

# Clinton County Board of Supervisors

Clinton County Administration Building  
1900 North Third Street

Daniel A. Srp, Chairperson  
Shawn Hamerlinck, Vice Chairperson  
John F. Staszewski

P.O. Box 2957  
Clinton, Iowa 52733-2957  
Telephone: (563) 244-0575

[www.clintoncounty-ia.gov](http://www.clintoncounty-ia.gov)

**PUBLIC NOTICE** is hereby given that the Clinton County Board of Supervisors will meet at the following time and place: MONDAY, March 21, 2016, 9:00 A.M.; Clinton County Administration Building, Conference Room B, 1900 N. 3<sup>rd</sup> St., Clinton, IA.

**9:00 a.m.** Review Correspondence & Claims

Call to Order – Pledge of Allegiance

**9:15 a.m.** Formal Action & Motions

## CONSENT AGENDA

- RESOLUTION 2016-52: County business license
- MOTION: Utility permit number 3-25 for Preston Telephone Company

## RESOLUTIONS

- Approve a change order for the Administration Building retaining wall project
- Approve the Business Property Tax Credit allowance list
- Approve the Business Property Tax Credit disallowance list

## UNFINISHED BUSINESS

## GENERAL PUBLIC

## DEPARTMENT HEADS, ELECTED OFFICIALS & EMPLOYEES

**9:30 a.m.** Discussion with possible action

The Supervisors will hear a request from the Gateway Impact Coalition to apply for a continuation of a JAG grant for the Medicine Abuse Reduction Project.

**10:00 a.m.** Discussion with possible action

The Supervisors will host a public meeting to discuss maintenance on 170<sup>th</sup> Street (Bulgers Hollow Road) east of Iowa Highway 67.

**11:00 a.m.** Clinton County Conference Board

The Supervisors will participate in the Clinton County Conference Board meeting.

March 21, 2016

RESOLUTION 2016-52

WHEREAS, several persons have filed applications for Business Licenses as required by Section 331.427 (1)(a), Code of Iowa, said applications being accompanied by the necessary fee of \$25.00 each.

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby approved and accepted and the County Auditor is hereby authorized to issue Business Licenses to the following for the year 2015:

1. Schaeffer Trailers & Accessories, 2716 285<sup>th</sup> Ave., DeWitt

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

---

Chairperson, Daniel A. Srp

ATTEST:

---

County Auditor, Eric Van Lancker

**APPLICATION FOR APPROVAL OF CONSTRUCTION  
WITHIN CLINTON COUNTY RIGHT-OF-WAY**

This is a Permit Application for telecommunications, electric, gas, water, earthwork, drainage and other miscellaneous work within county ROW. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Preston Telephone Company

Street Address: 111 North Anna Street, P.O. Box 167

City, State & Zip Code: Preston, Iowa 52069

Contact Person: Roger A. Kilburg, Sec.-Treas.

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Permit Application. The location plan shall set forth the location of the proposed utility and/or construction on the secondary road system and include a description of the proposed installation.
2. Written Notice. At least 10 working days prior to the proposed construction, an applicant shall file with the County Engineer a written notice stating the time, date, location and nature of the proposed construction. Permits will be issued for a maximum period of one year.
3. Inspection. The County Engineer may provide a full-time inspector during the installation of utility lines and construction within ROW to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.
4. Inspection Fees. **(Utility Permits Only)** Upon approval of the application by the Board of Supervisors, the permit will be issued by the County Engineer upon payment of the required prepaid \$100.00 permit fee made payable to the County Treasurer's office. Inspection fees may be required by the County Engineer and paid by the applicants. The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer.
5. Requirements. The installation inspector shall assure that the following requirements have been met:
  - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
  - B) Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		

- 10. Permit Required. No applicant shall install any lines unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.
- 11. Relocation. The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, bridge construction, alignment or widening of R.O.W. resulting from maintenance or construction operations for highway improvements.

