

CLINTON/JACKSON ECI BOARD MEETING

November 28, 2011

DeWitt, Iowa

Board Members Present: Lori Frick, Linda Nudd, Jessica Ihns, Pat Hendrickson, Lynn Bell, Jack Willey, Linda Hledik, Daniel Srp, Rev. Lynn Thiede, Pat Henricksen and Jenny Kreiter, Coordinator.

Board Members Excused: Jill Davisson, Charleen Smith, Scott Hobart, Karen Breitbach

Guest: Tricia Shannon

Quorum having been established, Jack Willey called the meeting to order at 4:10PM.

Introductions: The Board introduced themselves.

Review of 10-24-11 Minutes: Mrs. Pat Hendrickson moved to accept the minutes as printed. Mrs. Linda Nudd seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

FY12 budget: Jenny presented the FY12 Budget to the Board. She reported to the Board that she has completed almost all of the site visits. All contractors are billing on schedule at this point. Mr. Dan Srp moved to accept the budget as printed. Pastor Lynn Thiede seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

I Smiles Contract request: Our Board has received a request to increase this contract by \$70.00 dollars. The Board was provided with a budget justification. Mrs. Linda Nudd moved to approve the increase dollar amount requested. Mrs. Lynn Bell seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

LincolnWay Foundation Award: Jenny attended an award ceremony on 11-14-11 and accepted a grant for \$1000 for the Dolly Parton Imagination Library in Clinton County. The funds will remain with the LincolnWay Foundation who will be the fiscal agent for this project.

Early Head Start Presentation: Tricia Shannon presented information about the Early Head Start Program in the City of Clinton. She provided information about the infant / toddler program of which they are requesting \$40,000 from the ECI Board. The Board Members asked a variety of questions and Ms. Shannon will send the information to Jenny to give the Board prior to our next meeting.

The Board asked Jenny to contact the Head Start Program Manager in Jackson County in order to see if they have any funding needs at this time.

Camanche School District request: Tom Parker has submitted a request to the Board for funds for safety seats and harnesses for preschool children being transported by the school. The Board requested that Jenny check with all the area school districts to see if they have needs in this area.

Legislative update: Pat and Jenny met with Senator Bowman and Jenny will be attending upcoming legislative breakfasts.

Levels of Excellence document: Jenny provided the Board Members for review the Clinton/Jackson ECI Area Director Competencies/Skills document. Mrs. Lori Frick moved to approve the document. Mr. Dan Srp seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Jenny provided the Board Members for review the Clinton/Jackson ECI Director Annual Professional Development document and Clinton/Jackson ECI Employee Performance document. Mrs. Lori Frick moved to approve both documents. Mrs. Jessica Ihns seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried. A copy is attached to these minutes.

Executive Committee Meeting 11-14-11: Mr. Jack Willey reviewed the agenda with the Board. A brief discussion was held by the members regarding agenda items. A copy is attached to these minutes.

Coordinator monthly activities report FY12: Board reviewed this report and a copy is attached to these minutes.

FY12 Marketing: Jenny presented to the Board with our bookmark which will be used as a marketing tool in Clinton and Jackson Counties. A bookmark is attached to these minutes.

New Business: None to report

There being no further business Mrs. Lori Frick made the motion to adjourn the meeting at 5:10pm. Mrs. Linda Nudd seconded. Mr. Jack Willey called for a vote. All those present voted in favor of the motion. Motion carried.

Respectfully submitted by:
Jenny Kreiter, Coordinator