

## CLINTON/JACKSON ECI BOARD MEETING

May 21, 2012

DeWitt, Iowa

Board Members Present: Jack Willey, Pat Hendrickson, Jessica Ihns, Jill Davisson, Brian Bopes, Daniel Srp, Brenda Kunau, Lynn Bell, Lori Frick and Jenny Kreiter, Coordinator.

Board Members Excused: Karen Breitbach, Linda Hledik, Pastor Lynn Thiede

Quorum having been established, Jack Willey called the meeting to order at 4:02PM.

Introductions: The Board Members introduced themselves.

Review of 4-23-12 Minutes: Mrs. Pat Hendrickson moved to accept the minutes as printed. Mr. Brian Bopes seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY12 budget: Jenny presented the current FY12 expenditure report. Mrs. Lori Frick moved to accept the budget as printed. Mr. Dan Srp seconded. Mr. Jack Willey called for vote. All those present voted in favor of the motion. Motion carried a copy is attached to these minutes.

The ECI Board received a \$3,000 grant award for Clinton County Dolly Parton Imagination Library. The fiscal agent for this program is the LincolnWay Foundation. Mrs. Pat Hendrickson moved to accept the grant with intent to give the check directly to the LincolnWay Foundation. Mrs. Jessica Ihns seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried a copy is attached to these minutes.

The Board reviewed a document submitted by Community Action of Eastern Iowa regarding our contract for QRS incentives. The review committee for the incentives is asking the Board to make a decision on the amount to fund approved items at 25% or 50% reduction amount of total request. The Board discussed multiple options.

Mr. Dan Srp moved to award approved incentives at the 50% reduction rate with the intent to review the FY13 allocation and review the 25% reduction. Mrs. Brenda Kunau seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

The Board reviewed a letter from Community Action of Eastern Iowa regarding our contract for extended day Head Start. The request is to reduce the benefits line item by \$2,440 and increase salaries by that amount. This does not change to the contract purpose or total for FY12. Mrs. Lori Frick moved to approve the identified line item changes. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Executive Committee Meeting 5-7-12: Mr. Jack Willey reviewed the meeting minutes with the Board. Jenny made an error and did not list Pat Hendrickson as attending the meeting, she will correct this error. A copy is attached to these minutes.

Review of bylaws (third reading): The Board held a discussion and reviewed requested language options in Section F and G. After discussion the Board agreed on the second option. Mrs. Pat Hendrickson moved to approve the third reading of the bylaws with identified language. Mrs. Jill Davisson seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Mrs. Jill Davisson moved to adopt bylaws. Mr. Brian Bopes seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Board Self Evaluation: The Board reviewed and discussed completed data from Tool AA and Tool Z. Mrs. Jill Davisson moved to approve identified data for the Boards FY13 Professional Development Plan. Mr. Dan Srp seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Board Evaluation: The Board discussed releasing a survey monkey to our community members and current contract holders for the purpose of receiving feedback from them about our level of function. We will use Tool Z as a guide to developing the survey. Mr. Dan Srp moved to develop and release the survey. Mrs. Jessica Ihns seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY13 Request for Proposals: Jenny provided the Board information about the FY13 proposal reviewers. The review committee was made up of community members, area educators, area business people, current board members and one professional in the ECI field not in our area. Jenny presented the Clinton/Jackson ECI RFP Review and Scoring FY13 document with applicant and program name and priority level recommendation from the review committee. The Board was presented the Clinton/Jackson Early Childhood Iowa Program budget Based on Fiscal Year 2013 request document. The Board held a discussion about these documents and the content. Mrs. Lori Frick moved to approve the FY 13 budget. Mrs. Jill Davisson seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Maternal, Infant, Early Childhood Home Visitation Expansion Grant update (MIECHV): Jenny updated the Board on her involvement in this project. The Board reviewed a powerpoint presentation about MIECHV.

ECI article release to the newspapers: The Board was provided the news article for review prior to the Board meeting. Mr. Brian Bopes moved to approve the article for release as printed. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All others present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

New Business: There being no further business Mr. Jack Willey called for a vote to adjourn the meeting at 5:08pm. All those present voted in favor of the motion. Motion carried.

Respectfully submitted by:  
Jenny Kreiter, Coordinator