN FEES	\$2,300.00
JODY'S HOT ROD PIE	SUPPLIES	\$192.00
JOHNSON CONTROLS INC	SERVICE CALL	\$770.80

JONES, MARY	CELL PHONE REIMB	\$25.00
KARL CHEVROLET INC	VEHICLE PURCHASE	\$26,676.48
KENDRICK GENERAL PEST CONTROL	SERVICE	\$125.00
KIRBY BOTTLED WATER LLC	WATER/SERVICE	\$52.50
KITCHEN & BATH INSPIRATIONS	PROJECT PAYMENT	\$2,300.00
KUNAU IMPLEMENT CO INC	PARTS/SUPPLIES	\$49.00
LECTRONICS INC	EQUIPMENT/INSTALLATION	\$4,090.79
LIBERTEL ASSOCIATES	EQUIPMENT	\$366.25
LIVESAY, RODNEY	MEI SERVICES	\$96.91
LOST NATION , CITY OF, CEMETERY ASSOC	SERVICEMEN'S GRAVE CARE	\$1,160.00
LUTHERAN SERVICES IN IOWA INC	NEW PARENT PROGRAM	\$13,329.79
LYNCH DALLAS PC	SERVICES	\$296.00
MADISON NATIONAL LIFE	PREMIUMS	\$382.86
MAIL SERVICES LLC	SERVICES	\$1,903.06
MALCOM, MARY E	MEI SERVICES	\$283.12
MAQUOKETA LUMBER CO	MATERIALS	\$95.80
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SERVICE	\$1,032.13
MASTERCARD	MAR PAYMENT	\$3,387.00
MATCO TOOLS	GOODS	\$249.30
MAYER LONERGAN & ROLFES	LEGAL REP	\$204.00
MCI COMMUNICATIONS SERVICES	SERVICE	\$82.82
MEDIACOM COMMUNICATIONS CORP	SERVICE	\$137.45
MEDIAPOLIS CARE FACILITY INC	SERVICES	\$12,274.78
MENARD INC	MATERIALS	\$3,347.48
MENARD INC	TOOLS	\$28.91
MERCYONE CLINTON NORTH HEALTH PLAZA	SERVICES	\$155.00
MICROAGE	EQUIPMENT	\$269.80
MIDAMERICAN ENERGY COMPANY	SERVICE	\$1,185.07
MIDWEST PATCH, IOWA PATCH	GOODS	\$2,512.50
MISSISSIPPI RIVER DISTILLING COMPANY LLC	SUPPLIES	\$2,000.00
MULGREW OIL CO	FUEL	\$938.08
MUNCK, MICHELLE R	TRANSCRIPTS	\$15.50
MYERS COX CO	SUPPLIES	\$365.41
NACVSO	MEMBERSHIP	\$150.00
NATIONWIDE MUTUAL INSURANCE CO	BOND	\$331.00
NAUGHTON, EILEEN RAY	RENT ASSISTANCE	\$275.00
O'DONNELL ACE HARDWARE	POSTAGE	\$35.26
OSARO, ODUAH DANIEL MD	STIPEND	\$500.00
PATHWAY LIVING CENTER INC	SERVICES	\$6,177.78
PAULY JAIL BUILDING COMPANY INC	MATERIALS	\$805.00
PINNEY PRINTING COMPANY	SUPPLIES	\$682.41
PITNEY BOWES PURCHASE POWER	POSTAGE	\$44.79
POWERDMS INC	EQUIPMENT	\$2,461.00
PRAIRIE VIEW MANAGEMENT INC	SERVICES	\$2,771.53
PRAXAIR DISTRIBUTION INC	RENTAL/PARTS	\$31.98
PRESTON READY MIX CORP	GOODS	\$7,100.62
QC ANALYTICAL SERVICES LLC	SERVICES	\$20.00
QUALITY CONCRETE CO INC	GOODS	\$220.00
QUALITY TOOL & SHARPENING	GOODS	\$74.90
QUILL CORPORATION	SUPPLIES	\$419.95
RACOM CORPORATION	SERVICES	\$1,825.79
RAMIREZ, STEPHEN M	MEI SERVICES	\$312.63
RANDY'S NEIGHBORHOOD MARKET	SUPPLIES	\$14.02
RAY O'HERRON CO INC	UNIFORMS	\$281.83
REPUBLIC SERVICES	SERVICES	\$873.19
RICOH USA INC	COPIER LEASE	\$65.43
RK DIXON	COPIER MAINT	\$236.93
ROCK RIVER CONSULTING INC	SERVICES	\$900.00
ROGIS, DAVID GLEN	MEI SERVICES	\$409.80
SACRED HEART PRESCHOOL	SCHOLARSHIPS	\$400.00
SCHULZ, ASHTON LEE	MEI SERVICES	\$258.57
SCOTT COUNTY SHERIFF	TRANSPORTATION	\$287.80
SCOTT COUNTY TREASURER	MEI SERVICES	\$666.00
SECRETARY OF STATE	NOTARY FEE	\$60.00
SHI INTERNATIONAL CORP	EQUIPMENT	\$1,813.00
SIMMONS PERRINE MOYER BERGMAN PLC	PROJECT PAYMENT	\$663.59
SKYLINE CENTER INC	SERVICES	\$8,897.74
SMITH, ANDREW	MILEAGE REIMB	\$17.40
SNELL ZORNIG FUNERAL HOME	BURIAL ASSISTANCE	\$1,000.00
SPAHN & ROSE LUMBER CO	GOODS	\$313.48
SRP, DANIEL A	EXPENSE REIMB	\$271.98
STAY N PLAY DAYCARE CENTER	SCHOLARSHIPS	\$100.00
TALLGRASS BUSINESS RESOURCES	SUPPLIES	\$803.33
TAYLOR, BRADLEY A	EXPENSE REIMB	\$12.00
THE MASTER'S TOUCH LLC	SERVICES	\$410.00
TIESMAN, BRIAN	EXPENSE REIMB	\$362.71
TRI CITY ELECTRIC CO OF IOWA	SERVICE CALL	\$196.00
TWIN BRIDGES TRUCK CITY INC	GOODS & SERVICES	\$738.41
TWINSTATE TECHNICAL SERVICES LTD	SERVICES	\$112.50
ULINE INC	SUPPLIES	\$615.40
UNIFORM DEN INC	UNIFORM ACCESSORIES	\$206.66
US CELLULAR	EQUIPMENT	\$58.94