3/10/16  
 DATE SUBMITTED

Preston Telephone Company  
 NAME OF APPLICANT OR COMPANY

Rogna Kelburg, Sec-Treas  
 BY

APPROVAL:

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 COUNTY ENGINEER

APPROVAL: **Required for Franchise Utility Permit Applications Only**

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 CHAIRPERSON, BOARD OF SUPERVISORS

# CLINTON COUNTY ENGINEER

Clinton County Administration Building  
1900 North Third Street  
P.O. Box 2957  
Clinton, Iowa 52733-2957  
563-244-0564  
Fax: 563-243-3739

March 21, 2016

Preston Telephone Company  
Attn: Roger Kilburg, Sec.-Treas.  
P.O. Box 167  
Preston, IA 52069

Subject: Permit #3-25

Dear Roger,

Please find enclosed one signed copy of your requested permit for Underground construction within the county right-of-way.

Please call 24 hours before construction and keep one copy of the permit and construction plans at the job site. As built plans or a letter stating that the above permitted utility has been constructed as permitted will be required within sixty (60) days of construction.

The \$100.00 permit fee has been paid, check number 41788.

Should you have any questions, please call the office at the above listed number. Thank you.

Sincerely,

Elliott Pennock, EIT  
Assistant County Engineer

**CLINTON COUNTY  
BOARD OF SUPERVISOR  
MOTION**

**March 21, 2015**

**Motion by Supervisor \_\_\_\_\_ to authorize the Chairperson to sign Utility Permit Number 3-25 for Preston Telephone Company to bury cable within the county right-of-way in Sections 1, 4-6, 8, 9, 15-22, 27-29, 34, and 35 of Deep Creek Township, Sections 1-4, 9-11, 13, and 24 of Waterford Township, and Sections 2-5, 8, and 9 of Center Township.**

**Roll Call:**

**Staszewski: \_\_\_\_\_**

**Hamerlinck: \_\_\_\_\_**

**Srp: \_\_\_\_\_**

**Motion \_\_\_\_\_**

March 21, 2016

**RESOLUTION # 2016 - \_\_\_\_\_**

WHEREAS; the Clinton County Board of Supervisors has considered the change order from Reen Construction for finishing the parking lot drain at the Clinton County Administration Building located in Clinton, Iowa; and

WHEREAS; the vendor is listed below;

- Reen Construction                      \$11,301.25

THEREFORE BE IT RESOLVED that the Board of Supervisors of Clinton County, Iowa, award the contract to Reen Construction for the amount of \$11,301.25 and authorize the chairperson to sign the change order.

**ROLL CALL:**

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

\_\_\_\_\_  
Daniel A. Srp, Chairman

**ATTEST:**

\_\_\_\_\_  
Eric Van Lancker, County Auditor  
County of Clinton  
State of Iowa

March 21, 2016

RESOLUTION 2016-\_\_\_\_\_

WHEREAS, Code of Iowa Chapter 426C provides a business property tax credit for qualifying properties; and

WHEREAS, the Clinton County Assessor's Office and City of Clinton Assessor's Office recommends the attached list of parcels qualify for the business property tax credit as defined by Code of Iowa Section 426C.4(1)(a);

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the attached list of parcels is allowed the business property tax credit per Code of Iowa chapter 426C.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa

\_\_\_\_\_  
Chairperson, Daniel A. Srp  
Clinton County Board of Supervisors

March 21, 2016

RESOLUTION 2016-\_\_\_\_\_

WHEREAS, Code of Iowa Chapter 426C provides a business property tax credit for qualifying parcels; and

WHEREAS, the Clinton County Assessor's Office and City of Clinton Assessor's Office recommends the attached list of parcels be disallowed for the business property tax credit as defined by Code of Iowa Sections 426C.4(1)(a) and 426C.4(1)(b);

THEREFORE, BE IT RESOLVED by the Clinton County Board of Supervisors that the attached list of parcels is disallowed the business property tax credit per Code of Iowa chapter 426C.

Roll Call:

Staszewski: \_\_\_\_\_

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa

\_\_\_\_\_  
Chairperson, Daniel A. Srp  
Clinton County Board of Supervisors