

## CLINTON/JACKSON ECI BOARD MEETING

February 25, 2013

DeWitt, Iowa

Board Members Present: Jack Willey, Pat Hendrickson(by audio/GoToMeeting), Linda Hledik, Lori Frick, Dr. Jessica Ihns, David Hinds, Daniel Srp, Lynn Bell, Karen Breitbach, Jill Davisson and Jenny Kreiter, Coordinator.

Board Members Excused: Brenda Kunau

Quorum having been established, Jack Willey called the meeting to order at 4:05PM.

Review of 1-28-13 Board Meeting minutes: The Board Members reviewed the minutes as presented. Mrs. Linda Hledik moved to accept Board Meeting Minutes. Mr. Dan Srp seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. Copies are attached to these minutes.

Financial Report - FY13 budget: Jenny presented the Board Members with our FY13 financial report dated 2-25-13. Mrs. Karen Breitbach moved to accept the FY12 budget report as printed. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried a copy is attached to these minutes. The Board reviewed the Coordinators activity report. A copy is attached to these minutes.

Levels of Excellence: The Board reviewed multiple documents for the purpose of preparing for their meeting with the State ECI TA Team on March 25, 2013. The Board Members discussed the LOE matrix and reference materials. A copy is attached to these minutes.

Bylaws: The Board Members reviewed the proposed bylaw changes. No changes were recommended. This is the third reading. Mrs. Pat Hendrickson moved to accept the bylaw's as printed. Mrs. Jill Davisson seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

### New Business:

1. Jenny reported that it would cost \$49.00 a month to have access to GoToMeetings. The Board Members felt that this was a good advancement in meeting the needs of Board Members to attend meetings. Jenny can also utilize the GoToMeeting system to conduct meetings with contractors and community members. Mrs. Lori Frick moved to add the monthly expense to our yearly budget. Mrs. Linda Hledik seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried.

2. Jenny was invited to leave the room for the purpose of her performance evaluation. Jenny was invited back to the room and the Board Chair gave an overview of the Board Member's evaluation of her performance. She was offered a 2.5% increase. Jenny asked the Board to consider waiting to implement the increase until the beginning of the new fiscal year. They declined. Jenny's evaluations will be kept by the Clinton County Human Resource Manager. Jenny will notify the Clinton County Supervisor's of the ECI Board's wishes. Mr. Dan Srp moved to approve a 2.5% increase to Jenny's salary. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried.

There being no further business Mr. Jack Willey called for a vote to adjourn the meeting at 5:25pm. All those present voted in favor of the motion. Motion carried.

Respectfully submitted by:

Jenny Kreiter, Coordinator