

# CLINTON COUNTY BOARD OF SUPERVISORS

John Staszewski, Chairperson

Dan Srp

Shawn Hamerlinck

## PUBLIC NOTICE

is hereby given that the above governmental body will meet at the following date, time,  
place: **Monday, February 9, 2015, 10:30 a.m.**  
**Board of Supervisors Meeting**  
**Clinton County Administration Building, Conference Room B,**  
**1900 North 3<sup>rd</sup> Street, Clinton, Iowa**

**10:15 a.m. Review Correspondence and Claims**

**Call to Order – Pledge of Allegiance**

**10:30 a.m. Formal Action: Resolutions and Motions**

**Resolution** Mobile home tax adjustment pursuant to Iowa Code Section 435.25

**Resolution** Personnel Resignation – Correctional Officer – Clinton County Sheriff

**Resolution** Setting Public Hearing to solicit public input on the proposed Kuehl Family Farm Subdivision

**Resolution** Approve Clinton County Business Licenses for 2015

**Resolution** Setting Public Hearing to solicit public input on proposed construction permit application for confinement feeding operation from Holst Schoening LLC

**General Public** – This is the time that the public can address the Board. Public comments will be limited to 3 minutes per individual.

**Department Heads, Elected Officials and Employees** – (Updates/Requests will be limited to 5 minutes per department. Lengthier discussions will need to be scheduled as a separate agenda item.)

**10:30 a.m. Discussion – Boards and Commissions**

**10:35 a.m. Discussion/Review with Possible Action to Follow – Sign Replacement Policy – Clinton County Engineer**

**10:40 a.m. Human Resource Update**

## PUBLIC NOTICE

is hereby given that the above governmental body will meet at the following date, time,  
place: **Tuesday, February 10, 2015, 9:00 a.m.**  
**Budget Presentation Sessions to Clinton County Board of Supervisors**  
**Clinton County Administration Building, Conference Room B,**  
**1900 North 3<sup>rd</sup> Street, Clinton, Iowa**

### BUDGET PRESENTATION SESSIONS:

**9:00 a.m.** Clinton Regional Development

**10:00 a.m.** Felix Adler/Children's Discovery Center

**10:30 a.m.** Quad City Career Connections

**11:00 a.m.** Clinton County Association of Public Libraries

**11:30 a.m.** Board of Supervisors Work Session

## PUBLIC NOTICE

is hereby given that the above governmental body will meet at the following date, time,  
place: **Wednesday, February 11, 2015, 1:00 p.m.**  
**Budget Presentation Sessions to Clinton County Board of Supervisors**  
**Clinton County Administration Building, Conference Room B,**  
**1900 North 3<sup>rd</sup> Street, Clinton, Iowa**

### BUDGET PRESENTATION SESSIONS:

**1:00 p.m.** YWCA (crisis services)

**1:30 p.m.** Retired Senior Volunteer Program

**2:00 p.m.** DHS

**2:30 p.m.** Board of Supervisors Work Session

## PUBLIC NOTICE

is hereby given that the above governmental body will meet at the following date, time,  
place: **Friday, February 13, 2015, 1:00 p.m.**  
**Budget Presentation Sessions to Clinton County Board of Supervisors**  
**Clinton County Administration Building, Conference Room B,**  
**1900 North 3<sup>rd</sup> Street, Clinton, Iowa**

**1:00 p.m.** Board of Supervisors Work Session

## PUBLIC NOTICE

Clinton County Offices will be closed Monday, February 16, 2015, in observance of Presidents' Day

Clinton County does not discriminate on the basis of disability in the admission or access to its services, programs, or activities. For information on accessibility and to request reasonable accommodations at least three (3) days in advance, please contact our office at 563-244-0575.

Resolution # 2015 \_\_\_\_\_

Whereas, real estate taxes for the following mobile home are subject to adjustment /abatement in accordance with the code of Iowa Section 435.25 :

Betty Berner    Vin# R39054            Dist#0110            Trl Sold, moved to Dubuque County abate \$252.00

mobile home moved to Dubuque without tax clearing

Therefore be it resolved by the Clinton County Board of Supervisors that taxes owed to Clinton county shall be abated and the Clinton County Treasurer shall make said adjustments to the county record system to reflect said abatement.

