

CLINTON/JACKSON ECI BOARD MEETING

April 25, 2011

DeWitt, Iowa

Board Members Present: Jack Willey, Linda Hledik, Rev. Lynn Thiede, Linda Nudd, Karen Breitbach, Pat Henricksen, Cheryl Curl, Pat Hendrickson, Lori Frick, Dan Srp, Scott Hobart, Jill Davisson and Jenny Kreiter, Coordinator.

Board Members Excused: Scott Hobart, Charleen Smith, Lynn Bell, Tom Parker, Tara Michel

Guests: Sheila Busch, Mandi O'Loughlin, Chris Freland

Quorum having been established, Jack Willey called the meeting to order at 4:05 PM.

Introductions: The Board introduced themselves and welcomed guests to our meeting.

Board Member Resignation: Due to legislative changes to the ECI Board Member requirements Tom Parker has submitted his letter of resignation to the Board. Tom is a valued community member, professional and children's advocate. He provided ongoing insight and technical support during his time on our local Board. It is with great regret that the Board accepts his resignation. Pat Hendrickson moved to accept his resignation. Linda Nudd seconded. Motion carried.

New Board Member: Dan Srp previously submitted his application for membership to our local ECI Board. Dan Srp is an elected official and parent of two young children, he brings a strong knowledge of board operations, education, local decision making skills and needs of families with young children. The Board thanks him for his willingness to serve our area children, 0-5, through Early Childhood Iowa. Pat Henricksen moved to accept his membership. Jill Davisson seconded. Motion carried.

Presentation by United Healthcare, partners in hawk-I program: Mandi O'Loughlin and Chris Freland provided an overview of changes to Iowa's hawk-I Program. The Board asked questions and received resource information. The Board thanked the presenter's for coming to our meeting.

Review of 3-28-11 Minutes: Jenny made one correction and it is represented in the minutes being reviewed. Lori Frick moved to approve the minutes as printed. Scott Hobart seconded. Motion carried. A copy is attached to these minutes.

2011 Budget : The budget was reviewed by the Board. Jenny presented a request from the YWCA Spanish Translator program asking for an increase of \$1500.00 to complete the preschool year. Jill moved to increase funding by \$1500.00 to the Spanish Translator Program. Rev. Lynn Thiede seconded. Motion carried. Dan Srp abstained. Pat Hendrickson moved to approve the budget as printed. Karen Breitbach seconded. Motion carried.

Coordinator monthly activities report: Board reviewed this report and a copy is attached to these minutes.

Executive Committee Meeting 3-14-11: Jack reviewed the agenda with the Board. Jenny offered the Board legislative funding information on the FY12 ECI proposed Preschool Carve Out cuts. The Board decided that at this point it not necessary to notify preschool schools about a reduction in funds. Board acknowledges the Credit Card Policy which will be put into our LOE documentation. Jenny did notify Tara Michel by email that her employer is a contract holder which impacts her membership on the Board. Jenny confirmed that insurance for the Board members has been paid and coverage is secure. Jenny and Pat Henricksen are continuing to market the Dolly Pardon Imagination Library in Clinton County. Linda Nudd gave an update about the program in Jackson County. A copy is attached to these minutes.

Board Membership: Jenny notified the Board that Cheryl Curl had provided them two names of potential Board Members who would fill the Jackson County vacancy in the area of health. The Board reviewed the gender equity requirements and instructed Jenny to contact the potential members.

Board letter of recommendation to CCR&R: A copy is attached to these minutes.

Levels of Excellence: Jenny provided the Board a folder with the current Level of Excellence documents and the date of our review. The Board reviewed the LOA document and discussed the expectations and guidelines. The Board reviewed the New Member Orientation documents; Board Member Orientation outline, Board Member contact information and Board Member Job Description. The Board approved and instructed Jenny to put these documents with LOE portfolio. The Board as a whole reviewed the Board member Job Description and all members signed as acknowledgment. Copies are attached to these minutes.

Conflict of Interest Statement: Jenny provided the Board with our Conflict of Interest statement for review and signature. A copy is attached to these minutes.

New Business: Jenny updated the Board on her efforts to obtain our EIN number which she needs to complete the credit card application on behalf of the Board. The credit card limit will be \$1500 a month.

There being no further business, Jack adjourned the meeting at 5:20PM.

Respectfully submitted by:

Jenny Kreiter, Coordinator