

Clinton / Jackson Early Childhood Iowa

Mary Kay Wirth, Director

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Executive Committee Meeting Minutes

Monday, May 13, 2024 – 4:02 PM

C/J ECI Board members present: Jack Willey, Nin Flagel, Sarah Hogan, Gwen Deming
Staff: Mary Kay Wirth, Peggy Sellnau

The Board reviewed and approved the agenda for the May 21, 2024 regular board meeting.

The board reviewed the preliminary FY25 budget and the contract renewal scores. The budget needs to be submitted in Iowa grants by June 1st. The total budget for FY25 is \$561,419. The budget from the state is \$17,711 less than FY24. The board members present made the following decisions and suggestions.

1. Child Care Nurse Consultant: allowing a 3% increase in salary. Budget adjusted from \$79,539 to \$76,440.50.
2. Bright Beginnings: needs to correct total direct expense to match amounts in the detail lines.
3. LSI (NPP): needs to address questions about amount of staffing, large increase in expenses for professional fees/org, supplies/curriculum, and communication/occupancy. Also, asking if adding PAT to Jackson County is part of extra fees.
4. CC R &R: asking about plans for the Early Childhood funds \$43,500 for client assistance, also how to put a line for a special project/Sunshine playground
5. Preschool Scholarship amount will be adjusted to balance the budget.

The director from Sunshine is getting two more bids for the playground project.

The director asked for a 3% raise. This will be compared to the rate for Clinton and Jackson county employees.

The regular board meeting will be moved to June 10th at 4:00 PM due to the director's vacation. An executive board meeting will be scheduled as needed on June 17th at 7:30 AM

The meeting adjourned at 5:16 PM.

Next regular C/J ECI Board meeting is Monday, June 10th, 2024 at 4:00 PM - held both in person in DeWitt at the Clinton County Satellite office and via Zoom. The next executive meeting will be scheduled if needed on June 17th at 7:30 AM.

Respectfully submitted by: Mary Kay Wirth, Director

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Every child, beginning at birth, will be healthy and successful.