Shawn Hammerlink \_\_\_\_\_

Dan Srp \_\_\_\_\_

John Staszewski, Chairperson \_\_\_\_\_

\_\_\_\_\_  
John Staszewski, Chairperson

Attest:

\_\_\_\_\_  
Eric Van Lancker, County Auditor

**RESOLUTION 2015-\_\_\_\_\_**

**WHEREAS**, the Clinton County Sheriff has accepted the resignation of Jessica Wright, as a Correctional Officer.

**THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Board of Supervisors of Clinton County, Iowa that the County Auditor be an is hereby authorized to stop issuance of biweekly paychecks on the General Basic Fund, Office of Jail, to JESSICA WRIGHT, after accrued benefits are paid effective after her last day of employment on February 13, 2015.

Dated at Clinton, County, Iowa this \_\_\_\_ day of \_\_\_\_\_, 2015.

Roll Call:

Hamerlink: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

\_\_\_\_\_  
Chairperson  
Clinton County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa



February 9, 2015

RESOLUTION 2015-\_\_\_\_\_

WHEREAS, several persons have filed applications for Business Licenses as required by Section 331.427 (1)(a), Code of Iowa, said applications being accompanied by the necessary fee of \$25.00 each.

BE IT RESOLVED by the Clinton County Board of Supervisors that said applications be and are hereby approved and accepted and the County Auditor is hereby authorized to issue Business Licenses to the following for the year 2015:

1. Almont Tap, LLC, Susan A. Arey, 4581 140<sup>th</sup> St., Clinton
2. B S General Store, Brenda L. Shoultz and Susan Alvis, 2919 Hwy 67, Camanche
3. Canyon Creek Golf Course, Jessie Vroegh, 1871 420<sup>th</sup> Ave., Clinton
4. Holiday Hutt, Linda Jacobsen, 3658 220<sup>th</sup> St., Clinton
5. Martini Ware, Inc., Heather Beach & Michael Ossian, 2674 225<sup>th</sup> St., DeWitt
6. No Rest Ranch Pet Resort, Melissa & Dwight Gittings, 2778 190<sup>th</sup> Ave., Calaums
7. TYCOGA Vineyard & Winery, Benjamin & Carey Arndt, 2579 195<sup>th</sup> St., DeWitt
8. Rock Creek Marina & Campground, Clinton County Conservation, 3942 291<sup>st</sup> St., Camanche
9. Wapsi Oaks Country Club, Gerald T. Flint, 1594 Hwy 30, Calamus
10. Wide River Winery, Dorothy A. O'Brien 1776 Deer Creek Road, Clinton

Roll Call:

Hamerlinck: \_\_\_\_\_

Srp: \_\_\_\_\_

Staszewski: \_\_\_\_\_

\_\_\_\_\_  
Chairperson, John Staszewski

ATTEST:

\_\_\_\_\_  
County Auditor, Eric Van Lancker

February 9, 2015

RESOLUTION #2015- \_\_\_\_\_

**BE IT RESOLVED**, that the Clinton County Board of Supervisors will hold a Public Hearing on **Tuesday, March 3, at 10:00 a.m.** in Conference Room B at the Clinton County Administration Building, 1900 North 3rd Street, Clinton, Iowa 52732 for the purpose of soliciting public comment on the proposed construction permit application for a confinement feeding operation from Holst Schoening LLC and

**BE IT FURTHER RESOLVED**, the Clinton County Board of Supervisors authorizes Board Secretary, Theresa Kilburg, to prepare and submit the proper Public Hearing notice to the appropriate media outlets.

**ROLL CALL:**           Hamerlinck: \_\_\_\_\_

                                  Srp: \_\_\_\_\_

                                  Staszewski: \_\_\_\_\_

\_\_\_\_\_  
**John F. Staszewski, Chairperson  
Clinton County Board of Supervisors**

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker, County Auditor  
County of Clinton  
State of Iowa**

\_\_\_\_\_  
**Date**

**RESOLUTION #2015\_\_\_\_\_**

**February 9, 2015**

**WHEREAS, pursuant to Code of Iowa Section 309.67, the Board of Supervisors of Clinton County, Iowa, is charged with the duty of establishing policies and providing adequate funds to properly maintain the Secondary Road System, and**

**WHEREAS, it is necessary to make certain changes in current policies and establish new policies, now**

**THEREFORE BE IT RESOLVED by the Board of Supervisors of Clinton County, Iowa, that the Sign Replacement Policy (2015 Revision) be approved as submitted.**

**1. Traffic Sign Repair and Replacement**

**Roll Call:**

**Hamerlinck: \_\_\_\_\_**

**Srp: \_\_\_\_\_**

**Staszewski: \_\_\_\_\_**

**ATTEST:**

\_\_\_\_\_  
**Eric Van Lancker  
County Auditor  
County of Clinton  
State of Iowa**

\_\_\_\_\_  
**Chairperson  
Clinton County Board of Supervisors**

## CLINTON COUNTY SECONDARY ROAD DEPARTMENT

### POLICY AND PROCEDURES

#### FOR

### TRAFFIC SIGNAGE REPAIR AND REPLACEMENT

**SUBJECT:** Establish department procedures and policies for traffic sign inspection and replacement in accordance with applicable state and federal requirements.

