

CLINTON/JACKSON ECI BOARD MEETING

January 28, 2013

DeWitt, Iowa

Board Members Present: Jack Willey, Pat Hendrickson(by audio/GoToMeeting), Linda Hledik, Dr. Jessica Ihns, Pastor Lynn Thiede, Brenda Kunau, David Hinds, Daniel Srp, Lynn Bell, Karen Breitbach and Jenny Kreiter, Coordinator.

Board Members Excused: Lori Frick, Jill Davisson

Guests: Sheila Busch – LSI, NPP & Parent Ed., Anne Capella - , Child Care Consultant, CCR&R.

Quorum having been established, Jack Willey called the meeting to order at 4:05PM.

Introductions: The Board Members and the guests introduced themselves.

Review of 11-26-12 Board Meeting Minutes and Review of 12-3-12/1-7-13 Executive Committee Meeting Minutes: The Board Members reviewed the minutes as presented. Reverend Lynn Thiede moved to accept Board Meeting Minutes 11-26-12 and the 12-3-12/1-7-13 Executive Committee Minutes with one correction to the 12-3-12 minutes which is to change the date on the document from 12-3-13 to 12-3-12. Mrs. Karen Breitbach seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. Copies are attached to these minutes.

Financial Report - FY13 budget: Jenny presented the Board Members with our FY13 financial report dated 1-25-13. Jenny explained that the approved amendments have been accepted by the State ECI TA Team, this is reflected in the financial report. Mrs. Karen Breitbach moved to accept the FY12 budget report as printed. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried a copy is attached to these minutes. Jenny reported that she signed an audit exit report completed by State of Iowa Staff Auditor Brooke Robb for the Board on 1-11-13. The report had no findings and one non-report comment. Jenny reviewed the documents supporting the proposed EC funding change. Multiple Board Members expressed their concerns with shared data, proposed formula and process in which the ECI Directors came to this decision. The Board has been contacted by Scott County Kids ECI Board and Dubuque ECI Board asking if we would like to jointly write a letter expressing our concerns to Shanell Wagler, the State ECI Board Chair, legislators and the heads of both caucuses. The Board directed Jenny to participate in drafting this letter with our fellow ECI Board's and send it for review and suggestions to each Board Member electronically. Copies are attached to these minutes. The Board reviewed the Coordinators activity report.

Levels of Excellence: The Board reviewed multiple documents for the purpose of preparing for their meeting with the State ECI TA Team on March 25, 2013. The Board Members discussed and agreed that the meeting on 2-25-13 will be dedicated to the review of the LOE matrix and reference material and extended the meeting time by 30 minutes. A copy is attached to these minutes.

Bylaws- The Board Members reviewed the proposed bylaw changes. No changes were recommended. This is the second reading. A copy is attached to these minutes.

New Business -

1. ECI Area Directors Meeting Agenda 12-5-12: Jenny presented the Board Members with the agenda for review and asked if they had any questions. The Board Members acknowledged Jenny's attendance at this meeting.

2. Mary Jo Huddleston has asked the Board for permission to use training funds to provide a certified first aid/CPR to in home providers. The training will be provided in Clinton County. This was an identified need by providers as the trainings are not held in our county and they frequently cancelled. The Board discussed this request, asked Anne Capella a number of questions regarding access and need. Mrs. Brenda Kunau moved to approve the request to provide first aid/CPR training to providers. Mr. Dan Srp seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried.
3. Jenny provided information to the Board about purchasing iPads for our New Parent Program, home visitation workers. Jenny has met with Sheila Busch, New Parent Program Supervisor and talked with Janet Horris, State Home Visitation Director, about preparing for reporting changes for this program starting July 1, 2013. The Board Members discussed this request and asked Sheila numerous questions regarding the use of iPads, ie - the cost of data plans and the amount of iPads needed, etc.. The Board Members directed Jenny to collect specific information about this and report back to them.

There being no further business Mr. Jack Willey called for a vote to adjourn the meeting at 5:18pm. All those present voted in favor of the motion. Motion carried.

Respectfully submitted by:
Jenny Kreiter, Coordinator