VAN LANCKER, JACKSON	MILEAGE REIMB	\$49.30
VAN LANCKER, TANYA K	MILEAGE REIMB	\$3.48
VANGUARD APPRAISALS INC	ANNUAL SERVICE	\$1,706.25
VERIZON WIRELESS	SERVICE	\$1,616.14
WEIRUP, JEFF	WELL PLUGGING	\$490.00
WELLS FARGO FINANCIAL LEASING INC	COPIER LEASE	\$473.93
WINDSTREAM IOWA COMMUNICATIONS INC	SERVICE	\$1,170.04
WOLFE, JOHN J JR	LEGAL REP	\$296.10
WOODHULL OIL CO	GOODS	\$6,332.54
XEROX FINANCIAL SERVICES LLC	COPIER LEASE	\$127.06
YWCA CLINTON CHILDRENS CTR, 2ND SHIFT CHILDCARE	CHILD CARE	\$6,185.97
YWCA, CLINTON CHILDRENS' CENTER	SCHOLARSHIPS	\$600.00
	Grand Total:	\$359,548.40

Fund	Expense Amount
0001 GENERAL BASIC	\$104,793.94
0002 GENERAL SUPPLEMENTAL	\$8,778.03
0010 MH-DD SERVICES FUND	\$50,191.62
0011 RURAL SERVICES BASIC	\$58.94
0020 SECONDARY ROADS	\$39,471.73
0023 REAP	\$4,137.19
0024 COUNTY RECORDER'S RECORDS MGMT	\$480.00
0028 CHAPTER 809A	\$1,000.00
0030 COUNTY CONSERVATION LAND ACQUIST	\$680.00
0040 MISC. GRANTS	\$7,658.97
1500 CAPITAL PROJECTS FUND	\$73,571.15
4000 EMERGENCY MANAGEMENT SERVICES	\$6,674.71
4010 E911	\$5,207.03
4100 COUNTY ASSESSOR	\$3,068.57
5120 SCHOOL READY	\$32,564.19
5121 EARLY CHILDHOOD IOWA	\$10,020.54
7300 REFUND CLEARING	\$5,061.88
8000 ENTERPRISE FUND - ROCK CREEK	\$3,074.31
8500 CLINTON COUNTY BENEFIT TRUST	\$2,682.86
9999 TREASURY MANAGEMENT FUND	\$372.74
Grand Total:	\$359,548.40

Roll Call: Irwin: Yes; Determann: Yes; Srp: Yes. Motion carried.

I, Eric Van Lancker, Clinton County Auditor, do hereby certify this to be a complete and accurate list of all claims presented to the Clinton County Board of Supervisors on this date. Signed: Eric Van Lancker, Clinton County Auditor

The Board of Supervisors adjourned to meet on Monday, April 13, 2020.

Eric Van Lancker, County Auditor

Daniel A. Srp, Chairperson

-APPROVED-

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County Auditor

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Chairperson