**GENERAL:** The Clinton County Board of Supervisors recognizes the fact that traffic signage within the county road right-of-way may be damaged or destroyed outside normal Secondary Road crew working hours and that the sign sheeting will lose retro-reflectivity over time. It is the policy of Clinton County to replace or repair within a reasonable period of time traffic signs that are destroyed, damaged or have lost their retro-reflectivity. This policy statement will cover the procedures to be followed in accordance with this objective and establish regular inspection and replacement procedures. This policy will be subject to change in order to comply with periodic revisions to the Manual on Uniform Traffic Control Devices (MUTCD) as approved by the Federal Highway Administration (FHWA) and the Iowa Department of Transportation.

#### **PROCEDURES:**

##### **A. Replacement of Signs Required Due to Damage or Theft**

The Maintenance Superintendent or designated representative will evaluate reports and claims regarding traffic sign damage or theft. The evaluation of all such reports and claims shall be conducted as promptly as possible and a determination made by the Maintenance Superintendent or designated representative as to the validity and extent of damage. The following types of signs should be replaced within 24 hours of verification of damage.

1. Stop Signs and Stop Ahead Signs
2. Horizontal Alignment Warning Signs
3. No Shoulder Signs
4. Speed Limit Signs
5. Two-Direction Large Arrow Signs
6. Yield Signs

The replacement or repair of these signs may be completed under an overtime call-in situation as required to facilitate repair or replacement within 24 hours of verification of damage. If the Maintenance Superintendent determines that the missing sign is an immediate hazard to the traveling public he/she may install temporary signage and make temporary repairs before calling Secondary Road Department personnel to permanently repair or replace the sign. Repair or replacement within 24 hours is subject to manpower, equipment and material availability. If conditions exist where these signs cannot be replaced or repaired within 24 hours temporary signage should be installed until permanent repairs can be completed.

Other types of signs damaged that will not normally be replaced or repaired until normal Secondary Road Department working hours include: 911 address signs, no passing signs, crossing signs, street and avenue signs, warning signs not previously listed, and various other traffic signs used throughout the county not previously listed in items 1-6. The Maintenance Superintendent or designated representative may call Secondary Road Department personnel in under an overtime situation to repair or replace a sign not listed in items 1 through 6 at his/her discretion.

**B. Replacement of Signs in Accordance with Minimum Retro-reflectivity Requirements**

In order to comply with the FHWA minimum retro-reflectivity levels as adopted by the MUTCD 2009 edition and subsequent revisions, Clinton County will implement a combination of the Expected Sign Life Management Method and the Measured Sign Retro-reflectivity Assessment Method for maintaining sign retro-reflectivity. These methods are approved by the FHWA for maintaining sign retro-reflectivity. The Expected Sign Life Management Method requires monitoring the age and condition of signs and replacing signs before they reach their expected sign life. The expected sign life is based on the experience of sign retro-reflectivity degradation in a geographic area compared to minimum levels. Based on field measurement of sign retro-reflectivity in Clinton County the sign life expectancy for High Intensity Prismatic Sheeting is 15.04 years.

1. Each year applicable signs with a service life greater than 14 years will have their retro-reflectivity measured in the field. Those signs not meeting the minimum retro-reflectivity requirements will be scheduled for replacement within the fiscal year they were measured.
2. Visual inspections will also be conducted to evaluate sign positioning, cleanliness, legibility and overall general condition.
3. The following signs are excluded from minimum retroreflectivity requirements: parking, standing and stopping signs (R7-R8 series), walking/hitchhiking/crossing signs (R9 series and R10-1 thru R10-4b), Adopt-A-Highway signs and all signs with blue or brown backgrounds.
4. Signs will normally be replaced with “Diamond Grade” DG3 reflective sheeting and/or DG3 (VIP-fluorescent) signs. Warranty period specified by the manufacturer is 12-years.
5. Installation and location of signs shall be in accordance with the current version of the “Manual on Uniform Traffic Control Devices” (Chapter 2A) as approved by the Iowa Department of Transportation.

APPROVED BY THE CLINTON COUNTY BOARD OF SUPERVISORS

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Chairperson, Board of Supervisors

Date